

## [ School] Travel Plan

To be incorporated within the school development plan

Head teacher –

DoE number 835/

Section	Content
WHY HAVE A TRAVEL PLAN?	List the benefits - encouraging healthy active travel to school, improving local air quality, improving road safety and congestion at the school gates, reducing the school's carbon footprint
OUR SCHOOL	Description of the location, size and type of school, description of school catchment area. A location plan is a useful illustration.
TRANSPORT LINKS AND SCHOOL SITE TRAVEL FACILITIES	Carry out a travel audit of the school and surrounding area. Make a note of access points, walking and cycling conditions including cycle paths and pavements, crossing points and nearby busy roads, cycle storage facilities at school, any feature of the school and surrounding area which would support or discourage walking and cycling to school, drop off points, parking issues and the impact of school run traffic on the school
TRAVEL SURVEY RESULTS	Include a summary of the views expressed. Date survey arranged, number surveyed and the number who responded from pupils, staff and parents and the results of the <b>School Travel Health Check</b>

TRAVEL ISSUES	Description of any travel issues or problems faced by the school. How have these issues been identified? Include issues raised by travel surveys and by the <b>School Travel Health Check</b> . Discuss what the <b>School Travel Health Check</b> reveals about how pupils currently travel to school and realistic prospects for change.
OBJECTIVES OF THE SCHOOL TRAVEL PLAN (EXAMPLES)	<ol style="list-style-type: none"> <li>1. Promoting sustainable travel to and from school</li> <li>2. Promoting a healthy lifestyle for the school community</li> <li>3. To encourage road safety awareness for pupils</li> <li>4. Reducing the school travel carbon footprint</li> </ol>
TARGETS – JUST PICK A FEW CLEAR TARGETS.	<p><i>Suggested targets</i></p> <ul style="list-style-type: none"> <li>• To reduce the percentage of pupils travelling to and from school by</li> <li>• car by 10%.</li> <li>• To increase the percentage of pupils walking to and from school</li> <li>• To increase the percentage of pupils cycling to and from school from</li> <li>• To reduce the number of staff driving to work by themselves by 10%</li> </ul>
ACTION PLAN	See separate sheet– this should include all the measures that the school puts in place to improve rates of walking and cycling and to reduce the numbers of cars being driven to the school.
MONITORING AND REVIEW OF SCHOOL TRAVEL PLAN	<ul style="list-style-type: none"> <li>• The next school travel plan review is to be led by the head teacher / healthy schools adviser in xxx 201X. Actions and targets to be updated.</li> <li>• The next pupil travel survey will be arranged by the head teacher / healthy schools adviser in xxx 201X</li> </ul>

	<ul style="list-style-type: none"><li>• School to complete the mode of travel question in the school census each year</li><li>• Travel Plan to be reviewed in the light of each <b>new School Travel Health Check</b>.</li><li>• The travel plan review will consider pupil travel needs and the school travel plan will be amended and updated to take account of any changes arising from new developments in education and transport provision.</li></ul>
--	--

**Signed [responsible person], [job title], [date]**