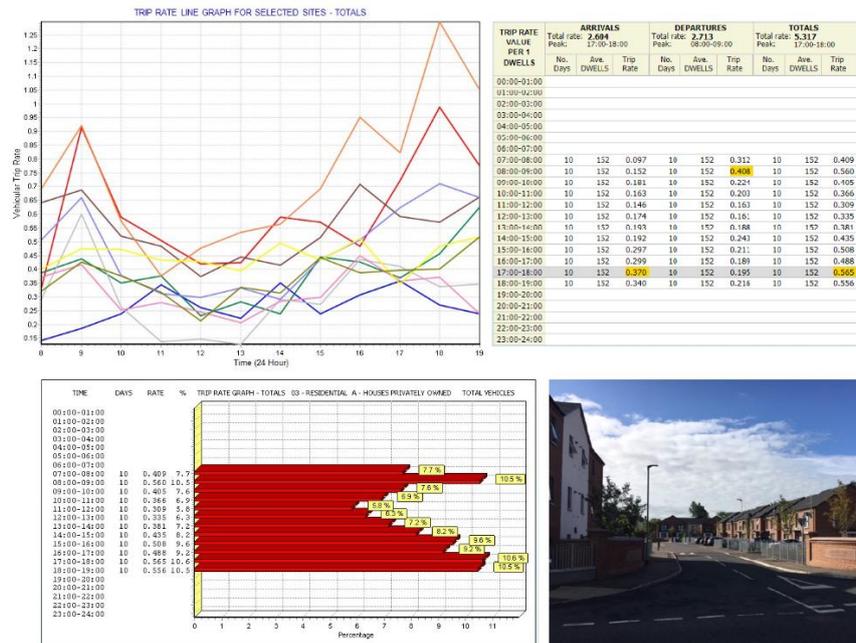




# TRICS Consortium Limited

## TRICS Good Practice Guide 2025



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## 1. Overview

- 1.1. This TRICS Good Practice Guide supersedes the 2024 version of this document. It is fully endorsed by TRICS Consortium Limited and its six Shareholders (Dorset Council, Kent County Council, East Sussex County Council, West Sussex County Council, Surrey County Council and Hampshire County Council).
- 1.2. The aim of this document is to provide guidance to users of TRICS to encourage good practice when using the system, and to also provide guidance to parties tasked with auditing outputs produced by the system (which may appear in Transport Assessments or other documentation). Version 7.11.3 of the software (released in September 2024) has been used in all examples given within the document.
- 1.3. TRICS is a very flexible system providing a large amount of survey data across a wide range of development types, therefore allowing great potential variation in the calculation of both vehicular and multi-modal trip rates. Therefore, it is quite possible that two users of the system, applying different filtering criteria and ranges to a task, may end up producing different results. This guide is intended to assist users in ensuring that correct procedures and understanding of the system are practised in the production of trip rate calculations and is also intended to provide guidance to assist in the correct and thorough auditing of TRICS data once it is received by third parties.
- 1.4. There are many areas within the system whereby careful selection criteria and ranges are important in achieving robust and reliable trip rates. This guidance is designed to assist users in this task.
- 1.5. The correct way to build a selection of surveys for the purposes of calculating trip rates is to decide initial inclusion criteria, and then filter the database using the various options provided by the system to provide a representative sample and a resulting trip generation range. The incorrect method is to manipulate results produced by the system with the aim being to present misleading trip rates based on bias. This guidance, if followed correctly, will assist users in avoiding such an incorrect method.
- 1.6. Recipients of data generated by TRICS need assurance that the data has been produced in accordance with the guidance contained within this document. Therefore, it is the responsibility of all TRICS users to ensure that full details of how data was obtained, along with clear indications of what the data represents, are provided to data recipients. Additional assistance for auditors of reports where TRICS data has been used can be found within Section 22 of this document.
- 1.7. The principles covered in this guide apply to both traffic surveys and multi-modal surveys. It should be noted that multi-modal surveys were first introduced into the database in 2000, whilst traffic-only surveys were present from the very first versions of the database. Both traffic and multi-modal surveys are regularly added to the database through annual data collection programmes.
- 1.8. Previous versions of this guidance have been widely used to reinforce data produced in accordance with the methods contained within this document. In cases of dispute, such as when conflicting sets of results are presented at Public Inquiries, it has often been the Good Practice Guide which has influenced Inspectors in their decision making.

## 2. The Eight Fundamental Principles of TRICS Good Practice

2.1 In 2024, eight fundamental principles of TRICS Good Practice were identified through careful analysis of the guidance and identifying the key themes that are repeated throughout. These themes reinforce the guidance's focus on transparency, data integrity, and careful analysis. The eight fundamental principles are as follows:

- To provide clarity of methodology
- To understand ranges and estimates
- To realise the value of relevance in selections
- To explain selection reasoning
- To exercise good practice in auditing
- To avoid falling into traps
- To avoid incorrect influencing of results
- To ensure compatibility and consistency

2.2. **To provide clarity of methodology.** Transparency in the methodology used in a trip rate calculation is essential. Each step should be clearly documented, including data acquisition, filtering criteria, and any adjustments made, ensuring that every TRICS user can follow and audit the process seamlessly. Each TRICS report should include comprehensive documentation of all methods and selections made, covering how data was sourced, why particular filtering criteria were applied, and the steps involved in generating trip rates. This documentation ensures that anyone reviewing the report can easily understand the methods used and evaluate their appropriateness. When applying filtering criteria to create a survey sample, the selections should be clear and justified in the report. For example, users should clarify why they excluded or included certain land use categories, location types or specific surveyed sites. This prevents misunderstandings and maintains the integrity of data selections. Reports should detail the methods used to obtain data from TRICS, allowing recipients and auditors to fully understand and verify the findings. This transparency is crucial, especially for audits by organisations without TRICS access, ensuring they can fully understand and interpret the results. Trip rates generated by TRICS should be fully contextualised in reports, specifying details like the survey period, direction, and calculation factor. Reports should also clearly state the version of TRICS used to obtain trip rate results and note that TRICS PDF outputs include the version number at the top of each page. Auditors should also ensure that TRICS PDF outputs display the TRICS user organisation's name and their TRICS licence number. Missing or incorrect details may indicate a copyright breach, which should be reported to TRICS as the use of unauthorised TRICS data in Transport Assessments would render such reports inadmissible. **Please see Section 22 Correct Presentation of Trip Rates and Methods for more information.**

2.3. **To understand ranges and estimates.** It is important to recognise the variability and contexts within TRICS data, as this is crucial for meaningful and realistic interpretations. TRICS trip rate calculation results represent mean averages drawn from a variety of surveys conducted across different sites and conditions, and are accompanied by a clear range of trip rates presented in rank order lists, which display individual survey trip rates in order of relative intensity. Therefore, TRICS trip rate outputs are not single figure predictions, but instead provide a more expansive range of possibilities with an average of these highlighted. Users must understand and convey this core element, that TRICS provides a range of possibilities for a scenario rather than an exact forecast for a scenario, acknowledging that trip rates across various surveys in a selected set will naturally vary. TRICS provides clear evidence of this within its system functions. TRICS data includes sites with a wide range of conditions, such as location types, development types,

seasonal variations, and so on. These factors influence trip generation differently, as will other external factors outside of the TRICS system (for example demographics, economic considerations, local environmental factors, etc). Recognising this, TRICS advises users to view results in all such contexts. The TRICS database contains a wide variety of land use sub-categories, each containing their own sets of survey sites. Due to the variation of user popularity and the introduction of new sub-categories, the sets of available data can vary significantly in size. Therefore, it is important to maintain a balance when obtaining a representative sample size. Generally, this balance will involve as many surveys as possible without compromising the robustness of inclusion criteria. This ultimately will come down to the user's own professional judgement. **Please see Section 9 The Method of TRICS Trip Rate Calculations, Section 11 Seasonal Trip Rate Variation and Section 17 Trip Rates and Limits of Extrapolation for more information.**

- 2.4. **To realise the value of relevance in selections.** Relevant and representative site selection is crucial for representative trip rate generation. Selecting survey sites that closely match the characteristics of the proposed development scenario helps ensure that the trip generation data is applicable and robust. For any project, relevant site characteristics include land use type, location type and other factors, for example, availability of nearby public transport. The TRICS guidance stresses that users should only select sites that align reasonably with the specific characteristics of the proposed development. Comparing trip rate data from a suburban retail park to a town centre site would likely yield unrepresentative results due to differences in accessibility and local transport activity and patterns. TRICS includes a wide range of land use sub-categories, each with distinct general characteristics and selecting an appropriate sub-category is vital. Outside of sub land use categories, our current guidance emphasises location type as a primary consideration in filtering criteria, discouraging the exclusion of surveys solely based on their region. With careful consideration of all pertinent local factors, particularly population density, car ownership levels, and, crucially, location type, there's no apparent reason why trip rates from one area, such as Glasgow, wouldn't be relevant to a development in another, such as Greater Manchester. This highlights the importance of evaluating these factors on a case-by-case basis. **Please see Section 3 Using the most up to date version of TRICS and archived versions, Section 4 Understanding Land Use Definitions, Section 5 Site selection by Region, Location Type and other data fields for more information and Section 7 Understanding Trip Rate Calculation Parameter Definitions.**
- 2.5. **To explain selection reasoning.** Users should clearly explain the reasoning behind their selection criteria and choices during the site selection and trip rate calculation process. This transparency allows data recipients to fully understand how the results were generated, supports the integrity of the analysis, and helps prepare the findings for third-party audit and review. Users should engage with all stakeholders involved in the assessment process early on to gain a mutual understanding of inclusion criteria. This approach helps prevent potential later disputes about the appropriateness of selected sites and promotes a more streamlined process, as all parties are aware of and can discuss the site selection reasoning upfront. Users should avoid the manipulation of a survey sample based on the expectation of a biased and misleading set of results. Providing full transparency in selection reasoning mitigates any concerns about bias, as each choice is accounted for and justified. This helps reinforce the integrity of the process and builds trust in the results. **Please see Section 10 Using Historical TRICS Data and Section 13 Avoiding the Production of Biased and Misleading Trip Rates.**
- 2.6. **To exercise good practice in auditing.** A robust auditing process is essential for verifying the reliability and integrity of trip rate calculations. Auditing allows TRICS users and data recipients to verify that best practices have been followed, identifying data robustness and fostering

confidence in the results. A good auditing process reviews the report for detailed documentation of each step taken during site selection and data filtering. Auditors should verify that the rationale for each filtering criterion such as location type, survey periods, and land use sub-category has been clearly explained. If any steps are not thoroughly documented, auditors should request additional explanations from the organisation that has provided the results. TRICS provides standardised calculation procedures for producing trip rates, and auditors should confirm that these methods were followed. For example, mean trip rates should be calculated using TRICS defined parameters rather than alternative methods, such as calculating averages outside the system. Deviating from these standard methods can reduce the robustness and consistency of the results and such outputs would not be considered genuine TRICS outputs. **Please see Section 13 Avoiding the Production of Biased and Misleading Trip Rates, Section 14 Representative Sample Sizes and Cross Testing and Section 16 Weighting Factors in Trip Rate Calculations and Manual Deselection.**

- 2.7. **To avoid falling into traps.** There are common pitfalls or "traps" in data selection, calculation, and interpretation that can lead to inaccurate or misleading results. Avoiding these traps is essential for maintaining the robustness of results and ensuring trip rates are as representative and applicable as possible. One potential pitfall is the phenomenon of multiple peaking, where trip rates calculated by mixing weekdays with weekend surveys create artificially high peaks that don't represent any single day's travel pattern. To avoid this, users should avoid mixing weekday and weekend surveys in the same calculation, instead generating separate trip rates for weekdays and weekends as needed. TRICS provides specific calculation parameters, such as trips per 100m<sup>2</sup> of GFA for trip rates based on Gross Floor Area. The definition of each parameter is clearly stated within the TRICS Help files, so users should understand these as they proceed. **Please see Section 8 How TRICS Defines Gross Floor Area (GFA) and Section 12 Peak Hours and Days.**
- 2.8. **To avoid incorrect influencing of results.** It is important to produce objective, data-driven trip rates, cautioning users against practices that could incorrectly influence results. Avoiding incorrect influence ensures that TRICS outputs are robust, representative, and unbiased. Manual adjustments to calculated trip rates without adequate reasoning and clear evidence of applicability can introduce a significant risk of bias. Any post-calculation adjustments should be clearly documented, fully explained, and justified. If adjustments are applied, users should provide both original and adjusted data for transparency, making it clear that any modified results are not directly generated by TRICS. The approach that TRICS recommends for producing trip rates is to first identify the acceptable criteria ranges for site selection, then filter the sites according to the criteria, and then produce the trip rates once filtering is complete. **Please see Section 5 Site selection by Region, Location Type and other data fields for more information.**
- 2.9. **To ensure compatibility and consistency.** It is important to ensure that all selected sites, filtering criteria, and calculation methods are compatible with the project being assessed. Compatibility ensures that data selections and trip rates reflect the conditions of the development, while consistency across similar projects improves the reliability and comparability of results. This final principle really encapsulates the elements of those that have already been discussed. Whether it be auditing, cross-testing, site and land use sub-category selection or filtering criteria, ensuring compatibility and consistency in TRICS data analysis is essential for producing reliable and representative results. It allows users to compare results with confidence, knowing that the data reflects high standards across projects. This approach correctly represents the value of TRICS as a comprehensive and flexible tool for trip generation analysis, supporting clear, data-driven decision-making. As the system continues to evolve and expand, users should continue to review the Good Practice Guide and practice their methods to maintain compatibility with the latest guidance. By staying aligned with the latest version of the guidance, users will uphold the

consistency of good practice in their use of TRICS. Please see **Section 5 Site selection by Region, Location Type and other data fields for more information** and **Section 13 Avoiding the Production of Biased and Misleading Trip Rates**.

### **3. Using the most up to date version of TRICS and archived versions**

- 3.1. TRICS software and database updates are issued on a quarterly basis, these usually being in March, July, September, and December. New survey data is usually added to the database in each quarter, with new system features also added in quarterly updates as and when they are developed. The current series of TRICS versions is Series 7. During 2024 there were four scheduled releases, these being 7.11.1 in March, 7.11.2 in June, 7.11.3 in September, and 7.11.4 in December.
- 3.2. There is no set rule against using an earlier version of the system. However, users should always aim to use the most up to date version wherever possible. The version in use is indicated by the issue number, which is always present on the Home screen of the system. With quarterly system updates new data is added to the database and, from time to time, some survey sites are removed from the database due to issues with their data, whilst others may be relocated from one land use sub-category to another (due to re-classification), others may be subject to changes to site reference codes within the same land use sub-category (due to regional planning authority changes), and others may have some of their data corrected. All instances of deleted, corrected and relocated survey sites are stated within the list of new sites document for each quarterly system release, and these are available as PDFs in the Library module of TRICS (accessible via the “Library” icon at the top of all system screens). Users can often use the current up-to-date version of TRICS to audit data supplied using an earlier version; it is only necessary to use an archived, older version of the system should there have been any changes made to the database that may have affected the selected set of survey sites being audited.



*Figure 1 – Extract of TRICS system information showing TRICS version number*

- 3.3. When using TRICS online, users will by default always be operating the most up-to-date version of the system. However, users may on occasion require the use of an older version of TRICS to audit trip rate calculations produced using a previous version of the system. This can be done by downloading an older version via the TRICS software archive (which is accessible once logged in to the Members Area at [www.trics.org](http://www.trics.org). **Section 22** provides further detail about the auditing of TRICS data. If using older versions of the system, users should take care to ensure that there are no issues relating to survey sites that have subsequently been moved, amended or deleted (see **3.2**), as the inclusion of such data could render the trip rate results unreliable and open to potential challenge.
- 3.4. In instances where there is a conflict between two sets of TRICS results, data that has been produced whilst adhering to the Good Practice Guide will be considered more representative and robust. This takes precedence over the actual version of the system being used. If in such a conflict both users have adhered to this guidance, then a further analysis of each method used to obtain

the sets of results should be undertaken, following the principles contained within this guide, with the appropriate professional judgement applied thereafter.

## 4. Understanding Land Use Definitions

- 4.1. Within TRICS version 7.11.3 (issued in September 2024) there were 125 land use sub-categories, all of which are defined within the Help section of the system, accessible by clicking on the Help icon at the top of all TRICS system screens.

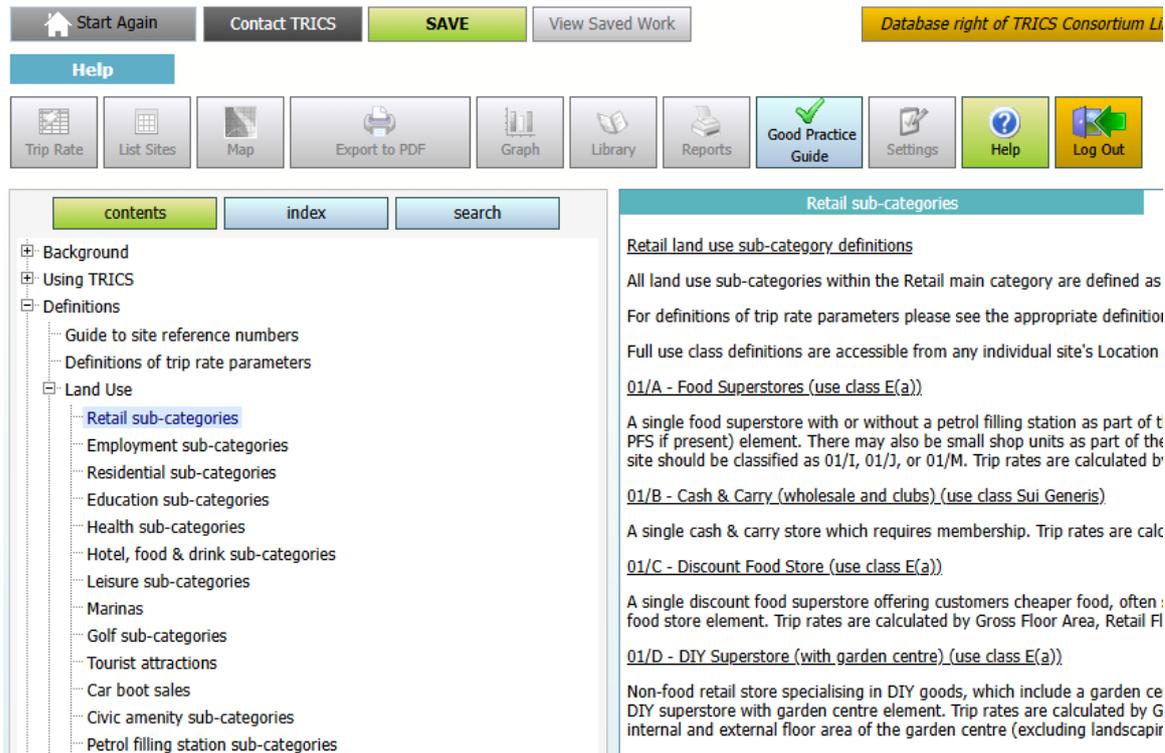


Figure 2 – Extract of Help section showing land use type definitions

- 4.2. It is vital that users undertake trip rate calculations using land use sub-categories appropriate to their individual development scenarios. For example, a DIY Superstore is not compatible with a Builders Merchant site in TRICS (and there are countless other examples). For more obscure development types, users need to proceed with a greater degree of caution. The Miscellaneous category (16/A in the database) contains all sites that do not fit into any other specific sub-category. It is within the Miscellaneous sub-category that users should search if they are unable to find a suitable site in any other sub-category. However, there is no guarantee that users will find the type of development they are looking for. Also note that due to the mixed and varying nature of developments within this sub-category, trip rates cannot be calculated for 16/A Miscellaneous sites.

