



ADMISSIONS POLICY 2024-2025

SCOPE:	Academy Policy
AUTHOR/ORIGINATOR:	Principal/AAC
APPROVING COMMITTEE:	Academy Committee
STATUTORY BASIS:	Statutory
REQUIREMENT TO PUBLISH ON WEBSITE:	Yes
DATE RATIFIED:	17 October 2022

All policies are developed in accordance with the principles that define our Vision, Values and Ethos

Our Vision

Act Wisely, Build Community, Help Others

Our Values

Wisdom, Community, Kindness, Responsibility, Sustainability

Our Ethos

Ready, Respect, Safe

Our scripture

Matthew 7: 12:

So in everything, do to others what you would have them do to you

Outstanding Achievement for All

Admissions Policy

All Saints CE Academy is a fully comprehensive, mixed 11-16 Academy, committed to inclusion and equality of opportunity for all, admitting students across the ability range. It is a Church of England Academy within Ambitions Academies Trust who are the Admissions Authority. The Academy aims to provide a Christian learning environment in which all individuals know that they are cared for in every way, spiritually, morally and culturally.

All Saints Academy serves the whole of the Deanery of Weymouth & Portland, an area stretching east from Abbotsbury and Portesham to Osmington and Poxwell and north from Southwell to Upwey. Hereafter this is referred to as our '**designated area**'. A map of this area is available from the Academy.

Our published admission number for 2022-2024 is 180 pupils.

All Saints equal preference policy means that all applicants naming All Saints will be considered. All applicants will be placed in rank order according to the criteria below. The Local Authority, acting on behalf of the Academy, will then allocate places taking into account, where possible, parental preference.

The Trust, in partnership with the Salisbury Diocese of Education, invite applications from any parents/carers who wish their children to receive their education within a positively Christian environment.

Parents who wish their children to be admitted to the Academy should complete the Common Application Form available through Dorset Local Authority.

The timetable for, and information on how to apply for Year 7 is available from Dorset Council. The Co-ordinated Admission Scheme may be read at www.dorsetforyou.com/schooladmissions.

Applications for in year admission may be submitted to the Local Authority at any time during the school year. The Academy is part of the LA's in-year co-ordination scheme. Any person wishing to apply for a place at the School in-year will need to contact the LA for an application form. The LA will liaise with the Academy on receipt of any in-year application so that it may be processed in accordance with the School's admission arrangements.

The Local Authority is also the source for information regarding parental responsibility and the application, arrangements for late applications and for applications that relate to different year groups and deadlines. Please also read 'A Parents' Guide', available on this website.

Parents/Carers are responsible for providing all relevant information with the application and on the supplementary form.

Parents/Carers wishing to apply on denominational grounds (category 3 below), must also complete the Supplementary Form available on All Saints Academy website. This must be received by the Academy upon application for in year or within 14 school days of the closing date for applications for September transition applications.

As for all schools/academies, children whose Education, Health and Care Plan, made by the Local Authority under S37 of the Children and Families Act 2014, names the Academy are admitted as required by law, after which places will be allocated in the order of priority given below:

1st Looked After Children or Previously Looked After Children.

A child who is the in care of a Local Authority or was in the care of an LA but immediately after being looked after became subject to an adoption, child arrangement or Special Guardianship Order. This includes those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.

2nd Siblings

Natural, adopted or step siblings of pupils who it is reasonable to assume will be attending the Academy at the time of admission of the applicant pupil and who are living at the same address.

3rd Church of England and other Christian traditions

Children living within the designated area who themselves or whose parents/carers are practising members (*as defined in 1 below*) of the Church of England or of another recognised Christian church or religious group (*as defined in 2 below*). **A supplementary form is required alongside the application to support this criteria.**

4th Children of Staff

Children of staff (full or shared care) who have been employed directly by the Academy for the last two years at the time at which the application for admission to the Academy is made, or is, or has been, recruited to fill a vacant post for which there is a skills shortage.

5th All other Children

If the Academy is oversubscribed in any category above, places will be allocated on the closeness to the Academy based on the straight line distance from home (as defined in 4 below) to the Academy as currently measured by the Local Authority with the closest applicants being offered a place.

Waiting List

Parents can apply to have their child's name placed on a waiting list held only for a period of one term following refusal of a place at the Academy. If parents/carers wish to keep a child on a waiting list beyond the first term they will need to write in for an extension of another term. Parents/carers must request to go on the waiting list in writing to School Admissions at the Local Authority. The position on the list will be determined by applying the published over-subscription criteria and not by date of receipt. This will mean a position will change if a later application is received from someone with higher priority according to the over-subscription criteria. The existence of a waiting list does not remove the right of appeal against any refusal of a place from any unsuccessful applicant. Names will only be removed from the list if a written request is received, or if the offer of a place that becomes available is declined.

Appeals

There is the right of appeal to an independent appeal panel established under the provisions of the Schools Standards & Framework Act 1998.

Transport

Parents may have an entitlement to free or assisted transport. The school transport Policy is available via <https://www.dorsetcouncil.gov.uk/education-and-training/school-transport/school-transport>.

Note: Subject to the above policy and the relevant appeals procedure, decisions regarding admissions will be the responsibility of the Trust.

These footnotes/definitions should be regarded as having the same authority as the main body of the Admissions Policy

1. Practising' is defined as attendance at any Church of England or recognised church or religious group (see 3 below) for:
 - Any continuous period of attendance, at least once per calendar month, for 6 months or more within the last two calendar years, based on the deadline for normal year of entry applications or date of application for in year admissions

Applications on these grounds require endorsement from a priest, minister or equivalent church worker of the parish or church/churches attended during that period. The supplementary form for this is available on All Saints website <https://allsaints.dorset.sch.uk/about/admissions/>. Applicants must complete the supplementary form and seek endorsement from the relevant Priest or Minister. The supplementary form must be completed and returned to the Academy immediately on application for in year applications, or received by the Academy within 14 school days of the closing date, if for the normal year of entry.

In the event that during the period specified for attendance at worship the Recognised Church or Religious Group has been closed for public worship the requirements in relation to attendance will only apply to the period when the Recognised Church or Religious Group has been available for public worship. Where the Recognised Church or Religious Group has made available alternative premises for public worship the requirements in relations to attendance shall apply to that period as well.

2. A recognised church or religious group is one that subscribes to Churches Together in Britain and Ireland (see www.ctbi.org.uk), Fellowship of Independent Evangelical Churches and Affinity fellowship of Churches or the Evangelical Alliance, (see www.eauk.org).
3. The home address is the place where the child is permanently resident with his or her parents or carers. Evidence may be requested to show proof of the address, for example: the address at which the child is registered with a medical GP, along with recent utilities bills. (see also the Local Authority Parents' Guide). This evidence may also be required to decide which is the main place of residence where a child lives with parents with shared responsibility for parts of the week, if not agreed by both parties. This is the address, with proof if requested, at the time of application/processing by school admissions or for transition by the relevant closing date.

Further information in regard to how applications are considered and processed is contained in Dorset Local Authority Parents' Guide.

If you have any questions in relation to these admission arrangements please contact the School office. The Academy will handle all personal data in accordance with the requirements of the Data Protection Act 2018.