## 5. Site selection by Region, Location Type and other data fields

- 5.1. The issue of survey sites within the TRICS database being included/excluded by specific regions has often been raised by users. This has led to TRICS undertaking comparative research into trip rates split by region and by main TRICS location type. This research was undertaken in two stages, with vehicular trip rate variation assessed in 2019, followed by an assessment of multi-modal trip rate variation in 2020. In both cases, key land use sub-categories were studied, these being 01/A (Food Superstore), 02/A (Office) and 03/A (Houses Privately Owned), with the aim of this research being to establish whether region or TRICS location type produced any patterns of significant trip rate variation. The report on the initial vehicular analysis is available for download in the Library module of the TRICS system. It is called *"A Comparison of Vehicular Trip Rate Variation by TRICS Regions and Location Types – Technical Note"*.
- 5.2. In both stages of the vehicular research, trip rates were calculated per 100m<sup>2</sup> of Gross Floor Area (for the Food Superstore and Office land use sub-categories) and per 1 dwelling for the Houses Privately Owned sub-category, with arrival, departure and total peak periods and full survey duration periods being covered. The percentages of trip rate variance were then calculated for each regional or location type grouping compared to trip rates for all survey sites in the sample used for each land use sub-category, and a system of rankings showed how the groupings compared to each other across the land uses, to see if any significant patterns emerged. It was from the presentation of sets of tables displaying these results that our conclusions were drawn.
- 5.3. The vehicular analysis by region revealed no evidence of any clear, consistent pattern of vehicular trip rate variation, with any variation appearing to fluctuate randomly throughout. If there had been a clear basis for overall trip rate variation by region alone, then we would have seen certain regions ranking consistently lower or higher than others, but our study did not find this. Our conclusion from this is that a considerable number of other factors are influencing trip generation to a significantly greater degree than region alone.
- 5.4. On the other hand, the vehicular analysis by location type did show an overall structured and consistent variation in trip rates. The ranked comparison of TRICS location types showed the Edge of Town category ranking mostly at the top in terms of trip rates, with the Town Centre/Edge of Town Centre grouping of categories ranking mostly at the bottom. This suggests that, although there are of course numerous factors that can influence trip generation, TRICS location type is certainly an important one of these.
- 5.5. Therefore, our vehicular study revealed that there is a significantly higher correlation between location type and vehicular trip rates than there is between region and vehicular trip rates, with location type clearly showing a greater level of consistency and a clear, emerging pattern, compared to the apparent randomness of fluctuations when trip rates are split by region. Our subsequent multi-modal study, following the same structure of analysis as the vehicular study, found similar conclusions. Therefore, our current guidance is that regional selection should not be a major consideration when applying trip rate calculation filtering criteria, whilst TRICS location type appears to be one of the most influential factors in terms of trip generation, and therefore should be one of the main filtering considerations.
- 5.6. Bearing in mind the results of our research, with hard data now being available, it is not considered good practice to exclude survey sites within the TRICS database on the sole basis of such sites being located within any specific region. We consider that a more robust use of the TRICS filtering process takes place on a case-by-case basis, accounting for the numerous factors that can influence trip generation, with the TRICS location type being at the forefront of these.

- 5.7. There are clearly some extreme exceptions to the above. For example, trip rates generated from a development within a major city centre would probably be somewhat different to those generated from the Shetland Islands, for obvious reasons. But if all local potential influencing factors are carefully considered, especially the TRICS location type, there is no obvious reason why some trip rates generated from a site within, say, Glasgow, would not apply to a similar development within, for example, Greater Manchester. Similarly, some development scenarios in parts of London may be compatible in terms of trip generation with sites in other large cities. However, the importance of compatibility in terms of local population, vehicle ownership, location type, etc. cannot be stressed enough. It is within development data of individual TRICS survey sites using of the filtering process where true potential compatibility should be established, rather than applying an automatic exclusion of certain regions, which could unnecessarily remove many compatible sites from a user's selected dataset.
- 5.8. Care should also be taken to ensure that data fields used in site selection filtering are relevant to each individual case. For example, using average levels of car ownership within a 5-mile radius of a development as a criterion in the filtering process would be more appropriate for a land use sub-category such as a food superstore than it would be for a residential development. For the latter, average car ownership per household within a 5-mile radius would probably not be as an effective or relevant a filter, as it is the car ownership level of the households within the specific residential development scenario that we would be interested in, and not that of the greater surrounding area. This and other factors including, for example, demographic considerations (amongst other things), when appropriate, should also be considered when deciding on the filtering criteria that is to be used, so that justification can be readily provided for each element of the database filtering criteria should it be required at any point. Therefore, users should always take care to ensure that each instance of filtering by TRICS database field can be justified in the context of the type of development being analysed.
- 5.9. A specific example where the correct filtering of a TRICS database field is essential is when dealing with food superstore sites with or without petrol filling stations included in the survey count. If a proposed development is to include a PFS, then this should be reflected by the exclusion of sites within the database that do not include a PFS in their survey counts. Similarly, if a proposed development is not to include a PFS, then filtering should ensure that stores with a PFS included in their survey counts are excluded. This approach is necessary as surveys at food superstores with a PFS also record trips to the PFS only, in addition to trips to the store only and trips that take in both the store and the PFS in the same visit. It should be noted that individual TRICS surveys at food superstores do not break down counts into trips to the PFS only, trips to the store only, or trips that include a visit to both the PFS and the store, with only the total trips in and out of the whole site being represented.
- 5.10. As discussed above, we consider the TRICS main location type to be one of the most important data fields in terms of site selection compatibility. It is reasonable to suggest that developments located in a town or city centre, with good local public transport accessibility will, as a rule, achieve a different type of modal split to a similar development located in the countryside without local public transport accessibility. Mixing sites which are clearly incompatible in a dataset for trip rate calculations could potentially lead to misleading trip rates being generated. A general guide to compatibility by TRICS main location category is shown in the table below.

Location Type	Town Centre	Edge of Town Centre	Suburban Area	Edge of Town	Neighbourhood Centre	Free Standing
Town Centre	-	Possibly compatible	Not compatible	Not compatible	Not compatible	Not compatible
Edge of Town Centre	Possibly compatible	-	Possibly compatible	Possibly compatible	Not compatible	Not compatible
Suburban Area	Not compatible	Possibly compatible	-	Possibly compatible	Possibly compatible	Not compatible
Edge of Town	Not compatible	Possibly compatible	Possibly compatible	-	Possibly compatible	Possibly compatible
Neighbourhood Centre	Not compatible	Not compatible	Possibly compatible	Possibly compatible	-	Possibly compatible
Free Standing	Not compatible	Not compatible	Not compatible	Possibly compatible	Possibly compatible	-

Table 1 – General guide to site compatibility by Main Location type

- 5.11. Clearly there would be many potential “borderline” cases where compatibility between two or more different main location types might be possible. Therefore, **Table 1** is not necessarily to be taken as an absolute table of rigid compatibility covering all cases. For example, a town or city centre may be very close to the town or city’s actual physical edge. Also, if you look at the “Suburban Area” category, which can include sites both in quiet residential areas a significant distance from a town/city centre, and sites within busy built-up areas just outside the edge of a town/city centre, you will see how wide-ranging this main location type can be (see **Figure 4**). To assist users in addressing these issues, and to provide greater clarity on location types on a site-by-site basis, in December 2007 additional location sub-categories were introduced, and the entire TRICS database reviewed as a result. Users are now encouraged to examine both the main location and sub-location categories to identify compatibility of sites to be included in their selected datasets. We consider the best approach is to examine the location of the development scenario, and then combine this with an examination of compatibility through the TRICS location type definitions. A full definition of location types and sub-types is accessible by clicking on the “Definitions” button next to the Location indicator on the Site Details screen of an individual TRICS site record.
- 5.12. In the first instance, it is recommended that users include sites across location types that are possibly compatible, and then examine the individual site locations in more detail using facilities such as Google Maps, before refining the dataset further if necessary, using their professional judgement.

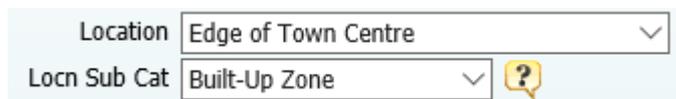
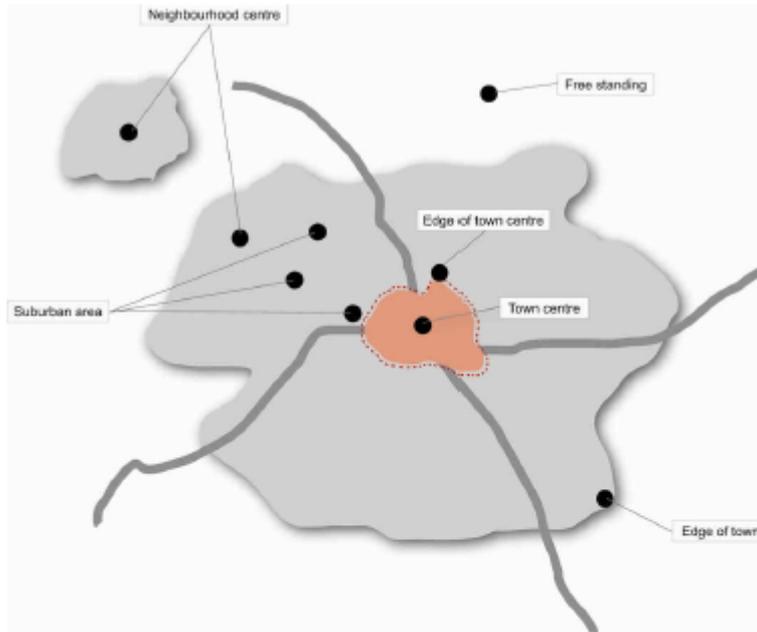


Figure 3 – Location fields and definitions button within a Site Details screen



**TRICS® LOCATION DEFINITIONS – DECEMBER 2008**

NOTE: Individual development sites within the TRICS® database are allocated location categories (and sub-categories if applicable) on a site-by-site basis, at the discretion of the TRICS® system development team. If there is no significant predominance of local features that places a site within an appropriate location sub-category, the selection of “No sub-category” is displayed.

**Main Location: Town Centre**

Within the central core area of the heart of the town/city (e.g. the primary shopping area), as defined in the local development plan (if appropriate).

*Figure 4 – TRICS Main Location definitions*

- 5.13. There will be instances where the main location type mix within a selected set of surveys will not be considered compatible. For example, a mix of sites containing both “Town Centre” and “Free Standing (out of town)” main location types will most likely produce misleading and unrepresentative trip rate results for a development assessment. If a mix of main location types is used (see [Table 1](#)), it is the responsibility of the user generating the trip rates to ensure that justification for the inclusion of the mix is provided. This can include geographical location evidence, such as maps, etc.
- 5.14. Users should note that there is no compatibility matrix for location sub-categories, as they are sub-sets which fall within the overall location type. However, users should consider the relevance of these sub-categories when selecting surveys and use their professional judgement accordingly. For example, the possible compatibility shown between Free Standing and Neighbourhood Centre main location types, introduced in December 2022, could only apply if the sub-category of the Neighbourhood Centre sites is Village.

## 6. The Use of Comment Boxes

- 6.1. Within individual TRICS sites there is a wide variety of information available, assisting users in the site selection process. Additional descriptive information is also displayed within comment boxes, containing further site, development, parking, and survey count details, which supplement the fixed data fields. This additional information is often important for a more complete understanding of a development in the database, so users are encouraged to study comments, as such additional information may assist in determining the compatibility of a site with a user’s development assessment scenario.
- 6.2. [TRICS Research Report 99/2 \(“Research into Trip Rate Variation” by Harrison Webb\)](#) analysed variations in trip rates at retail stores, accounting for factors including consumer expenditure and the analysis of parking supply and peak demand. These are just a couple of examples of the numerous additional factors which can affect trip rates, falling outside the data fields and calculation processes of the TRICS database. Another piece of research, [Research Report 09/1 \(“An econometric study of the relationship between land use and vehicle trip generations” by David Broadstock\)](#) examined economic and demographic influences, which again exist outside of the database and operations of TRICS.
- 6.3. Comment box information is only visible within individual site, development, parking, travel plan, and survey day screens. Comment boxes are not used in the site selection filtering process, or at any other point within the system, being purely descriptive data fields. If full individual site information is output to a PDF document, all comment box information will be automatically included. Recipients of TRICS trip generation results, if suspecting that a particular site may not be compatible with the development scenario being assessed, should ask the user who supplied the results to provide this further level of individual site detail, so that the comment information can be examined. Therefore, it is in the user’s interest to ensure that comment boxes are examined before sites are included in a selected set for calculation. This may not be practical when dealing with very large sets of surveys, but when it comes to smaller data sets it is highly recommended, as it could help in avoiding potential issues at a later stage.

		Comment
Population within 1 mile	5,001 to 10,000	This site is located in the village of Bracklesham Bay, which is to the south-west of Chichester and west of Bognor Regis on the south coast. The site is the northern part of the village, with the B2198 Bracklesham Lane to the west, which runs south towards the coast and north via the village of Somerley. The site has a single vehicle access for all modes, plus two separate pedestrian accesses. To the east of the site is open land, with a holiday (caravan) park to the north and residential areas to the west and south. The events venue of Bracklesham Barn is also just to the south of the site.
Population within 5 miles	25,001 to 50,000	
Population within 500m	2200	
Car ownership (5 miles)	1.1 to 1.5	
Is the location of the site hilly or flat	Flat	

Figure 5 – Comment Boxes are present within individual site records

## 7. Understanding Trip Rate Calculation Parameter Definitions

- 7.1. Trip rates can be calculated using a variety of data fields, known as trip rate calculation parameters, and it is important that users understand the definitions of the various parameters available. A full list of parameter definitions is available within the Help module, which users can access by clicking on the Help icon whenever using the system.

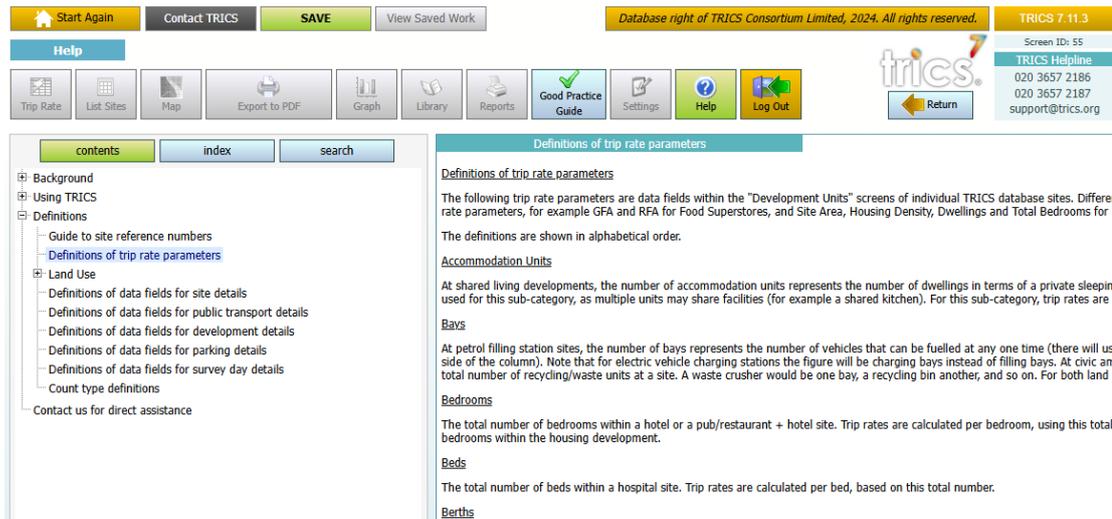


Figure 6 – Definitions of all trip rate parameters can be easily found

7.2. Users should also understand the trip rate calculation factor, which is always displayed at the top left corner of the trip rate calculation results screen (see Figure 7). In the case of Gross Floor Area (GFA), the calculation factor is always 100m<sup>2</sup>, so all trip rates produced by the system using this calculation parameter are represented as trip rates per 100m<sup>2</sup> of GFA. For trip rates calculated by Employees, the factor is trips per Employee, for Dwellings it is trips per Dwelling, and for Site Area it is trips per Hectare. It is important that this is understood by the user and incorporated into the results presented to the recipient of trip generation outputs. For example, a GFA trip rate of 35.78 should be presented as “35.78 trips per 100m<sup>2</sup> of GFA”, along with information on the survey period, the count type, and the trip direction (i.e., arrivals, departures or total), so that the results can be fully understood. Section 22 provides more detail regarding the correct presentation of TRICS data.

TRIP RATE VALUE PER 100 SQM	ARRIVALS			DEI	
	Total rate: 61.997 Peak: 12:00-13:00			Total rate: Peak:	
	No. Days	Ave. GFA	Trip Rate	No. Days	
00:00-01:00					
01:00-02:00					
02:00-03:00					
03:00-04:00					
04:00-05:00					
05:00-06:00	1	10000	0.170	1	
06:00-07:00	4	7647	0.781	4	
07:00-08:00	15	6889	1.395	15	
08:00-09:00	15	6889	2.710	15	
09:00-10:00	15	6889	4.274	15	
10:00-11:00	15	6889	5.540	15	
11:00-12:00	15	6889	5.926	15	

Figure 7 – The trip rate calculation factor is always displayed (top left)

7.3. More recent sites within the database (for the relevant land use sub-categories) include a “GFA Not in Use” figure, which represents GFA as defined within the TRICS Help section that was not in use at the time the survey was undertaken. Older data within TRICS does not display this figure. Where the “GFA Not in Use” figure is known, users have the option to include or exclude the

figure from the total GFA used in trip rate calculations. Users should note that with older data, any obvious GFA not in use was identified and excluded wherever possible. Users should always make it clear in their reports whether “GFA Not in Use” has been excluded through TRICS Settings (accessed via the Settings icon at the top of the screen). More detail on how GFA is defined in TRICS is provided in [Section 8](#).

## 8. How TRICS Defines Gross Floor Area (GFA)

- 8.1. One of the most often used trip rate calculation parameters within the TRICS system is Gross Floor Area (GFA), which is represented in square metres. It is an option for trip rate calculation across a wide variety of land use sub-categories within the database, and as discussed in Section 6 of this guide, trip rates calculated by GFA are displayed per 100m<sup>2</sup> by default in results tables.
- 8.2. It is important for users to understand how TRICS defines GFA. The TRICS definition is long established and is independent, in that it may not follow the definition of GFA provided by any other organisation (and there are multiple definitions available). It is also important to understand some slight variations of the definition of GFA within TRICS for certain land use sub-categories. The main definition of GFA, as provided in the TRICS Help module, is the total internal floor area of all floors within a site’s building (or buildings), including any mezzanine floors. Internal floor areas will include all areas accessible to staff and visitors (for example office space, canteens, storage areas, toilets, etc), but will exclude service areas (for example lift shafts, stairwells, plant, and visitor car parks etc).
- 8.3. For the 01/H (Garden Centre), 01/L (Builders Merchant) and 01/S (Mixed Bargain Retail Unit) land use sub-categories, the GFA will also include external areas of developments, excluding landscaping and parking. So, any outdoor sales, storage, or other active external areas (following the general definition outlined in [8.2](#)) will be included in the total GFA figure. This will also apply to garden centres should they be included within a DIY Superstore (land use sub-category 01/D). And this will also apply to garden centres, builders’ merchants and mixed bargain retail units should they be part of a Retail Park site (land use sub-categories 01/J and 01/K).
- 8.4. For the 02/E (Warehousing – Self Storage) and 02/F (Warehousing – Commercial) land use sub-categories, the GFA will also include external storage areas. So, any external areas of such developments that are used for external storage (i.e., outside of the main building or buildings), following the general definition outlined in [8.2](#), will be included in the total GFA figure. This will also apply to warehouse units should they be included within a Business Park (land use sub-category 02/B), or within an Industrial Estate (land use sub-category 02/D).
- 8.5. For the 14/A (Car Show Room) land use sub-category, the GFA will also include external sales areas. So, any external areas of such developments that are used to display vehicles for sale, following the general definition outlined in [8.2](#), will be included in the total GFA figure. This will also apply to car show rooms should they be included within a Business Park (land use sub-category 02/B), or within an industrial estate (land use sub-category 02/D).
- 8.6. When assessing development scenarios that include a development’s GFA, TRICS users should always be aware of the TRICS GFA definition, if applicable including the exceptions outlined above. So, in examining development proposal site plans, care should be given with regards to what is included and not included in a site’s GFA within TRICS development data. A planning application may provide a GFA for a development, but that definition may not be the same as the TRICS definition which the data within the database is based upon. This means that in some cases,

reasonable adjustments to a proposed development's GFA figure may be necessary prior to undertaking TRICS trip generation calculations, should the definitions of GFA differ. Any such adjustments should be presented within reports written by the user to avoid any potential misunderstandings.

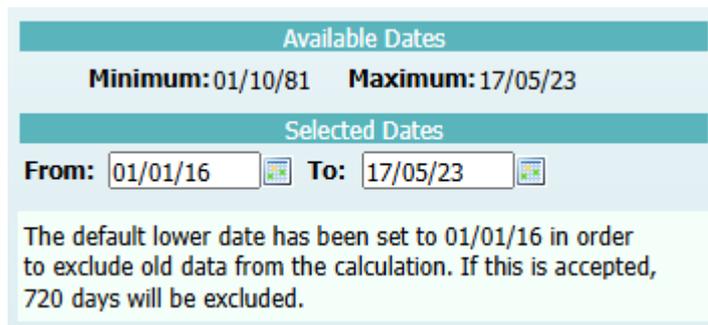
## 9. The Method of TRICS Trip Rate Calculations

- 9.1. The TRICS method used to generate trip rates is consistent for all land use sub-categories within the database. It is a method that has been assessed and considered to be statistically robust, and users should become familiar with it, so that the process of TRICS calculations can be fully understood.
- 9.2. TRICS can calculate trip rates for an individual survey or can calculate the mean average trip rates for any number of surveys within a single land use sub-category. Mean average trip rates are calculated where there are at least two surveys included in a set as selected by a user. The method of calculation can be broken down into three stages, which apply to each survey count period and each direction (arrivals, departures, and totals).
- 9.3. The first stage of the process is obtaining mean trip rate parameter figures. For any individual survey period and direction (for example Arrivals 0800-0900), all surveys in the selected set that have count data present are included. Using Gross Floor Area (GFA) as an example of the selected trip rate calculation parameter, the system adds the GFA figures for each included development, and then divides the result by the number of included surveys, with the subsequent result being the mean trip rate parameter figure (*mTRP*).
- 9.4. The second stage of the process is obtaining mean survey count figures. Again, this applies to all survey periods and directions, and all surveys in the selected set that have count data present are included. Using the example of the Arrivals 0800-0900 count, and in this example looking at the Total Vehicles count type, the system adds the Arrivals Total Vehicles 0800-0900 counts for each included survey, and then divides the result by the number of included surveys, the end result being the mean arrivals count figure (*mARR*).
- 9.5. The third stage of the process is the final calculation that provides the trip rate generation results. Using the mean trip rate parameter figure *mTRP* (see 9.3), and the mean arrivals survey count figure *mARR* (see 9.4), the calculation  $(mARR/mTRP) \times 100$  is undertaken. Note that because GFA is used in this example the calculation factor of 100 has been used, as trip rates by GFA are always represented in TRICS per 100m<sup>2</sup>. For a different calculation parameter, for example Dwellings, the trip rates would be displayed per dwelling, and therefore the calculation simply be  $mARR/mTRP$ . The calculation is undertaken for all time periods and directions, which is presented in the trip rate calculation results table.
- 9.6. It is important to note that mean average trip rates for a group of selected surveys should only be presented as having been generated using TRICS if they have been taken directly from the trip rate calculation results table using the standard TRICS method detailed above. TRICS does not endorse any other method of obtaining mean average trip generation rates other than the standard method specified in this section. For example, users might decide to take a TRICS rank order list, which provides a range of non-averaged trip rates by individual survey, ranked in relative order of trip rate intensity, and then manually calculate a mean average of the trip rates in this list. In such a case, the resulting figures would not be considered generated by TRICS, as the results would have been calculated using a non-TRICS method. It is the clear position of TRICS

that if its trip rate generation results are manipulated in any way by a user outside of the standard calculation process, then the figures resulting from this manipulation cannot be stated as having been generated by TRICS. Therefore, any such manipulation should be made very clear in any subsequent reporting, as should the fact that the resulting figures have not been derived using TRICS. Organisations tasked with auditing TRICS trip rate calculation results are encouraged to assess whether the TRICS method of calculation outlined in this section has been correctly applied.

## 10. Using Historical TRICS Data

- 10.1. TRICS contains survey data from as far back as the 1980s to the present day, with a large data collection programme undertaken every year. There are currently over 9,500 survey days in the database. Users should note that within the trip rate calculation filtering process some survey days will be automatically excluded by default from the selected set by a minimum date cut-off, although this can be adjusted by users.
- 10.2. The default minimum survey date cut-off is set to the 1<sup>st</sup> of January, 8 years prior to the release year of the latest version of TRICS. For example, TRICS version 7.11.3, which went live in September 2024, had a cut-off default of 01/01/2016. The minimum cut-off date can be amended by users to any required date. The 8-year default is particularly helpful in assisting TRICS system developers in determining future data collection programmes.



The screenshot shows a user interface for selecting survey dates. It features two main sections: 'Available Dates' and 'Selected Dates'. Under 'Available Dates', the 'Minimum' is set to 01/10/81 and the 'Maximum' is set to 17/05/23. The 'Selected Dates' section has 'From' and 'To' date pickers, both currently set to 01/01/16 and 17/05/23 respectively. A message box below states: 'The default lower date has been set to 01/01/16 in order to exclude old data from the calculation. If this is accepted, 720 days will be excluded.'

*Figure 8 – The minimum survey cut-off date is defaulted to 8 Years*

- 10.3. Although there is no fixed rule for amending the default survey date cut-off, TRICS can provide some guidance on the use of historical TRICS data and trip generation trends over time to assist users in making informed professional judgements. The background to this guidance follows technical research into trip generation trends over time that was undertaken by TRICS in 2019. This guidance, whilst not covering all development types, examined three key land use sub-categories, these being 01/A (Food Superstores), 02/A (Offices), and 03/A (Houses Privately Owned), across a timescale from 1989 until 2018, looking at trends over time in both vehicular and multi-modal contexts. The findings of this research were presented at the 2019 TRICS User Meeting, and the PowerPoint presentation slides including text commentary can be freely downloaded from [www.trics.org](http://www.trics.org).
- 10.4. This analysis showed that, for a small number of land use categories, an overall reduction in vehicular trips over time, with non-vehicular modes shown as generally more dynamic. However, the research suggested an overall, general shift towards non-vehicular modes over time had taken place. Although results could have been influenced by a variety of factors, as is always the case, TRICS considers that this research was a worthwhile exercise that provided some interesting

observations for discussion. What is clear from this exercise is that TRICS needs to continue to undertake large numbers of surveys as we move forwards so that we can continue to monitor trends over time.

- 10.5. The results of this study informed the 2021 TRICS Guidance Note on the Practical Implementation of the Decide and Provide Approach (also freely available from [www.trics.org](http://www.trics.org)), providing an independent source of evidence which correlated with the initial academic work into this new Vision Led approach to undertaking Transport Assessments. This work has added further value to the wealth of historic survey data within the TRICS database, with it being the essential evidence base necessary for the practical application of Vision Led Transport Planning. To follow on from this study, a Time Series function was created, which is an Excel-format template allowing users logging in at the TRICS website to examine trip generation rates over time for their selected land use sub-categories. This feature is being replaced in September 2025 with a full Time Series Analysis Module within the TRICS 8 upgrade and redesign, which will provide a much quicker and automated method to study trip generation trends over time. Once this module is in place, the 8-year default survey date cut-off will be removed (although users will still be able to select minimum and maximum survey dates), and this guidance document will be amended further.
- 10.6. Users are encouraged to obtain a statistically sound survey sample and should consider this should they wish to apply any survey date cut-off. The technical research into trip generation trends over time was not exhaustive by development types, so the trends indicated in the results of this analysis would not necessarily apply to land use sub-categories that were not assessed in the study. However, users will soon have the ability to undertake their own time series analysis for the land use sub-categories of their choice once the new Time Series Analysis Module is in place in 2025. In the meantime, users are encouraged to undertake manual time series analyses using the TRICS database or use the Time Series Excel template. It is up to TRICS users to decide on a case-by-case basis how to apply any cut-off dates (or not) using their own professional judgement, and users are encouraged to state their reasons for using or not using cut-off dates within their reports.
- 10.7. Users may consider applying Vision Led factoring to TRICS trip generation results, but in such cases they should clearly explain the reasoning and methods behind their factoring within reports, as post-factored data is not considered data directly generated by the TRICS system. Data initially produced by TRICS, prior to any factoring taking place, should be first presented (as TRICS data), and then the factored data (with details of the method of factoring used and the reasoning for the factoring taking place) presented second. This will ensure that the recipient of reports including trip generation data is made aware of the trip generation has been produced by TRICS, and any data that is a result of factoring. This practice is especially important so that data can be audited correctly by a third party (also using TRICS).

## **11. Seasonal Trip Rate Variation**

- 11.1. Users should be aware of potential seasonal variation in trip generation rates across various land use sub-categories. For example, trip rates for a golf course in January will probably be lower than in August. When presenting TRICS trip generation results, they should be presented in the context of any potential seasonal variation that may apply, having reviewed the data set(s) of surveys that have been included in calculations.
- 11.2. Research commissioned by TRICS, entitled "[Seasonality Research Report – TRICS Research Report 02/2](#)", examined seasonal variation in detail, across a variety of different land use sub-categories.



This report is available within the TRICS Library module, but it should be considered in the context of the time when the report was written in 2002. TRICS encourages users to examine seasonality of surveys within the database during the site selection process using their professional judgement, being aware that seasonal variations in trip generation will differ in scale for the many different development types available. Consideration should be given to seasonal variation in sets of surveys that have a large enough sample size to provide a potential seasonal range. Seasonal variation in a set of data does not reduce the validity of the trip generation obtained through the use of TRICS; the results would just need to be viewed in the context of the times of the year when the surveys in the selected set were undertaken). However, it is important to note that it would be incorrect practice to manufacture biased and misleading results based on selecting only surveys where potential seasonal variation might feed into such a bias. This is something that auditors of trip generation will need to be cautious of.

- 11.3. It is considered good practice for users to always present survey dates for all sites used in the trip rate calculation process. This information is available within PDF and CSV outputs that are generated by users following the calculation of trip rates.

LIST OF SITES relevant to selection parameters

<p><b>1</b></p> <p><b>AD-01-C-02</b></p> <p>GREENWELL ROAD ABERDEEN</p> <p>Suburban Area (PPS6 Out of Centre) Industrial Zone Total Gross floor area: 1950 sqm Survey date: <b>WEDNESDAY</b> 09/06/21</p>	<p><b>LIDL</b></p>	<p><b>ABERDEEN CITY</b></p> <p>Survey Type: <b>MANUAL</b></p>
<p><b>2</b></p> <p><b>AN-01-C-02</b></p> <p>BELFAST ROAD CARRICKFERGUS</p> <p>Edge of Town Development Zone Total Gross floor area: 1325 sqm Survey date: <b>WEDNESDAY</b> 12/10/16</p>	<p><b>LIDL</b></p>	<p><b>ANTRIM</b></p> <p>Survey Type: <b>MANUAL</b></p>

Figure 9 – TRICS output (highlighting survey dates)

- 11.4. When examining a peak trip generation scenario, if there is sufficient survey data available within the selected land use category to avoid using survey dates outside what would be considered typical peak times of the year, such that removal of these days would not compromise the robustness and representative integrity of the remaining data set (see Section 14), then users could remove “out of season” survey days. If the inclusion of “out of season” survey days cannot be avoided when looking for a peak trip generation scenario, this should be made clear in reporting.
- 11.5. If a user decides to include “out of season” survey data and then apply any factoring to the subsequent trip generation results, then it should be made clear in reporting which data has been produced using TRICS, and which has been factored, as any factored results are no longer considered to be results generated by TRICS. This is particularly important for auditing purposes. Any factors used will need to be explained and justified, and it should also be made clear that the factoring process has taken place outside the processes of TRICS. It is highly recommended in such cases where factoring does take place that the TRICS results are displayed alongside any factored results for comparative purposes.

## 12. Peak Hours and Days

12.1. When presenting TRICS trip generation results it is considered good practice to provide results covering the earliest to the latest hours of survey activity (using trip rate graphs), which will of course include periods of peak trip generation. Given the wide range of development types within TRICS, the survey peak hours (for arrivals and departures) may not necessarily correspond with AM and PM transport network peaks. The inclusion of trip rate graphs will pre-empt any potential issues associated with this. These can be accessed directly from the trip rates calculation results screen.

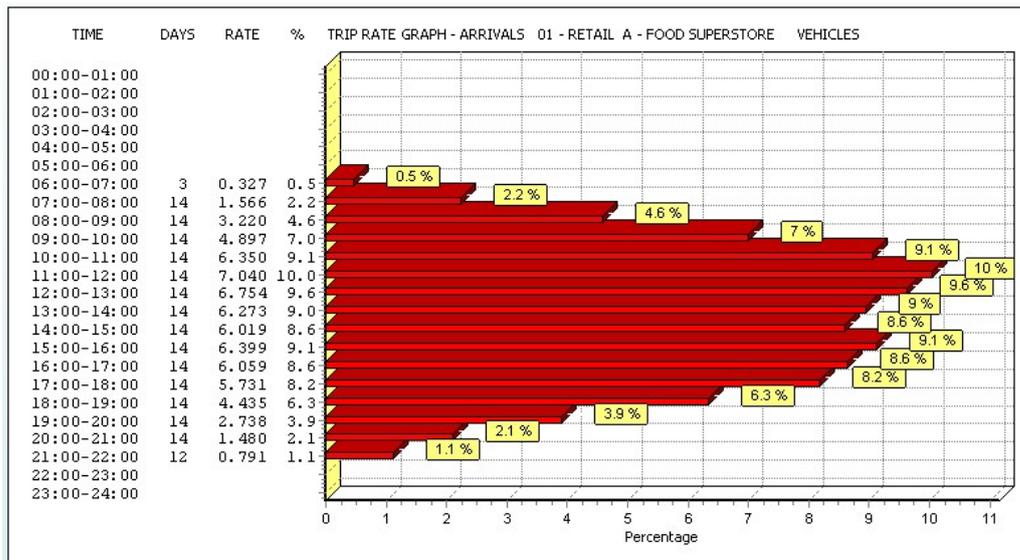


Figure 10 – Graphical display of trip rates showing peaks

- 12.2. When supplying peak trip rates, it should be made clear by the supplier whether the “peak” represents a transport network peak or a period of peak activity at the site (or selected set of sites). This is to avoid potential confusion in interpretation. See [Section 22](#) for further detail on how to correctly present TRICS data.
- 12.3. The development peak trip rate hours are also displayed at the top of the trip rate calculation results screen, as shown in the example below. These are site peaks, meaning the busiest time periods in terms of traffic/transport activity, rather than a transport network peak. By supplying the results table and accompanying trip rate graphs, all peak information can be supplied in full to the data recipient. The total trip rates are also shown in the example below – these are the trip rates for the whole survey period, not to be confused with peak period trip rates.

TRIP RATE VALUE PER 100 SQM	ARRIVALS			DEPARTURES			TOTALS		
	Total rate: <b>70.079</b>			Total rate: <b>70.119</b>			Total rate: <b>140.198</b>		
	Peak: 11:00-12:00			Peak: 12:00-13:00			Peak: 12:00-13:00		
	No. Days	Ave. GFA	Trip Rate	No. Days	Ave. GFA	Trip Rate	No. Days	Ave. GFA	Trip Rate
00:00-01:00									
01:00-02:00									
02:00-03:00									
03:00-04:00									
04:00-05:00									
05:00-06:00									
06:00-07:00	3	6734	0.327	3	6734	0.030	3	6734	0.357
07:00-08:00	14	5874	1.566	14	5874	1.041	14	5874	2.607
08:00-09:00	14	5874	2.220	14	5874	2.402	14	5874	5.622

Figure 11 – Trip rate calculation results table

12.4. A visual example of the range of peaks and the fluctuation of trip generation across a range of selected sites can be found when viewing the “Survey Selection” option within the trip rate calculation process and then clicking on the “Graph” icon. A line graph that plots and compares each individual site in a user’s selected set is then displayed, with time shown on the x-axis and vehicular trip rates shown on the y-axis. This provides an excellent example of the range of trip rates that TRICS generates within a selected set of surveys, with the individual survey peaks throughout the day clearly identified. This emphasises that TRICS is not intended to provide an exact “prediction” of trip rates for any given scenario. Instead, this clearly demonstrates that TRICS provides a range that users can work with, something very important that users should understand. TRICS provides an average (mean) set of trip rate calculations in its results tables (with an example given in *Figure 11*), but it is often the case that a wide range of trip generation rates on a site-by-site basis have been used to get to the figures shown. As well as the line graph displaying this phenomenon quite clearly, users can see this effect in other representations such as within rank order lists and rank order scatterplot diagrams.

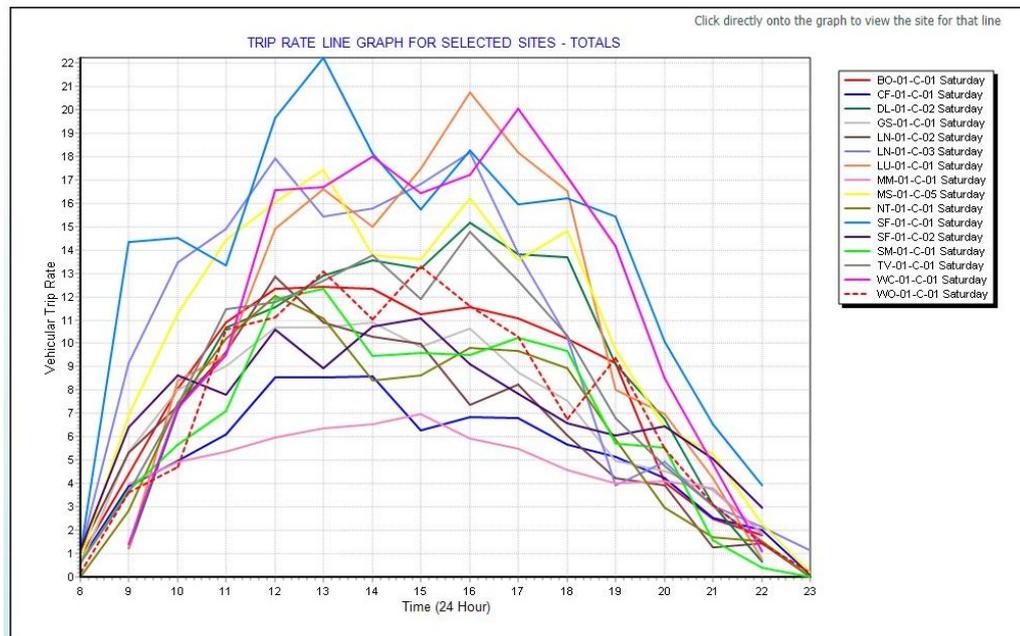


Figure 12 – Comparative survey trip rate graph for multiple sites

12.5. Users should not mix weekday and weekend surveys together in a selected set for trip rate calculation, as the profiles of travel during the week compared with weekends typically differ to a considerable degree; by mixing weekdays and weekends together a “hybrid” profile would emerge, which is not representative of any day, and is something that could lead to artificially inflated trip rates (see 12.7). For this reason, the day of the week for each survey included should be included in trip generation reports, in summary form or in an appendix. In TRICS outputs such information is included by default, with an example shown in Figure 13.

LIST OF SITES relevant to selection parameters

<p><b>1</b> <b>BH-01-A-08</b>      <b>WAITROSE</b></p> <p>NEVILL ROAD BRIGHTON WEST BLATCHINGTON Suburban Area (PPS6 Out of Centre) Residential Zone Total Gross floor area:                      4644 sqm Survey date: <b>SATURDAY</b>                      23/09/17</p>	<p><b>BRIGHTON &amp; HOVE</b></p> <p>Survey Type: <b>MANUAL</b></p>
<p><b>2</b> <b>CV-01-A-01</b>      <b>TESCO</b></p> <p>THOMAS STREET BAILIEBOROUGH BECKSCOURT Edge of Town No Sub Category Total Gross floor area:                      5000 sqm Survey date: <b>SATURDAY</b>                      20/05/17</p>	<p><b>CAVAN</b></p> <p>Survey Type: <b>MANUAL</b></p>

Figure 13 – TRICS output (highlighting survey days)

12.6. Some land use categories typically generate peak activity on specific days of the week. For example, industrial estates tend to be consistent from Monday to Friday, whilst petrol filling stations with retail might differ in their peak activity when you compare weekdays with weekends. Therefore, for industrial estates a single data set covering a range of days from Monday to Friday would be fine, whilst for PFS with retail it would be considered good practice to provide trip rates for weekdays followed by trip rates for weekend days. Of course, there may be a specific need for a certain day of the week to be examined, but in such cases it would also be good practice to present trip rates inclusive of all applicable days of the week alongside this when reporting.

12.7. The phenomenon of “multiple peaking” can produce misleading sets of trip rates, which would be clearly misrepresentative. This can happen when weekdays are mixed with weekends in a selected survey set. For example, petrol filling stations with retail tend to display different peak activity times for weekdays than for Saturdays and Sundays. Therefore, when combined, results would probably show unreliable trip rates because multiple peak periods would be incorrectly included together within the set of surveys. Because of this, the results would also show a trip generation pattern through the day that could not realistically apply to any day of the week. An example of this phenomenon is illustrated in Figure 14. In the first image the results shown are for weekdays, whilst in the second image the results are for Saturdays and Sundays. The final image displays results for weekdays and weekend days combined, showing multiple peaking occurring.

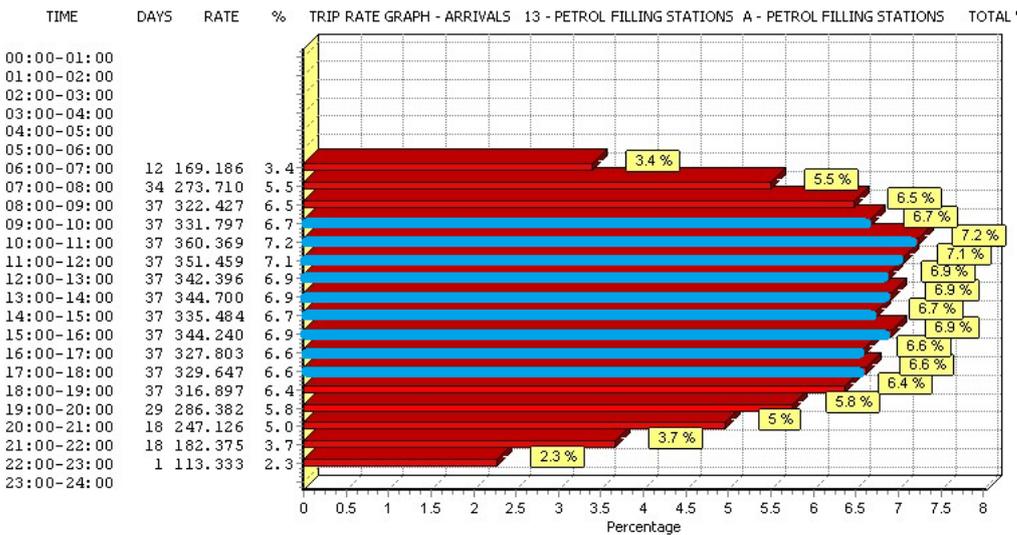
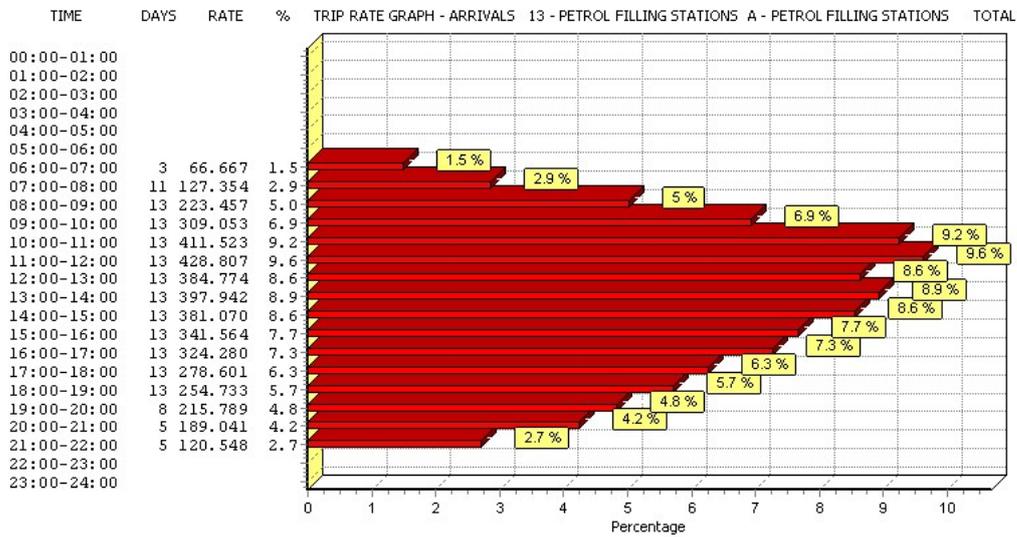
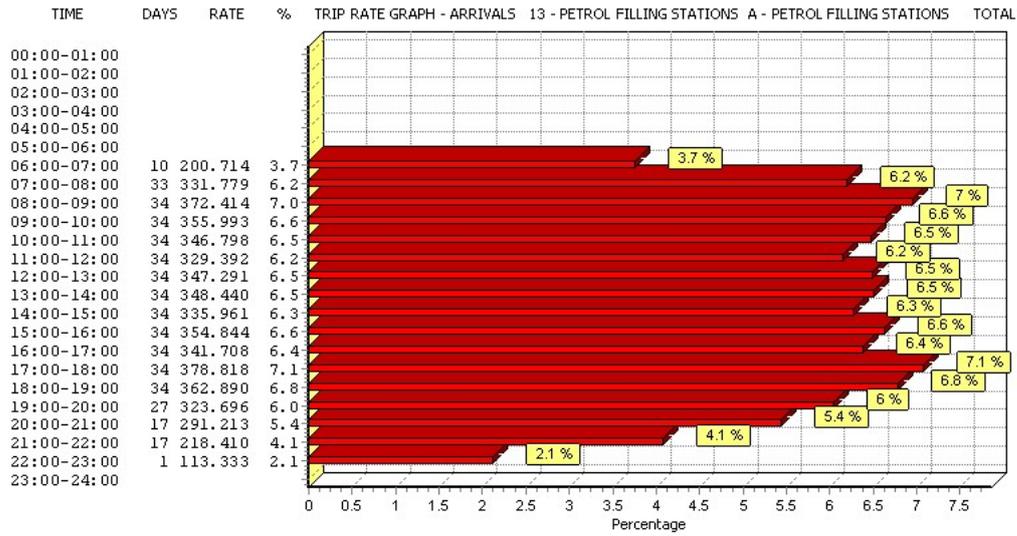


Figure 14 – Graphical display of trip rates showing “multiple peaking”

## **13. Avoiding the Production of Biased and Misleading Trip Rates**

- 13.1. The correct procedure for filtering sites in TRICS is to apply selection criteria to an initially complete set of surveys within an appropriate land use category. To produce reliable and robust trip rates users should always avoid attempting to manipulate trip rate results to obtain biased and misleading outcomes. Such methods, constituting bad practice, can be identified by parties tasked with auditing TRICS data, and careful examination of TRICS outputs can expose such instances of system misuse. It is always recommended that recipients of TRICS reports request full details of all selection processes used through the calculation process (should they not be evident in reports), which are produced by default in TRICS outputs, so that any such misuse of the system can be identified.
- 13.2. From the outset it is important to establish a fundamental difference between undertaking a Vision Led approach to trip generation analysis based on various outcome scenarios, and attempts to manually influence trip generation rates to mislead auditors of reports (for example manually removing surveys once their trip generation is known in order to influence results). These are two very different things, and it must be clear that this section discusses the avoidance of the latter. Over time, this guidance will continue to be adapted as Vision Led Transport Planning evolves. However, users are able, with sufficient sets of survey data, to envisage scenarios and undertake various sets of TRICS trip rate calculations to study these accordingly.
- 13.3. The approach that TRICS recommends is followed for producing standard trip rates is to first identify the acceptable criteria ranges for site selection, then filter the sites according to the criteria, and then produce the trip rates once filtering is complete. In terms of the initial filtering criteria, it is important that all parties involved in the assessment and audit of trip generation for any given project are engaged early on, so that this important stage in the process can be discussed and the inclusion criteria agreed upon. This approach can avoid potential disputes arising at a later stage concerning the appropriateness of individual TRICS sites within a selected set of surveys, which can in turn avoid further work being required to resolve any such disputed situation.
- 13.4. If misuse of TRICS has taken place to try and mislead through manipulation, this can often be identified through careful auditing and scrutiny of TRICS reports and use of the system itself. For example, rank order list scatterplots display trip levels on a site-by-site basis (on the y axis) by trip rate parameter levels (on the x axis). By examining the positions in rank order scatterplot diagrams of sites provided by those who have produced and submitted trip rate reports, those auditing the results who have access to TRICS can identify whether the sites included in selected sets are within an acceptable trip generation range, by undertaking a similar calculation exercise themselves and including sites meeting reasonable criteria as a comparison). If significant differences are found that could indicate possible misuse of TRICS, auditors should request an explanation from the provider of the original TRICS reports.
- 13.5. A user might argue that a particular development is expected to generate unusually high or low trip rates, if there is evidence outside of TRICS that supports such an assertion. However, it is the initially agreed selection criteria that should reflect any anticipated elements of the proposed development which may affect trip rates, and the criteria should be clearly understood by all parties involved in the process from the outset. It is important that once trip rates have been calculated, users should not manipulate selections further in an attempt to create bias and misrepresentation.

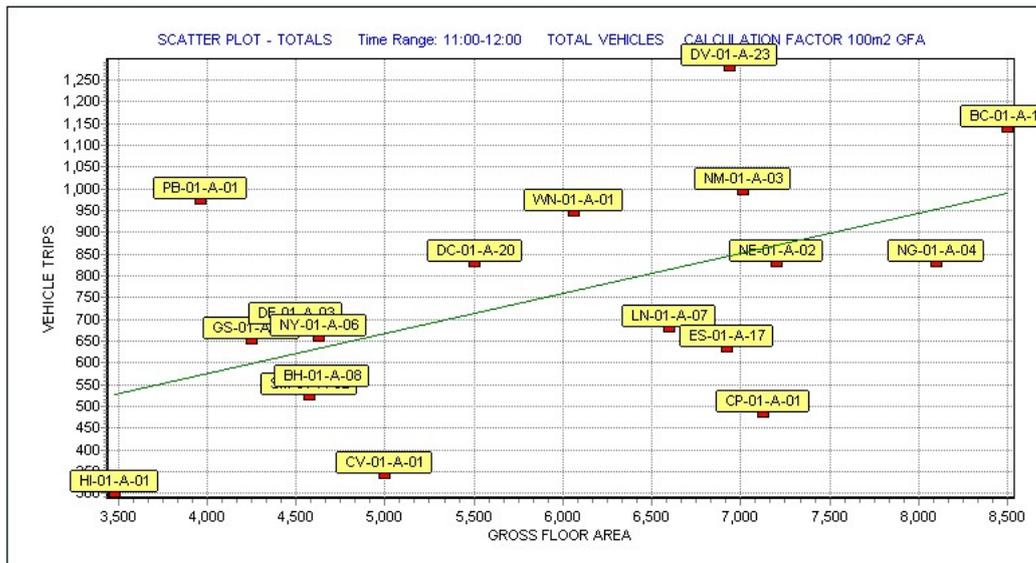


Figure 15 – Scatterplot diagram identifying low/high relative trip generation

13.6. Recipients of TRICS reports can always request full details of how all trip rates have been calculated, including all selections made through the process. A handy quick-glance method of identifying a few of the selections made is the trip rate parameter summary, which is always present at the bottom of the trip rate calculation results table in PDF outputs generated by TRICS. If this summary is not present in reports supplied then this can always be requested, since the summary must have been manually removed by the data supplier as it is included in TRICS reports by default (and therefore such instances could potentially be causes for concern).

18:00 - 19:00	15	5545	3.449	15	5545	4.052	15	5545	7.501
19:00 - 20:00	15	5545	2.428	15	5545	2.926	15	5545	5.354
20:00 - 21:00	15	5545	1.476	15	5545	1.830	15	5545	3.306
21:00 - 22:00	15	5545	0.866	15	5545	1.128	15	5545	1.994
22:00 - 23:00	9	5623	0.364	9	5623	0.504	9	5623	0.868
23:00 - 24:00	3	8625	0.263	3	8625	0.421	3	8625	0.684
<b>Total Rates:</b>			<b>61.631</b>			<b>61.666</b>			<b>123.297</b>

Parameter summary

Trip rate parameter range selected: 850 - 11250 (units: sqm)  
 Survey date range: 01/01/16 - 17/05/23  
 Number of weekdays (Monday-Friday): 0  
 Number of Saturdays: 15  
 Number of Sundays: 0  
 Surveys automatically removed from selection: 0  
 Surveys manually removed from selection: 0

Figure 16 – Trip rate parameter summary

13.7. The trip rate parameter summary is not by any means the only method of tracking the selections made by TRICS users, but it is nevertheless useful. The summary can raise questions relating to data robustness and representation, which should always be checked by the recipient of TRICS reports whenever there is doubt as to the integrity of the process used to produce the trip rates supplied. It is the user’s responsibility to make clear that the procedures followed in producing the trip rates supplied are sound, and do not suggest any manipulation, bias or misrepresentation. When in doubt, auditors of data should insist on a full trail of evidence, as discussed in [Section 22](#).

13.8. Those tasked with auditing and assessing TRICS reports, who have access to the system themselves, also have the facility to directly recreate the user session of those who produced the trip rates in the report, using the system’s auditing facility. By default, whenever a trip generation PDF output is created in TRICS, a unique Calculation Reference code is produced, and this shown

at the top right of the very first page of the output. Users should note that the version of TRICS that was used to create the report is also displayed at the top left of each page. The Calculation Reference code can be used by auditors to recreate the original user session, by inputting the code into the “Audit Another TRICS User Session” box on the TRICS system’s Home screen. However, users should be aware that the same TRICS version that was used to generate the original report must be used to audit it in this way. More detailed guidance on the use of the auditing facility is available as a technical note within the “Audit Another TRICS User Session” area of the Home screen. *Figure 17* provides an example of a Calculation Reference code on a TRICS PDF output, and *Figure 18* shows the area on the TRICS system Home screen where this reference code can be input.

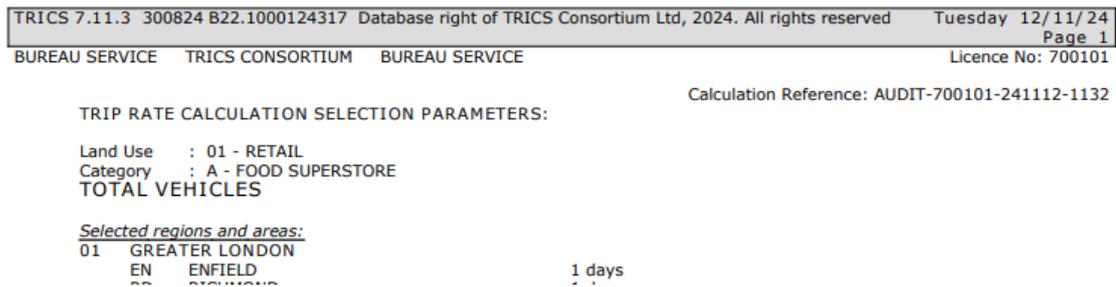


Figure 17 – Calculation Reference code on TRICS outputs



Figure 18 – “Audit Another TRICS User Session” box on the TRICS system Home screen

## 14. Representative Sample Sizes and Cross Testing

- 14.1. The TRICS database contains a wide variety of different land use categories, each of which contains a set of survey sites. For some sub-categories, the set of available data is significantly larger than for others, often due to the variation of popularity between land uses and the time when new categories were introduced to the database and surveys commenced. Obtaining a representative sample of data for a trip rate calculation involves a balance between meeting a set of criteria for inclusion and the availability of surveys in the system.
- 14.2. The general approach for obtaining a representative sample of data is to include as many surveys as possible. But this should not compromise a user’s inclusion criteria. Wherever possible, users should aim to use as stringent a set of criteria as possible that allows a representative, reasonable sample of surveys to be obtained. However, there are no fixed rules to this; the aim is to achieve a reasonable balance using professional judgement. It is considered better practice to have a lower yet practical number of surveys acceptable to the selection criteria than to have a larger data set that is not. In the latter case, there might be a higher risk of trip rates becoming

misrepresentative when compared to the former case, due to inclusion criteria potentially being too relaxed. Because of the complex diversity of the database, it is impossible to suggest a fixed number of surveys that would work with every scenario. It is more important that users ensure that all sites selected are compatible with the appropriate criteria, that would preferably be agreed in advance by all parties involved in the process. Following this, trip rates can be scrutinised in the very first instance to check for weighting and bias in the average (mean) results using “cross testing” (see 14.8), with more detailed auditing following this. It is considered good practice that a more “inclusive” than “exclusive” approach to site filtering is applied, so long as search criteria are not compromised to a degree where results could be considered questionable. This is the important part. Users should be prepared to be flexible with their criteria, but not so much that the results could potentially be challenged.

- 14.3. If it becomes evident whilst auditing TRICS reports (should those auditing them have direct access to TRICS) that there are more sites within the database that match all relevant criteria for inclusion than those presented, the auditor should question the exclusion of sites. The opposite should apply if an auditor believes there are sites included in the selected set that should not have been. When there are such instances of doubt it is important that whoever has produced the report explains their reasoning through the processes of selection that were undertaken. Following this, if the auditor believes that the dataset should be amended, then this should be discussed between both parties and, upon agreement, a revised set of calculations generated.
- 14.4. If users are limited to data from one TRICS site only, it should be made clear that this is the case. In such instances it is considered good practice to supply the full site, development and survey day details of the site used, so that recipients of the report generated are provided with a fuller understanding of this one individual site.
- 14.5. 15<sup>th</sup> and 85<sup>th</sup> percentile trip rates can be obtained using the rank order process. The method by which TRICS identifies the 15<sup>th</sup> and 85<sup>th</sup> percentile surveys in the rank order list is simple and not mathematically complex. The surveys which are closest to 15 and 85 percent of the way down the list, which is ranked by relative trip rate intensity, are regarded as the 15<sup>th</sup> and 85<sup>th</sup> percentile surveys for the specified survey period (or peak period per survey) selected by the user. It is recognised that there are varying opinions and policies when it comes to the applicability of 15<sup>th</sup> and 85<sup>th</sup> percentile trip rates, and TRICS merely provides the facility to use this feature at the discretion of our users, applying their own professional judgement in all cases.
- 14.6. If a user wishes to produce 15<sup>th</sup> and 85<sup>th</sup> percentile trip rates, then TRICS recommends that users have at least 20 surveys present in a rank order list before such trip rates are quoted in reports. A warning message to this effect is displayed in the rank order list screen whenever less than 20 surveys are included in the data set (this is based on the experience of the TRICS management team). TRICS does not recommend that 15<sup>th</sup> or 18<sup>th</sup> percentile trip rates based on under 20 surveys are quoted, so it is the user’s responsibility to provide evidence for the robustness of any figures quoted.

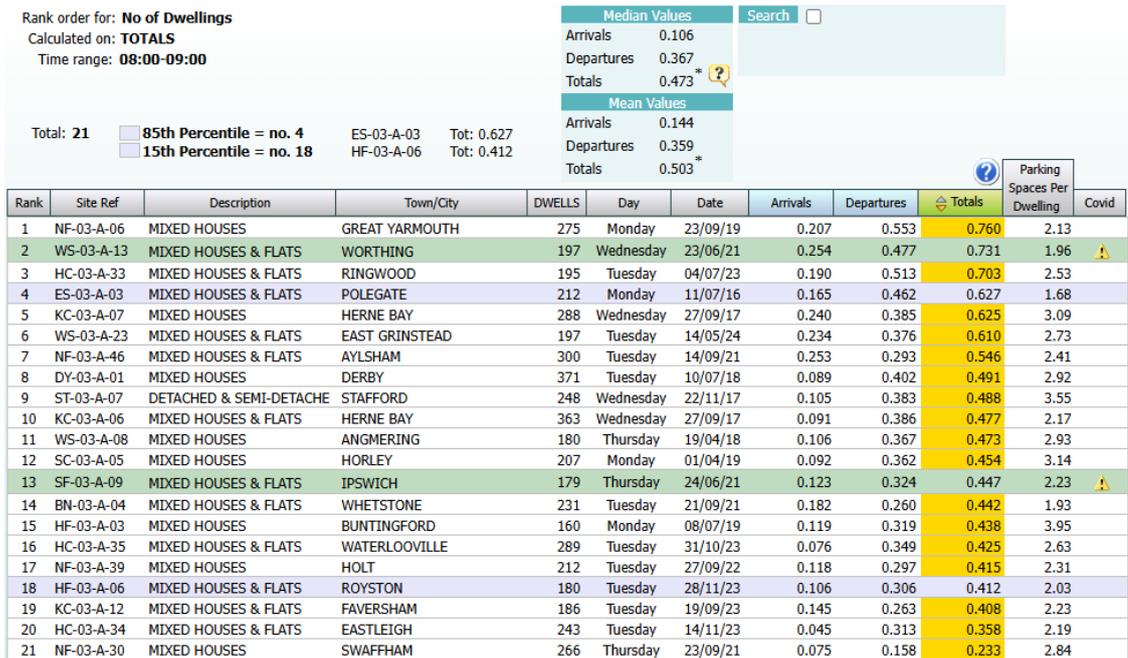


Figure 19 – Example of rank order screen with 85<sup>th</sup>/15<sup>th</sup> percentiles highlighted

- 14.7. TRICS will highlight the 15<sup>th</sup> and 85<sup>th</sup> percentile trip rates whenever 6 or more surveys are included in a data set. If there are less than 6 surveys, then the feature will not be present, and no surveys will be highlighted. TRICS does not recognise any quoted 15<sup>th</sup> or 85<sup>th</sup> percentile figures should there be less than 6 surveys in a data set. A user with such a small data set may decide to apply their own formulae to obtain what they consider to be 15<sup>th</sup> and 85<sup>th</sup> percentile figures, but the methods used to do this should always be presented in reports, and it should be made clear that the process used was outside of TRICS.
- 14.8. A good method to establish the level of “weighting” or “bias” (see [Section 16](#)) in average (mean) trip rates (i.e., trip rates calculated using more than one survey) is to subject results to “cross-testing”. This is a straightforward process that is recommended to all users following every trip rate calculation undertaken. Users can compare average (mean) trip rates from the main calculation results screen for a selected survey period (for example the peak hour), with the corresponding median figure for the same survey period taken from the rank order list for the same set of surveys. This can be done automatically by selecting the “Cross Test” icon shown on the trip rate calculation results screen. This quick procedure produces a percentage variation figure, which is displayed alongside the two (mean and median) trip rate figures. If this variation percentage is low, then, broadly speaking, trip rates can be considered not to have significant “weighting” factors. If the variation percentage is high, this suggests that there is a higher level of “weighting” or “bias” in the data, which could warrant further scrutiny of the site selection process undertaken and the trip rate results that were obtained.
- 14.9. With larger data sets it would be unusual to see a significant mean to median variation. With smaller data sets, “weighting” or “bias” in the survey data may be more evident and have a greater effect on average (mean) trip rates. Once you get down to a very small data set (for example 3 surveys), the potential effect of weighting becomes greater, and this may be reflected in a higher variation percentage figure being displayed. For instance, it would not be unusual for a small dataset of, say, 5 surveys, producing a variation greater than 10%. This does not mean that trip rate results are invalid; it just means that weighting factors have a stronger effect on the smaller

data set. However, should users be presented with a very large variation (say for example 30% or more), then in the interests of good practice and robustness they should review their original inclusion criteria and carefully examine the selections made through the trip rate filtering process. In cases of such high variation there may be an individual site that is so different from the rest in the selected set that it produces a significant weighting effect. Where this occurs, a review of the strictness of the search criteria should be undertaken to see if the overall number of selected sites can be increased without the inclusion criteria being significantly compromised. TRICS recommends this approach as opposed to the alternative of simply removing the "rogue" site from the selected list (which is not considered good practice as this could be interpreted as manipulation). Users should understand that there will always be the potential for "outliers" within selected sets of TRICS surveys, but this does not make these individual surveys invalid; they are just another representation of the ranges and diversity that can be found within sites of the same land use sub-category. It is important to reiterate that the Cross Test is available to provide users with quick guidance on weighting effects in a selected data set and is not intended to justify any subsequent removal of individual surveys from a selected set to manually reduce this level of variation. It should also be noted that should users end up with a very small Cross Test variation, this does not necessarily mean that all selections made through the process are correct and robust; it just demonstrates a low level of statistical weighting taking place. As always, care should always be taken when agreeing inclusion criteria for site selection, and TRICS recommends that Cross Test results are included in all reports alongside trip rate calculation results.

- 14.10. TRICS cannot provide an indication of what is an "acceptable" Cross Test variation percentage for any individual situation, as every scenario is unique and may have a wide variety of influencing factors. It is often the case that the larger the data set is the smaller the variation will tend to be, but this may not necessarily always be the case. The Cross Test is intended only to provide an indication of weighting effects due to natural diversity in the survey data. Although this feature is a good indicator of the level of weighting taking place in a data set, producing reliable and robust results requires good professional judgement from all users.
- 14.11. Users should be aware that rank order lists of trip rates can be calculated using either a user-defined period or the "peak hour" on a site-by-site basis. The latter method selects the busiest hour of trip activity for each individual survey in the selected set. Therefore, the Cross Test is not applicable whenever the "Site-by-Site Peak Hour" rank order option is selected, as the Cross Test relies on a direct time comparison across all surveys between the trip rate calculation results screen and the rank order list. Users should always clearly state which methods for calculating rank order lists have been used in each individual case.

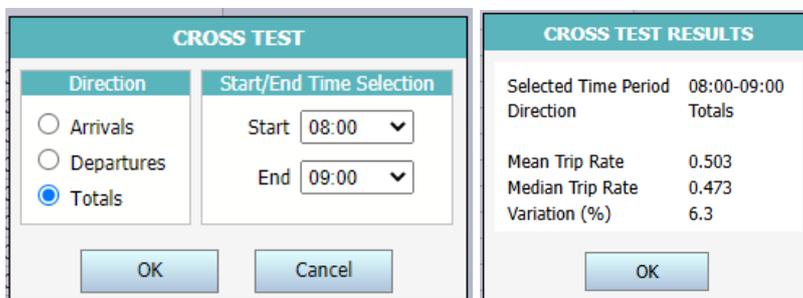


Figure 20 – Example of "Cross Testing" of mean and median trip rates

## 15. Resurveys and Multiple-Surveys

15.1. Existing sites are sometimes re-visited by TRICS for a re-survey, to see how traffic and transport patterns may have changed over time (with the caveat that all surveys are undertaken on a single day and so can be subject to a variety of factors). Sites that have been surveyed on more than one occasion are clearly identified as such in TRICS within the “Status” column in site lists, as shown in *Figure 21*. Note that to display the Status column in site lists users are required to select the “Additional Columns” button and then tick the “Status” option.

Reference	Covid	Description	Map	Town/City	Area	Location	DWELLS	Survey Type	Most Recent Survey	Status
HC-03-A-08		HOUSING		WINCHESTER	HAMPSHIRE	Edge of Town	27	VEHICLES	16/06/88	One-Off
HC-03-A-10		MIXED HOUSES		YATELEY	HAMPSHIRE	Edge of Town	26	VEHICLES	05/05/87	One-Off
HC-03-A-11		MIXED HOUSES		COWPLAIN	HAMPSHIRE	Edge of Town	1165	VEHICLES	26/05/88	One-Off
HC-03-A-12		HOUSES & FLATS		WINCHESTER	HAMPSHIRE	Edge of Town	1040	VEHICLES	18/05/88	Initial Survey
HC-03-A-13		MIXED HOUSES/FLATS		FLEET	HAMPSHIRE	Edge of Town	747	VEHICLES	05/03/98	One-Off
HC-03-A-14		HOUSES & FLATS		WINCHESTER	HAMPSHIRE	Edge of Town	1040	VEHICLES	26/02/98	Re-Survey
HC-03-A-15		MIXED HOUSES		EASTLEIGH	HAMPSHIRE	Suburban Area (PP56 C	700	VEHICLES	18/08/99	One-Off
HC-03-A-16		HOUSES & FLATS		WINCHESTER	HAMPSHIRE	Edge of Town	1040	VEHICLES	10/12/00	Re-Survey
HC-03-A-17		HOUSES & FLATS		LIPHOOK	HAMPSHIRE	Suburban Area (PP56 C	36	MULTI-MODAL	12/11/15	Initial Survey
HC-03-A-18		HOUSES & FLATS		LIPHOOK	HAMPSHIRE	Suburban Area (PP56 C	62	MULTI-MODAL	29/11/16	Re-Survey
HC-03-A-19		HOUSES & FLATS		LIPHOOK	HAMPSHIRE	Suburban Area (PP56 C	62	MULTI-MODAL	27/11/17	Re-Survey
HC-03-A-20		HOUSES & FLATS		LIPHOOK	HAMPSHIRE	Suburban Area (PP56 C	62	MULTI-MODAL	20/11/18	Re-Survey
HC-03-A-21		TERRACED & SEMI-DET		BASINGSTOKE	HAMPSHIRE	Edge of Town	39	MULTI-MODAL	13/11/18	One-Off
HC-03-A-22		MIXED HOUSES		NEAR EASTLEIGH	HAMPSHIRE	Edge of Town	40	MULTI-MODAL	31/10/18	One-Off
HC-03-A-23		HOUSES & FLATS		LIPHOOK	HAMPSHIRE	Suburban Area (PP56 C	62	MULTI-MODAL	19/11/19	Re-Survey
HC-03-A-24		MIXED HOUSES & FLAT		EASTLEIGH	HAMPSHIRE	Edge of Town	243	MULTI-MODAL	10/11/21	Initial Survey
HC-03-A-26		MIXED HOUSES & FLAT		WHITELEY	HAMPSHIRE	Edge of Town	270	MULTI-MODAL	24/06/21	Initial Survey
HC-03-A-27		MIXED HOUSES		ANDOVER	HAMPSHIRE	Edge of Town	73	MULTI-MODAL	16/11/21	Initial Survey

Figure 21 – Example of Site List showing Initial Surveys and Re-Surveys

15.2. There are three types of “Status” label in the database: One-Off, Initial Survey, and Re-Survey. A “One-Off” site appears only once in the database and was surveyed on one single occasion. An “Initial Survey” site represents an “original” site that was visited again on one or more later occasions for a re-survey (with these occasions represented in separate site list rows with “Re-Survey” labels). To assist users in site navigation between re-surveyed sites there is a direct link within the Site Details screen, as shown in *Figure 22*.

Re-Survey history	
Previous survey	ES-03-M-06 <a href="#">View</a>
Next survey	ES-03-M-15 <a href="#">View</a>

Figure 22 – Example of Site Details showing linkage to initial and re-survey details

15.3. It is important that users avoid including any development more than once within a selected data set. This can occur if a user inadvertently includes (or decides to include) both a re-surveyed site and its re-survey together in a trip rate calculation, and this can lead to “weighting” of trip rate results (see *Section 14* and *Section 16*). Because of this, TRICS identifies where developments have been included twice or more in a selected data set. Such incidences are highlighted in yellow within the Selected Sites option in the trip rate calculation filtering process. To assist users further, by default TRICS then automatically deselects sites that have been re-surveyed by others in the same data set, leaving only the most recent site included. This provides a fail-safe for users which means that a user would have to manually override this function to remove its effect. If users include both a re-surveyed site and any subsequent re-surveys in a selected set, the results from such a calculation cannot be considered valid by TRICS. The only exception to this is where there is a specific need to focus on one single development and its various surveys, for example to examine any changes in trip generation at that development over time.

- 15.4. Individual sites may sometimes have more than one survey day included in their site record. For example, a food superstore may include a set of Friday, Saturday and Sunday surveys in its site record, or there may be seasonal surveys covering 3 separate Saturdays at different times of the year. Users should ensure that whenever trip rates are calculated, each site in the selected set is represented by only 1 survey day. Just like with sites that have been re-surveyed, by default TRICS automatically selects only the most recently undertaken survey per site record selected, and just like selected sites, users would need to override this fail-safe to include multi-surveys for any individual development in a trip rate calculation. TRICS cannot endorse any such inclusion, with some exceptions as explained in 15.3. All survey days used in a trip rate calculation for each site are listed as part of trip rate calculation results PDF outputs, so a recipient of a TRICS report will be able to identify where this has taken place (as long as all information on the selection process has been included in the report), and if necessary, should seek clarification from the report provider.
- 15.5. Users have three options for survey inclusion within the Survey Selection screen of the trip rate calculation filtering process. The first two are shown as “Most Recent Survey Only” and “Busiest Survey” radio buttons. The “Most Recent Survey Only” option is set as the default, as this automatically ensures that only the most recent survey at each individual site is included in the selected data set. The second “Busiest Survey” option is similar in that it only allows the inclusion of one survey per site record, although in this instance the survey day with the highest total daily vehicular activity is selected for each individual site, rather than the most recent survey. As “Busiest Survey” will tend to produce higher trip rates it is vital that users choosing this option make it clear in their reports that this choice was made, and that it is possible that the data provided is closer to a “worse-case scenario” in terms of traffic generation than a true average (as would more likely be obtained by the using the default “Most Recent Survey Only” option). This should be especially considered in the context of Vision Led Transport Planning. Failure to provide this important information in reports could be considered misleading and misrepresentative.

Select	Reference	Date	Day of Week	Survey Type	Description	Town/City	Covid	Reason for Deselection/Automatic Removal
<input checked="" type="checkbox"/>	MW-03-M-01	21/06/23	Wednesday	Manual	MIXED HOUSES	RAINHAM		
<input checked="" type="checkbox"/>	NF-03-M-04	19/09/19	Thursday	Manual	MIXED HOUSES & FLATS	HUNSTANTON		
<input type="checkbox"/>	NF-03-M-13	14/09/19	Saturday	One Way Atc	MIXED HOUSES	NEAR NORWICH		Removed: Most Recent NF-03-M-13 20/09/19
<input type="checkbox"/>	NF-03-M-13	15/09/19	Sunday	One Way Atc	MIXED HOUSES	NEAR NORWICH		Removed: Most Recent NF-03-M-13 20/09/19
<input type="checkbox"/>	NF-03-M-13	16/09/19	Monday	One Way Atc	MIXED HOUSES	NEAR NORWICH		Removed: Most Recent NF-03-M-13 20/09/19
<input type="checkbox"/>	NF-03-M-13	17/09/19	Tuesday	One Way Atc	MIXED HOUSES	NEAR NORWICH		Removed: Most Recent NF-03-M-13 20/09/19
<input type="checkbox"/>	NF-03-M-13	18/09/19	Wednesday	One Way Atc	MIXED HOUSES	NEAR NORWICH		Removed: Most Recent NF-03-M-13 20/09/19
<input type="checkbox"/>	NF-03-M-13	19/09/19	Thursday	One Way Atc	MIXED HOUSES	NEAR NORWICH		Removed: Most Recent NF-03-M-13 20/09/19
<input checked="" type="checkbox"/>	NF-03-M-13	20/09/19	Friday	One Way Atc	MIXED HOUSES	NEAR NORWICH		
<input checked="" type="checkbox"/>	NF-03-M-32	12/09/18	Wednesday	One Way Atc	MIXED HOUSES & FLATS	NEAR NORWICH		
<input checked="" type="checkbox"/>	NF-03-M-36	11/09/17	Monday	One Way Atc	MIXED HOUSES & FLATS	NORWICH		

Figure 23 – Example of Survey Selection screen showing “Most Recent Survey Only” and “Busiest Survey” radio buttons

- 15.6. The third option entitled “All Surveys” would mean that all survey days in the selected set would be included in the trip rate calculation. As discussed earlier in this section, users should be aware that use of the “All Surveys” option would mean that sites with multi-surveys would have all of these surveys included in the resulting trip rate calculation, and so “All Surveys” should only be selected in exceptional circumstances (as explained in 15.3).

## 16. Weighting Factors in Trip Rate Calculations and Manual Deselection

- 16.1. As discussed earlier in this document (see [Section 14](#)) there are “weighting” factors that can influence trip rates generated by TRICS. In a selected set of surveys these can consist of a site with unusually high or low traffic/transport generation, a site with a trip rate calculation parameter value (e.g., Gross Floor Area or Number of Employees etc) which is significantly higher or lower than most sites in the selected set, or a combination of both factors. There can also be numerous other factors that can contribute to a weighting effect. These could include specific local influences at the time that surveys took place, events taking place at sites that may have added to trip generation, or other factors that may have had the opposite effect (contributing to a reduction in trip levels). It should be noted that TRICS cannot identify specific causes on a site-by-site basis, hence the true causes of weighting can be speculative, but in terms of unusually high or low trip rate calculation parameter figures (e.g., GFA) or high or low levels of trip activity at specific sites, this is something that users can observe when studying individual site data.
- 16.2. A good method for identifying the effect of weighting factors is “cross-testing” (see [14.8](#)), which can reveal weighting effects in comparisons between mean trip rates (averages produced in the main trip rate calculation results table) and median trip rates (from a rank order list). However, cross-testing on its own does not prove robustness and reliability of trip rate results. It is also important to understand that cross-testing cannot be used if rank order lists are calculated by the “peak hour” method (see [14.11](#)).
- 16.3. A rank order list is also a good place to look for potential weighting factors. Users can examine rank order lists to see if the range of trip rates displayed rises from the bottom of the list in a steady, reasonably incremental order. If there are one or more trip rates displayed in a rank order list which seem out of place when compared to the pattern of trip rates in the list in general, this could identify potential issues that warrant further scrutiny of a user’s initial inclusion criteria and the trip rate calculation selection process that was undertaken. Users are encouraged to examine rank order lists and then examine the individual site details and survey counts of any sites in the list that appear to be “outliers”, so that there can be a better understanding of them and the potential causes of their trip generation variation.
- 16.4. TRICS does not generally recommend the manual removal of individual sites from selected data sets within the trip rate calculation filtering process. There is the option for users to manually remove sites and survey days, but users should proceed with utmost caution if doing this (see [Section 13](#)). If manual deselection does take place, users are required to provide a reason for each instance. TRICS records each reason given, and these reasons are then included in the PDF outputs of trip rate calculation results generated by the system. Auditors of TRICS reports should examine these outputs carefully. As mentioned earlier in this document, “outlier” sites as identified in rank order scatterplot diagrams are considered just as valid as any other site in a selected data set and are an example of the range and diversity of trip rates within individual land use sub-categories in the database. It should be noted that significant weighting factors as indicated in the results of a Cross Test (see [Section 14](#)) are not sufficient reason on their own to manually remove individual sites and surveys from a selected set.
- 16.5. If a recipient of a TRICS report suspects that there are significant weighting factors present in the calculation of trip rates worthy of further scrutiny, then clarification should be sought from whoever produced the report.



16.6. In 2021 the TRICS system was adapted to highlight surveys that were undertaken at a time of Covid-19 restrictions. TRICS users can identify all such surveys easily as they are highlighted in site lists in a blue/green shade, with an exclamation mark also displayed (which provides commentary when clicked on). Sites surveyed during Covid-19 restrictions are also identified within their individual Location Details screens with a “yes/no” indicator, and when trip rate calculations are undertaken, text is displayed to indicate the presence of such surveys in the selected set (should they be included). It is possible that trip levels and patterns at such sites may differ from similar sites pre-pandemic, although to what scale there may be differences (if any) will vary from site to site. TRICS users should note that no surveys were undertaken during full lockdowns (as per the UK lockdown which commenced in March 2020), and the levels of restrictions would have differed at different times and within different regions throughout the pandemic. TRICS cannot provide guidance on whether sites undertaken during restrictions should be included or excluded in sets of data for trip generation. Therefore, TRICS users are encouraged to apply their own professional judgement in terms of site inclusion, and in cases of site exclusion should always provide their own reasons within their reports.

## 17. Trip Rates and Limits of Extrapolation

- 17.1. TRICS allows users to calculate trip rates and then extrapolate them using an “Estimate Trip Rates” feature in the trip rate calculation results screen. As discussed earlier in this document, all trip rates are displayed per a “trip rate value” factor such as “per 100m<sup>2</sup> GFA” or “Per Employee” etc. (see 7.2). The “Estimate Trip Rates” feature allows the user to extrapolate the trip rates initially displayed in a results table to represent the actual size etc. of their development scenario.
- 17.2. For example, if a user’s development scenario is a 03/A (Houses Privately Owned) development of 200 dwellings, the trip rates per dwelling figures could be extrapolated using the “Estimate Trip Rates” feature, with the user inputting a dwelling value of 200 to produce second and extrapolated column of trip rates (highlighted in grey) next to the initial figures. Therefore, this second set of figures would represent “per 200 dwellings” in this case, instead of “per dwelling”.

TOTAL VEHICLES				Estimate TRIP rates								
Survey Start/End: 07:00-19:00				State TRP Figure & Extrapolate Results <input type="checkbox"/> ON								
Trip rate parameter range available: 101 - 300 (units: )				Estimated TRIP rate value per 200 DWELLS								
Estimated TRIP rates shown in shaded column (for 200 DWELLS)												
TRIP RATE VALUE PER 1 DWELLS	ARRIVALS			Total 468.414	DEPARTURES			Total 471.021	TOTALS			Total 939.435
	No. Days	Ave. DWELLS	Trip Rate		No. Days	Ave. DWELLS	Trip Rate		Estimated Trip rate	No. Days	Ave. DWELLS	
	Total Rate: 2,340 Peak: 17:00-18:00				Total rate: 2,354 Peak: 08:00-09:00				Total rate: 4,694 Peak: 17:00-18:00			
00:00-01:00												
01:00-02:00												
02:00-03:00												
03:00-04:00												
04:00-05:00												
05:00-06:00												
06:00-07:00												
07:00-08:00	34	181	0.088	17.690	34	181	0.293	58.576	34	181	0.381	76.266
08:00-09:00	34	181	0.143	28.506	34	181	0.387	77.374	34	181	0.530	105.880
09:00-10:00	34	181	0.139	27.855	34	181	0.177	35.446	34	181	0.316	63.301
10:00-11:00	34	181	0.132	26.486	34	181	0.153	30.591	34	181	0.285	57.077
11:00-12:00	34	181	0.145	29.093	34	181	0.149	29.875	34	181	0.294	58.968
12:00-13:00	34	181	0.155	30.917	34	181	0.154	30.819	34	181	0.309	61.736
13:00-14:00	34	181	0.163	32.676	34	181	0.157	31.373	34	181	0.320	64.049

Figure 24 – Example of trip rate results showing the “Estimate Trip Rates” Feature

17.3. Users should exercise caution when extrapolating trip rates, as there are varying degrees of accuracy when extrapolating by different land use, survey sample size, and trip rate calculation

parameter. In the first instance, users are encouraged to ensure that the average trip rate parameter value of their selected surveys (as shown on the trip rate calculation results screen) is as close as possible to the corresponding size (or other value) of their development scenario (without compromising their selection criteria).

- 17.4. The reliability and robustness of any extrapolation can be scrutinised by analysing rank order list scatterplot diagrams. For example, we can look at the residential land use sub-category 03/A (Houses Privately Owned). If surveys are calculated first by Site Area and then by Number of Dwellings, the “line of best fit” on the rank order scatterplots can sometimes appear to visually fit the data better when calculated by Dwellings than when calculated by Site Area. This is because the Site Area option does not account for the varying density of developments within the selected data set, sometimes resulting in a greater visual range displayed on corresponding scatterplots. Although this is not evident in scatterplots all the time, the effect is quite logical, as when residential trip rates are calculated by Dwelling, we could imagine trip generation increasing by a more proportional amount as developments increase in dwelling numbers.

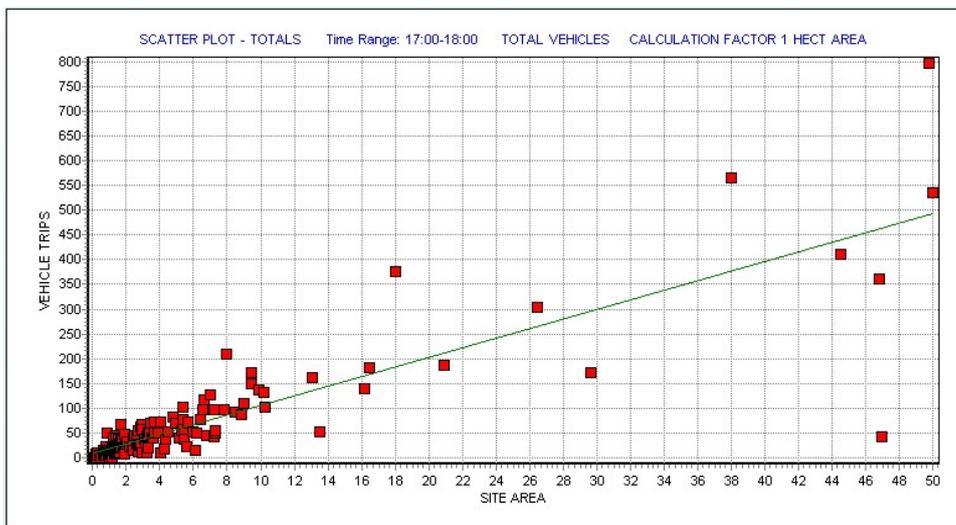


Figure 25 – Example of a 03/A scatterplot by Site Area (higher fluctuation in range)

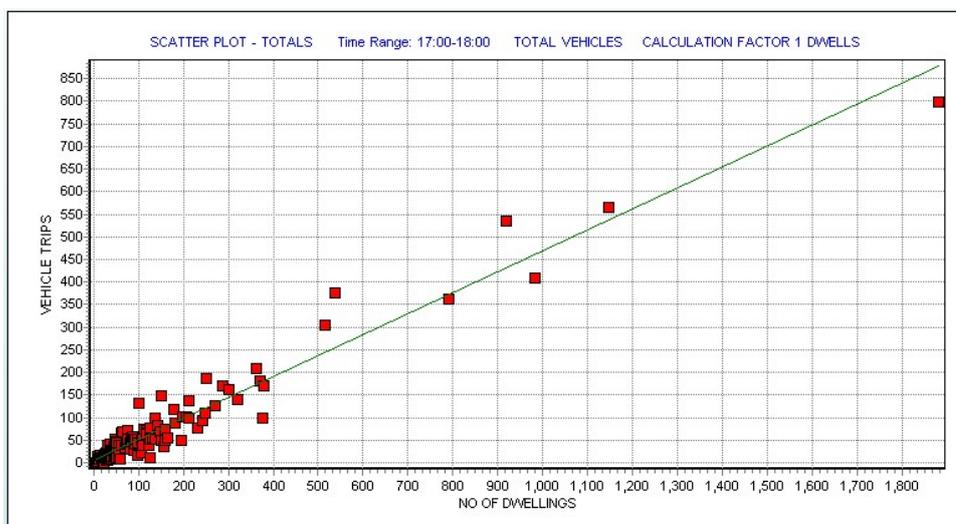
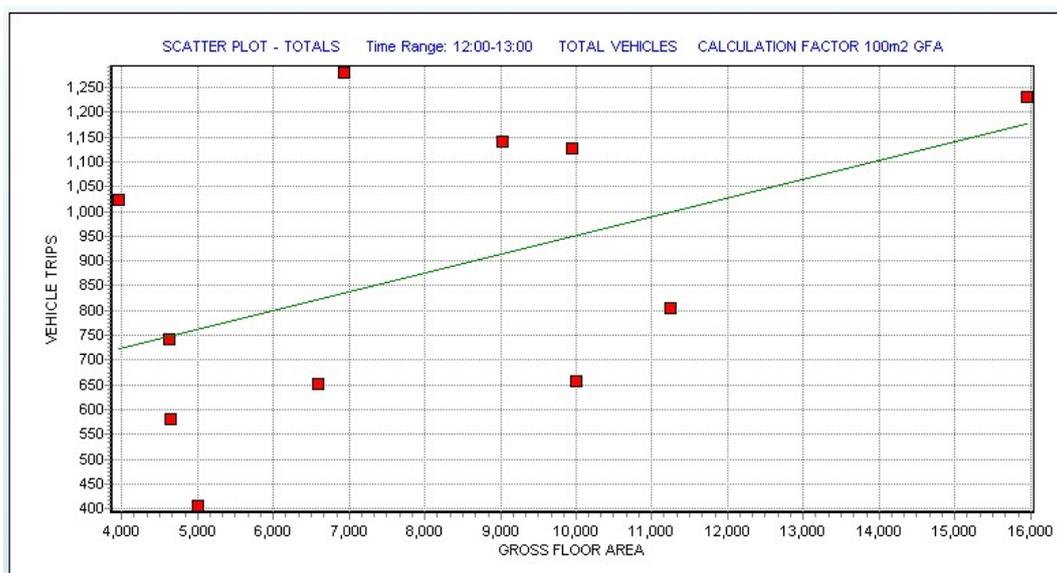


Figure 26 – Example of a 03/A scatterplot by Dwellings (lower fluctuation in range)

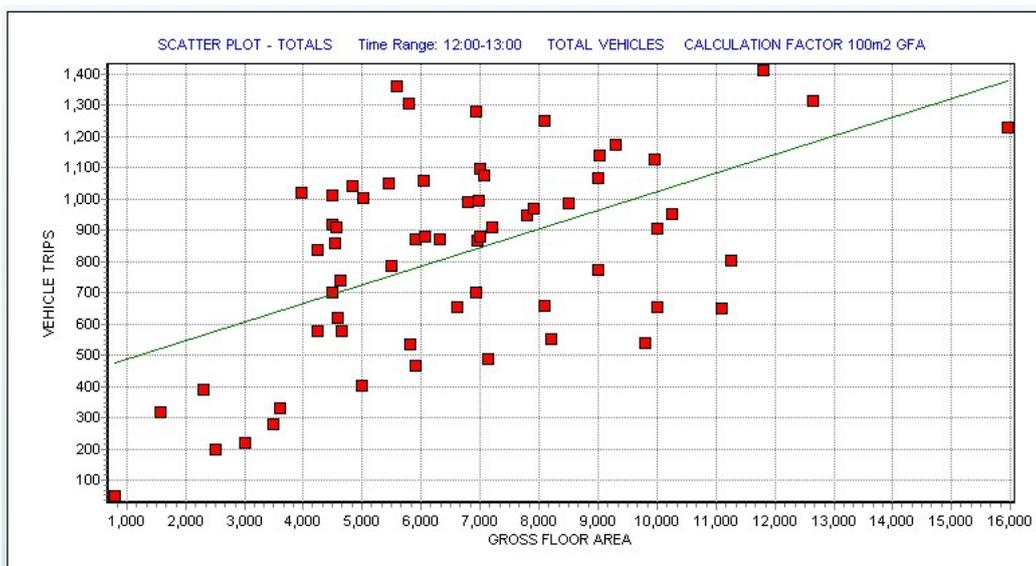
- 17.5. The examples in [Figure 25](#) and [Figure 26](#) illustrate how the reliability of extrapolation can vary across land use sub-categories and the trip rare parameter options selected. Users should always proceed with caution in identifying what is to be considered a safe limit for extrapolating trip rates, exercising their professional judgement in all cases, with scatterplots provided as supporting evidence in reports produced using TRICS. Auditors of TRICS reports should also request scatterplots be provided should they consider these necessary to provide clarification. The amount of range in a scatterplot will also vary depending on the size of a data set, along with numerous external factors outside of TRICS that may also influence trip rates (see [18.6](#)).
- 17.6. There are sometimes clear visual correlations shown on scatterplots between the trip rate calculation parameter (x axis) and level of trips (y axis), with an example being shown in [Figure 26](#). However, there are sometimes no clear visual correlations, depending on the land use sub-category and trip rate calculation parameter selected. In such cases, use of the Estimate Trip Rates feature to extrapolate trip rates is not recommended. If it is used in such cases, the large range shown on the scatterplot should be accounted for when reporting. [Figure 27](#) appears in the first instance (by way of a large range in the scatterplot) to suggest that food superstores do not display any clear relationship between GFA and vehicle trips, therefore limiting the accurate use of the Estimate Trip Rates feature. However, this does not necessarily tell the whole story. It is known that there is in fact a strong relationship between GFA and trip generation for food superstores (see [TRICS Research Report 09/1: “An Econometric Study of the Relationship Between Land Use and Vehicle Trip Generations”](#)). However, other external factors outside of TRICS can also exert strong influences on trip generation, and this can be illustrated in scatterplots accordingly, which can mask such a relationship. Such influential factors can be numerous, but may include local competition, road network issues, demographics, and economic situations. Something very important to note is that TRICS is designed to provide guidance on a range of potential trip generation, and it is not intended to provide an absolute prediction for any specific development scenario (see [12.4](#) and [Figure 12](#)). This is because there are many factors that can affect trip rates, both internal and external to the selection parameters available within TRICS.



*Figure 27 – Example of a scatterplot showing a lack of apparent visual correlation between GFA and vehicle trips*

- 17.7. [Figure 27](#) shows that when a relatively small data sample for food superstores is represented in a scatterplot it can appear that there is no clear, visual relationship between GFA (x axis) and

vehicle trips (y axis). However, if we use a larger data set, such as that shown in *Figure 28*, we can see that there is a clearer indication that there is indeed a relationship. The trip generation relationships between land use sub-categories and their various trip rate parameter options will vary and will sometimes be more visually obvious in some cases compared to in others. The level of effects on trip generation from external factors outside of TRICS (see 17.6) will also vary. Users should account for the fact that a wide range of variation is taking place and is often expressed in visual differences between scatterplots. This means that a good degree of caution should be exercised in this regard when attempting to draw conclusions on trip generation influences and relationships from what is presented in these diagrams. It cannot be said that *Figure 27* proves a lack of a relationship between GFA and vehicle trips, but it could be said that such a relationship is being visually masked by external factors. There is no obvious visual correlation in the scatterplot, but this could be due to factors external to TRICS having a greater influence on trip rates than for some other land use sub-category and trip rate calculation parameter combinations. Users should also be aware that sometimes there may not actually be as strong a relationship between a trip rate calculation parameter and trip rates for a particular land use sub-category compared to other combinations. Users are encouraged to compare any scatterplots appearing to visually indicate a lack of a relationship between a trip rare calculation parameter and trip rates with a scatterplot using a larger data set from the same land use sub-category, to see if a visual relationship appears, as illustrated in *Figure 27* and *Figure 28*. This could assist users in an explanatory way within their reporting.



*Figure 28 – Example of a scatterplot showing a visual correlation between GFA and vehicle trips (albeit significantly influenced by external factors)*

- 17.8. Whenever extrapolated trip rates produced by the “Estimate Trip Rates” feature are quoted in TRICS reports, it should be made clear that this feature has been used, and that the trip rates quoted have not been directly taken from the original trip rate calculation results before the extrapolation took place.

## 18. Mixed Use Sites and TRICS

- 18.1. Users often require trip rates for a development scenario constituting a mix of land use categories (for example retail units mixed with leisure and employment etc). There are numerous mixed-use or “multi-use” sites within TRICS, but due to their specific mixed use development scenarios users

may need to investigate the individual components separately by land use sub-category where no TRICS sites within the 16/B (Mixed Use) sub-category are considered compatible.

It should also be noted that due to their diverse nature, surveys at mixed use developments cannot be used to calculate trip rates in TRICS. However, users could extract data for individual mixed-use sites and manually calculate trip rates (for example using Excel), using a figure such as Site Area (which is present in the database for mixed use sites). However, if doing this, users should make it clear in their reporting that manual calculations were undertaken, and not automatically calculated by TRICS.

- 18.2. When compiling trip rates for individual components comprising a mixed development scenario, users should be aware that any cross-visitation activity between individual components would not be accounted for within the trip rates generated using TRICS. This means there is the possibility that once all trip rates for each individual unit are combined, the total trip rate sum could end up being artificially inflated. For example, someone visiting a mixed retail and leisure development might visit both units, but in terms of true trip generation they would still be a single arrival at and departure from the greater site. This means that combining trip rates obtained from individual land use sub-categories could potentially lead to the double-counting of trips in this respect. Therefore, when reporting, users should make it clear that the trip rates presented are the combined total of the individual components within the greater development, and that the sum of trip rates by individual unit does not necessarily constitute the whole mixed-use site, given the possibility of people visiting more than one of the units at the development in a single trip. Stating that the combined trip rates of constituent units represent potential trip rates for the greater development could be misleading and unrepresentative. The only exception is when a site or sites within the 16/B (Mixed Use) land use category have been used to produce trip rates manually (see [18.1](#)).
- 18.3. This leads us to a question. What is a reasonable and acceptable factor to apply to mixed use development scenarios once trip rates have been obtained for the individual units and then combined, to avoid the potential for over-inflated trip rates representing the overall development? This is a question that has been asked for a long time by TRICS users, but unfortunately there can be no straight answer that could apply to all mixed development scenarios. Every site will be different in numerous ways, so tackling the issue of internalisation within mixed developments will require scenario testing by practitioners using their own professional judgement.
- 18.4. If users decide to apply reduction factors to combined trip rates derived from individual mixed use site components, to account for estimated levels of internalisation, it is very important that the original combined results derived from TRICS are presented in reports, followed by details of the factors subsequently applied, with it also being made very clear that any amended trip rates provided post factoring are not trip rates calculated directly from TRICS. It is important that users understand that in such cases the role of TRICS ends when the original trip rates by individual development unit are calculated before any factoring takes place. TRICS does not endorse any specific factoring methods that users may apply to data. However, TRICS understands that factoring may be necessary to correctly represent a mixed development, and that such an approach would be in general principle considered reasonable and logical. Nevertheless, it remains fully the user's responsibility to provide evidence and justification in support of any factoring applied post calculation.
- 18.5. In 2018 a major TRICS survey and research study was undertaken at a large 17/A (New Communities – Free Standing Settlement) at Cambourne in Cambridgeshire. At the time of the survey this development consisted of over 4,000 residential dwellings plus a variety of other

development types including retail, community facilities, schools, offices, a leisure centre, and other land uses. There were over 10,000 inbound vehicle trips and over 13,000 inbound people trips (all modes combined) recorded on the day of the survey. What was unique about this study is that it was the first of its kind to examine levels of internalisation for a selected number of non-residential developments within such a large mixed site. A TRICS technical report was subsequently produced detailing all findings, and this is freely available and can be accessed via the TRICS Library module, entitled “*Cambourne Village TRICS Survey – Technical Report*”. The surveys undertaken were split, so that an overall standard multi-modal TRICS survey covering the whole development took place at the same time as 7 separate multi-modal surveys at internal developments. These internal surveys also included additional interview questions to identify internalisation across the various developments, trips made by those who live outside of Cambourne compared to trips made by those who live within Cambourne, and the type of trip “user” (for example “live in Cambourne”, “work in Cambourne”, etc). This wealth of additional data also allowed TRICS to create a “Cambourne Village Analysis Portal”, which is also freely available to TRICS users once they have logged in to the Members area at [www.trics.org](http://www.trics.org). This portal allows users to interrogate the data by making a variety of selections and to see for themselves the levels of internalisation identified for the various developments surveyed amongst other types of analysis.

- 18.6. It is very important to note that the Cambourne study was a very first examination by TRICS of a major free-standing mixed development of this type. Although it provides some interesting results including data on internalisation and allows TRICS users to further examine the data using the Cambourne Portal facility, we must stress that we have drawn no conclusions from this study, neither have we speculated with regards to what the results might imply for any other mixed-use development of any type. This was very much a single one-day study of a single large mixed development, so the results obtained reflect this. TRICS does not endorse any application of the results obtained from this study to any modelling of any other mixed development. No trends can or should be defined from the data obtained in this study, but it is an important first step in our understanding, and we hope to increase this understanding with further multi-modal surveys at new communities as we move forwards.

## **19. Understanding Count Type Definitions**

- 19.1. It is important that users fully understand the definitions of the many count types present within TRICS. The number of count types have increased over time to allow greater detail and breakdown within our surveys, and definitions of all count types can be found within the Help section of the system, which can be accessed by selecting the Help icon at any stage during its use.

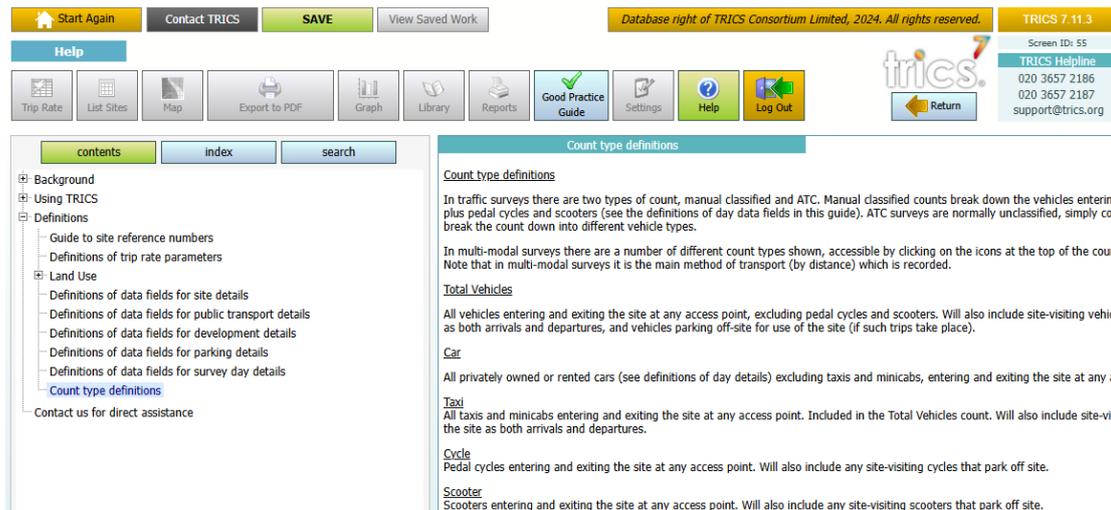


Figure 29 – Extract of Help screen showing count type definitions

- 19.2. Users should ensure that they correctly present all trip rate and count data in their reports, specifying in each case the TRICS count types that the figures represent. All current TRICS count types are shown in [Figure 31](#). It should be noted that additional count types have appeared in the system over time. Multi-modal count types were introduced in 2000, followed by the Taxis count type in 2006, along with new counts for bus passengers, train passengers and coach passengers (previously Public Transport Users had been contained within a single count type). PSV, OGV and pedal cycle counts were then introduced in 1998, and in 2013 separate Car, Motorcycle and LGV counts were also introduced, with all surveys undertaken in 2013 onwards containing this additional survey count breakdown. In 2015 multi-modal surveys in Greater London also included the new modes of Docklands Light Rail, Overground, National Rail and Underground. And 2016 saw the introduction of Servicing Vehicles counts (see [Section 21](#)). In 2021 the database was also updated to allow for the introduction of the new Scooters count type.
  
- 19.3. It is important that the methodology of TRICS surveys is also clearly understood by users. A freely available document is the [TRICS Multi-Modal Methodology](#), which is available within the Library module of TRICS. This document explains how sites are assessed prior to undertaking multi-modal surveys, providing examples of TRICS survey specifications and details of what is and what is not included in the various count types. For example, it is sometimes the case that the number of vehicles in a TRICS survey exceeds the number of vehicle occupants for a given count period. This can be explained by the fact that drivers of vehicles picking up/dropping off people at a site are excluded from the vehicle occupants count (whenever this is possible). Those examining TRICS survey data should be aware of this, along with specific exceptions in the methodology (for example surveys at schools, and surveys at some land use sub-categories located in town and city centres, amongst others); the survey data in the system is accurate, so it is just a matter of understanding the TRICS methodology correctly.
  
- 19.4. It is also important to understand that modal split pie charts, accessed directly from individual multi-modal survey count screens, represent the split of total two-way trips throughout a survey’s duration (unless users select the peak period option). For example, if we take an office site near a city centre there may be a significant number of pedestrian trips taking place at lunchtime, and TRICS will record these as it does all other trips arriving at and departing from a site. In the example shown in [Figure 30](#), the percentage of total people trips that were pedestrians is shown in the pie chart as 25.5%. However, it would be misleading to claim in reports that 25.5% of

employees at the office used in the example walk to work, as this is clearly not the case, as all trips throughout the survey’s duration were recorded and not just trips at peak arrival and departure times. Instead, it would be correct to state that 25.5% of all trips to and from the site through the survey duration were made on foot. Auditors of TRICS reports should always request clarification if this is not clearly presented.

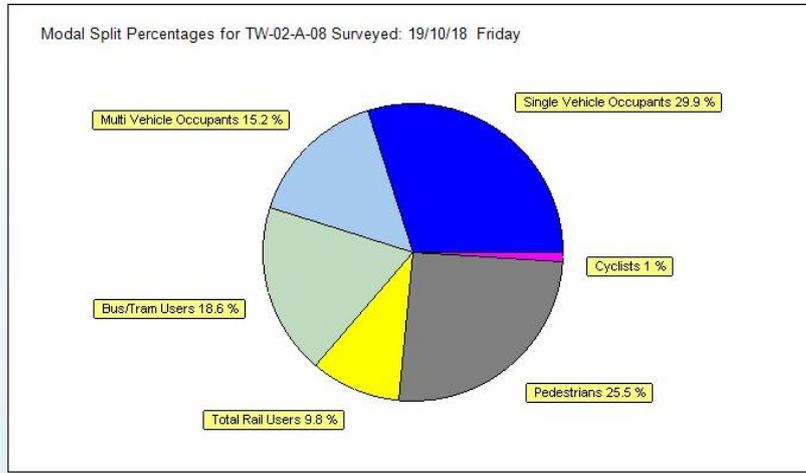


Figure 30 – Example of a modal split pie chart



Figure 31 – Multi-Modal count types for Greater London (left) and outside of London (right)

## 20. Understanding the TRICS Vehicle Occupants Count

- 20.1. The Vehicle Occupants count in TRICS was introduced upon the commencement of multi-modal surveys in 2000. It is combined with public transport users, pedestrians, and cyclists, to form the Total People count, from which modal split pie charts can be derived. This section of the document should assist users in their understanding of what is and what is not included in the Vehicle Occupants count, which is present in all multi-modal surveys in the database.
- 20.2. In all cases (with the exception of school surveys which is explained in [20.12](#)), the Vehicle Occupants count includes all occupants of vehicles who are visiting any surveyed site but excludes all drivers of vehicles who are picking up and dropping off passengers at a site (and are therefore not considered to be visiting a site themselves). This rule applies to occupants of all vehicle types (except bus and coach passengers who are recorded separately), with taxi drivers being treated the same way as drivers of private vehicles who are picking up/dropping off passengers. However, it is important to note that if a driver of a vehicle physically visits a site in the same way as a passenger does, then the driver will be included in the Vehicle Occupants count.
- 20.3. Two examples can be given to illustrate the inclusion or exclusion of drivers and passengers of vehicles in the Vehicle Occupants count. The first example is a driver of a private car with two passengers arriving at a site, with the two passengers being dropped off and the driver then leaving the site. In this case, one car would be recorded arriving and then departing, and two vehicle occupants (the two passengers) would be recorded arriving. The second example is a driver of a private car with two passengers arriving at a site, and all three people in the car visiting the site. In this case, one car would be recorded arriving, and three vehicle occupants (the two passengers plus the driver) would be recorded arriving. When presenting reports that include Vehicle Occupants counts or trip rates, it is considered good practice that TRICS users clarify that such counts exclude drivers of vehicles picking up/dropping off passengers.
- 20.4. The rules for the inclusion and exclusion of vehicle occupants explained in [20.2](#) and [20.3](#) apply as much as possible through TRICS multi-modal surveys. However, at some survey sites this will be more difficult than at others, so the exclusion of drivers of vehicles picking up/dropping off passengers at some sites may not always be possible. At some larger sites where observation of all pick-up and drop-off activity may not be fully achievable (for example perhaps at some large residential developments, industrial estates, or retail parks), and where the nature of a site means that interviews to enable this information to be obtained cannot be undertaken, the Vehicle Occupants count may include some drivers that are not physically visiting sites. However, in such instances the overall level of trip activity would probably be at the higher end of the scale, and as such it is not considered that these exceptions would have much of an impact on the overall survey counts. For most surveys pick-up and drop-off activity can be identified and excluded either through observation or interview (or a combination of both), so TRICS does not consider the exceptions to be a significant statistical issue.
- 20.5. The Vehicle Occupants count is presented in a different way to other count types in the TRICS database (see [Figure 32](#)). Whereas all other count types display single columns for arrivals and departures through the survey periods, the Vehicle Occupants count provides a split of vehicles with 1 occupant, 2 occupants, 3 occupants, up to a maximum of 7 occupants. This split is obtained through observations or by interviews during TRICS surveys, and this allows the total number of vehicle occupants per count period to be calculated, with this being presented in the final column for arrivals and departures, with the sum of both being displayed in the Totals column in the same

way as for all other count types. Note that the average occupants per vehicle figures are also displayed.

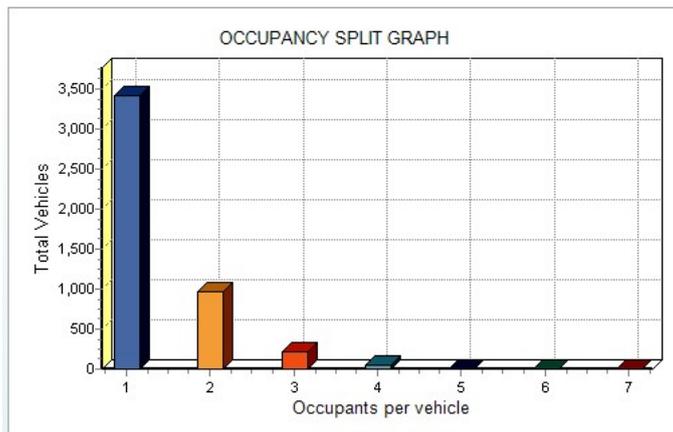
Survey Dates		VEHICLE OCCUPANTS																				
Thursday 22/09/22		This count consists of car occupants, light goods vehicle occupants, motorcycle riders and OGV occupants Taxi drivers and drivers of private vehicles picking up/dropping off passengers at the site are excluded from the count																				
MODE		Note on car sharing and vehicle occupants inclusion																				
<input type="radio"/> Total Vehicles <input type="radio"/> Servicing Vehicles <input type="radio"/> Total People <input type="radio"/> Cars <input type="radio"/> Taxis <input type="radio"/> Motor Cycles <input type="radio"/> LGVs <input type="radio"/> PSVs <input type="radio"/> OGVs <input type="radio"/> Cyclists <input type="radio"/> Scooters <input checked="" type="radio"/> Vehicle Occupants <input type="radio"/> Pedestrians <input type="radio"/> Public Transport Users <input type="radio"/> Bus/Tram Passengers <input type="radio"/> Total Rail Passengers <input type="radio"/> Coach Passengers		Bracketed figures assume initial number at site to be 0																				
		Occupancy per Vehicle Arriving							Avg Per Veh	Occupancy per Vehicle Departing							Avg Per Veh	Totals		Avg Per Veh	Accumulation	
Time		1	2	3	4	5	6	7	Arr 3132	1.3	1	2	3	4	5	6	7	Dep 3075	1.3	Totals 6207	1.3	Accumulation
00:00-01:00																						
01:00-02:00																						
02:00-03:00																						
03:00-04:00																						
04:00-05:00																						
05:00-06:00																						
06:00-07:00																						
07:00-08:00		77	7	0	0	0	0	0	91	1.1	238	52	10	2	0	0	0	380	1.3	471	1.2	(-289)
08:00-09:00		143	39	3	2	0	0	0	238	1.3	258	115	57	7	1	0	0	692	1.6	930	1.5	(-743)
09:00-10:00		114	21	1	0	0	0	0	159	1.2	100	30	3	0	0	0	0	169	1.3	328	1.2	(-753)
10:00-11:00		90	20	2	0	0	0	0	136	1.2	112	28	0	0	0	0	0	168	1.2	304	1.2	(-785)
11:00-12:00		84	25	3	0	0	0	0	143	1.3	79	31	1	0	0	0	0	144	1.3	287	1.3	(-786)
12:00-13:00		116	31	4	0	0	0	0	190	1.3	142	20	0	0	0	0	0	182	1.1	372	1.2	(-778)
13:00-14:00		126	25	6	0	0	0	0	194	1.2	115	9	1	0	0	0	0	136	1.1	330	1.2	(-720)
14:00-15:00		126	30	6	1	0	0	0	208	1.3	125	32	4	0	0	0	0	201	1.2	409	1.3	(-713)
15:00-16:00		141	86	49	7	1	0	0	493	1.7	127	36	14	2	0	0	0	249	1.4	742	1.6	(-469)
16:00-17:00		201	73	16	7	1	0	0	428	1.4	128	50	9	2	0	0	0	263	1.4	691	1.4	(-304)
17:00-18:00		286	77	10	3	0	0	0	482	1.3	134	37	5	7	0	0	0	251	1.4	733	1.3	(-73)
18:00-19:00		246	48	8	1	0	0	0	370	1.2	114	52	6	1	0	0	0	240	1.4	610	1.3	(57)
19:00-20:00																						
20:00-21:00																						
21:00-22:00																						
22:00-23:00																						
23:00-24:00																						
Total		1750	482	108	21	2	0	0			1672	492	110	21	1	0	0					

Figure 32 – Example of a TRICS Vehicle Occupants count

- 20.6. Using the figures shown in *Figure 32* as an example, the method of calculating the sum of vehicle occupant arrivals can be explained. If we look at the 1400-1500 inbound period there are 126 vehicles with 1 occupant, 30 vehicles with 2 occupants, 6 vehicles with 3 occupants and 1 vehicle with 4 occupants. Therefore, the total number of inbound vehicle occupants for this period can be calculated using the following formula:  $126 + (30 * 2) + (6 * 3) + (1 * 4) = 208$ .
- 20.7. It should also be noted that the first arrivals “1” column does not just show the number of inbound vehicles with just a driver that visited the site. The vehicle occupants within this column will be a combination of drivers on their own that arrived at the site, and single passengers who are picked up/dropped off by a driver who is not visiting the site. The same approach continues through the “2”, “3”, “4” columns etc.
- 20.8. It is important to understand that the Vehicle Occupants count does not differentiate between site-visiting drivers and passengers. Therefore, TRICS users will need to make their own estimations based on assumptions with regards to this, applying their professional judgement. It should be made clear in reporting that any such assumptions used to estimate any drivers/passengers split were made outside of the TRICS process, with the user’s own method used to estimate this split also being clearly explained. Should auditors of reports see splits between drivers and passengers without such explanatory detail they should contact whoever produced the report for further clarification.
- 20.9. The Vehicle Occupants count can assist users in providing an indication of the level of “car sharing” taking place at any individual multi-modal site. Again, users would need to make some assumptions and apply their professional judgement after examining a Vehicle Occupants count to arrive at estimates for car sharing activity, so if presenting such estimates in reports their assumptions and methods used should always be clearly explained.
- 20.10. Something else to note is that the number of vehicles with 1 occupant, 2 occupants, 3 occupants etc in the Vehicle Occupants count may not necessarily equal the corresponding number of

vehicles (for a survey period or direction) in the Total Vehicles count, as any vehicles with 0 occupants would not be represented in the Vehicle Occupants count. For example, if a car driver drops a passenger off at a site being surveyed and then drives away, although the vehicle will be recorded as both an arrival and a departure in the Total Vehicles count, it will only be recorded as a vehicle with 1 occupant arrival in the Vehicle Occupants count, with it being excluded from the departures count.

- 20.11. To view the vehicle occupancy split in a more visual format, users can click on the “Occupancy Split” icon at the top of the count screen, and an Occupancy Split Graph (see *Figure 33*) will then be displayed. In this graph the total number of vehicles is shown on the y axis, with the occupants per vehicle shown on the x axis.



*Figure 33 – Vehicle Occupants Split Graph in TRICS*

- 20.12. There is one exception to the rules of inclusion in the TRICS Vehicle Occupants count, and this applies in the case of multi-modal surveys at schools. Any parents or guardians who physically enter the boundaries of a school within a vehicle are included within the Vehicle Occupants count, but any parents or guardians who park anywhere outside a school will not be included (their vehicles will be included in the relevant vehicles count in all cases), unless they are visiting the school for a specific meeting or other event (note that all staff using vehicles are recorded as vehicle occupants whether they park on-site or off-site). It should also be noted that all parents or guardians who walk to/from school with their children or use public transport are always included in the appropriate mode within the multi-modal count. This exception is designed to ensure that the Vehicle Occupants count is not over-represented in multi-modal school surveys, given the rules stated for all other development types as detailed within this section of this document. It is considered good practice for users to explain this exception in their reports if TRICS trip rate analyses are undertaken for school sites.
- 20.13. A note explaining the TRICS Vehicle Occupants count is also available as a PDF when viewing any Vehicle Occupants count for an individual TRICS site. The button that accesses this note is shown near the top of the image in *Figure 32*, called “Note on car sharing and vehicle occupants inclusion”.

## 21. Understanding the TRICS Servicing Vehicles Count

- 21.1. The TRICS Servicing Vehicles count was first introduced for surveys in Greater London in 2014 as part of an agreement between TRICS and Transport for London. It was then extended to specifically commissioned Standardised Assessment Methodology (SAM) surveys (see [Section 23](#)), before being introduced to the annual TRICS multi-modal data collection programme in 2017. For all multi-modal surveys undertaken from 2017 onwards a Servicing Vehicles count will be included wherever such vehicles can be identified. In 2023 the Servicing Vehicles count was piloted for some vehicle-only surveys, having previously only been applicable to multi-modal surveys, and this count was more generally introduced for vehicle-only surveys in 2024.
- 21.2. When the first Servicing Vehicles counts were undertaken, they were split by cars, LGVs, OGV(1) and OGV(2) (see [Section 19](#)), with a new split for motorcycles added for surveys undertaken from 2019 onwards.
- 21.3. The Servicing Vehicles count records all vehicles that arrive at and depart from a site that perform a servicing function. Examples of such functions include delivery vehicles picking up or dropping off items, plumbers, electricians, fast food deliveries, waste disposal and recycling vehicles, etc). It is important to note that the criteria for inclusion of a vehicle within the Servicing Vehicles count is the function of the vehicle during each trip and not just the type of vehicle, so if a vehicle is undertaking a servicing function at a site during a survey it will be included in the Servicing Vehicles count. This also means that if a vehicle that can be used for servicing is visiting a site but is not undertaking a servicing function in that trip it will be excluded from the Servicing Vehicles count. Because of this important distinction, if vehicles servicing a site cannot be identified with a high level of confidence than a survey will exclude a Servicing Vehicles count. It is also important to note that at developments with multiple constituent units, for example a residential site or a business park, a single Servicing Vehicle inbound or outbound movement may include the servicing of more than one unit within the development, whilst the trip will be recorded only once arriving at and once departing from the development.
- 21.4. It is also important to note that for certain types of development many of the vehicles arriving at and departing from the site would be included in the Servicing Vehicles count. An example of this would be a multi-modal survey undertaken at a O2/G (Parcel Distribution Centre) development. At such a site, many branded OGVs might be recorded arriving at and departing from the development throughout the survey's duration. All these branded OGVs would be included in the Servicing Vehicles count, because although they are vehicles belonging to the organisation of the site being surveyed, their very purpose at a parcel distribution centre would be to service the site by picking up or dropping off items. Similar levels of inclusion would also likely apply to O2/F (Warehousing – Commercial) sites.
- 21.5. Users should also be aware of how the Servicing Vehicles count sits alongside all other count types in the TRICS database. Servicing Vehicles counts, split between the vehicle types that comprise them, are not in addition to the standard car, motorcycle, LGV, OGV(1) and OGV(2) counts in a site record. Instead, the Servicing Vehicles count is an extract of the standard counts of those types. If we take for example the standard LGVs count in a survey and the total number of inbound LGVs is 25, if the corresponding number of LGVs in the site's Servicing Vehicles count is 11, this means that out of the 25 total LGVs 11 of them were servicing the site. It does not mean that we need to add the 25 LGVs in the standard count to the 11 LGVs in the Servicing Vehicles count to get to the total number of LGVs that arrived at the site during the survey. Therefore, it is very important that users understand this fundamental principle of the Servicing Vehicles count being an extract of the total counts by vehicle type and not a count in addition to them, and if reports

are to include Servicing Vehicles this principle should be clearly explained to avoid potential misinterpretation by report recipients.

21.6. To identify which multi-modal surveys in TRICS include a Servicing Vehicles count there is a tick box called “Servicing Vehicles count recorded” present on the Total Vehicles count screens for all individual multi-modal surveys. This indicates whether a Servicing Vehicles count was included as part of the multi-modal TRICS survey specification that was written prior to the survey taking place. If the box is ticked but there is no Servicing Vehicles count visible this means that a Servicing Vehicles count was undertaken, but that no vehicles serviced the site through the survey. If the box is un-ticked it means that a Servicing Vehicles count was not included in the survey. However, this does not indicate that no vehicles serviced the site; it just means that such vehicles could not be identified due to the nature of the survey that was undertaken. If the box is ticked and vehicles did service the site during the survey, then the Servicing/Standard Vehicle Percentages table (see [Figure 34](#)) is populated. These figures are automatically calculated by TRICS, showing the total number of standard vehicles by the 5 types (total inbound plus outbound through the survey duration), and then a percentage split between those that were servicing the site and those that were not.

Servicing Vehicles count recorded

Servicing/Standard Vehicle percentages

	Vehicles	Servicing %	Standard %
OGV (1)	0		
OGV (2)	2	100	0
Light goods	88	18	82
Motor car	1926	0	100
Motor cycle	10	0	100

Figure 34 – The Servicing/Standard Vehicle Percentages table in TRICS

21.7. An example of a Servicing Vehicles count is shown in [Figure 35](#). It shows the various inbound and outbound vehicle types, with these combined in inbound and outbound totals columns.

Survey Dates: Thursday 08/09/22

SERVICING VEHICLES

MODE:  Servicing Vehicles

Time	INBOUND						OUTBOUND					
	Car 0	LGV 8	MOTC 0	OGV1 0	OGV2 1	Total 9	Car 0	LGV 8	MOTC 0	OGV1 0	OGV2 1	Total 9
00:00-01:00												
01:00-02:00												
02:00-03:00												
03:00-04:00												
04:00-05:00												
05:00-06:00												
06:00-07:00	0	0	0	0	0	0	0	0	0	0	0	0
07:00-08:00	0	0	0	0	0	0	0	0	0	0	0	0
08:00-09:00	0	0	0	0	0	0	0	0	0	0	0	0
09:00-10:00	0	2	0	0	0	2	0	0	0	0	0	0
10:00-11:00	0	1	0	0	0	1	0	1	0	0	0	1
11:00-12:00	0	1	0	0	0	1	0	2	0	0	0	2
12:00-13:00	0	1	0	0	0	1	0	1	0	0	0	1
13:00-14:00	0	1	0	0	1	2	0	1	0	0	0	1
14:00-15:00	0	1	0	0	0	1	0	1	0	0	1	2
15:00-16:00	0	1	0	0	0	1	0	1	0	0	0	1
16:00-17:00	0	0	0	0	0	0	0	1	0	0	0	1
17:00-18:00	0	0	0	0	0	0	0	0	0	0	0	0
18:00-19:00	0	0	0	0	0	0	0	0	0	0	0	0
19:00-20:00	0	0	0	0	0	0	0	0	0	0	0	0
20:00-21:00	0	0	0	0	0	0	0	0	0	0	0	0
21:00-22:00	0	0	0	0	0	0	0	0	0	0	0	0
22:00-23:00	0	0	0	0	0	0	0	0	0	0	0	0
23:00-24:00												

Figure 35 – Example of Servicing Vehicle count

- 21.8. Users can calculate trip rates for Servicing Vehicles counts in the same way as they can for all other TRICS count types. It should be noted that the same rules apply for Servicing Vehicles as for other count types, in that for a calculation to be undertaken all surveys in a selected set must have the Servicing Vehicles count included. In December 2022 a new Primary Filtering option was introduced allowing users to only include sites with a Servicing Vehicles count included, to allow average trip rate calculations for Servicing Vehicles to be undertaken more easily.

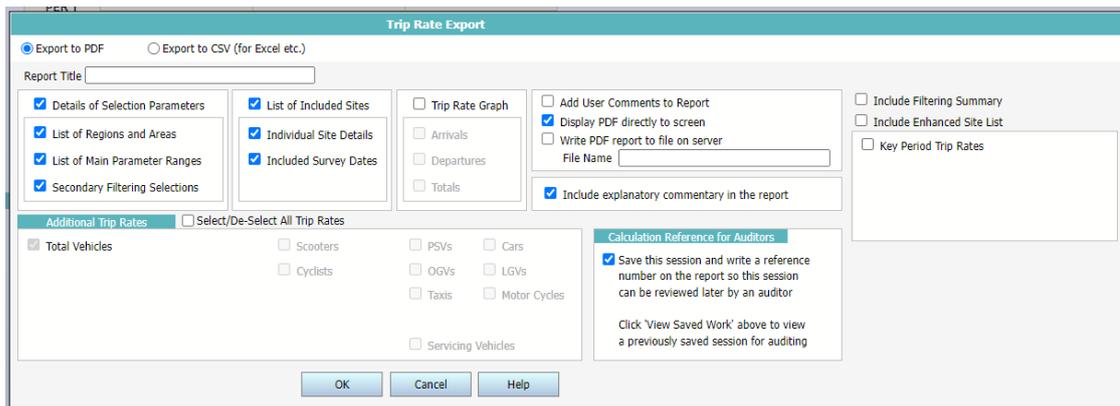
## **22. Correct Presentation of Trip Rates and Methods**

- 22.1. Users have a responsibility to ensure that all data generated using TRICS, and all subsequent reports that include TRICS data, meet the good practice standards as outlined in this document, providing good clarity of results and explanations of all methods used.
- 22.2. Reports should be written and presented in such a way as to include clearly traceable methods detailing how all data was obtained using TRICS, so that this can be fully understood by recipients and auditors of reports. Therefore, any third party with access to TRICS themselves should be able to examine the data provided in reports and be able to scrutinise all selections and processes used to obtain trip rate results. For example, if a report states that *“a trip rate of 2.34 arrivals for the hour 1700-1800 per 100m<sup>2</sup> of Gross Floor Area was generated”*, this cannot be taken as fact unless the methods used to arrive at this figure are clearly outlined in the report, either in the main body of the report or within an appendix. Detailing clear methods that were used to arrive at results and ensuring the results themselves are expressed in the correct way, is even more important if a report is to be audited by an organisation that does not have access to TRICS and is therefore unable to undertake their own comparative analysis.
- 22.3. If an attempt at auditing TRICS data cannot be adequately completed due to a lack of explanatory detail provided in a report, the auditor should request all missing and required information from whoever supplied the report. The level of detail required to understand the processes that have taken place to arrive at trip rates using TRICS is always available through the outputs that TRICS generates, so there can be no reasonable technical reason having used TRICS for an acceptable level of detail covering the processes and selections undertaken not being provided.
- 22.4. If the full set of procedures and selections as to how TRICS data has been obtained are included in a report, but the trip rate results are significantly different to those generated by an auditor who has access to TRICS, both parties must work together to understand why these differences are evident, and to agree a final set of figures. Again, the best way to avoid such a scenario is for reports generated by TRICS to include the detail of all processes and selections made to arrive at the original set of results. There is the potential for misinterpretation to occur should a report attempt to explain the processes and selections undertaken in a way that does not correspond to the way that TRICS operates, and this is why including the detail of TRICS PDF outputs in full is so important. These outputs are always presented in a consistent format that anyone with access to TRICS will be familiar with, and also have the option to include automated explanatory commentary on each section of the output, which can be especially useful to auditors of TRICS reports who may not be fully familiar with TRICS (and for those who do not have any direct access to the system).
- 22.5. Trip rates generated by TRICS should always be presented in their full and correct context in reports. It should be made clear in each instance what exactly is represented by the trip rates

quoted. For example, a statement saying “trip rates of 3.26 were generated by TRICS” would be insufficient, as this does not contain enough information for recipients of reports to successfully understand and audit the results. All trip rates quoted in reports must display the relevant survey period, direction, and trip rate calculation factor (see 7.2), for the trip rates to be correctly interpreted. Therefore, a correct version of the initial statement would be “trip rates of 3.26 trips per 100m<sup>2</sup> GFA, for the arrivals period 1700-1800, were generated by TRICS”.

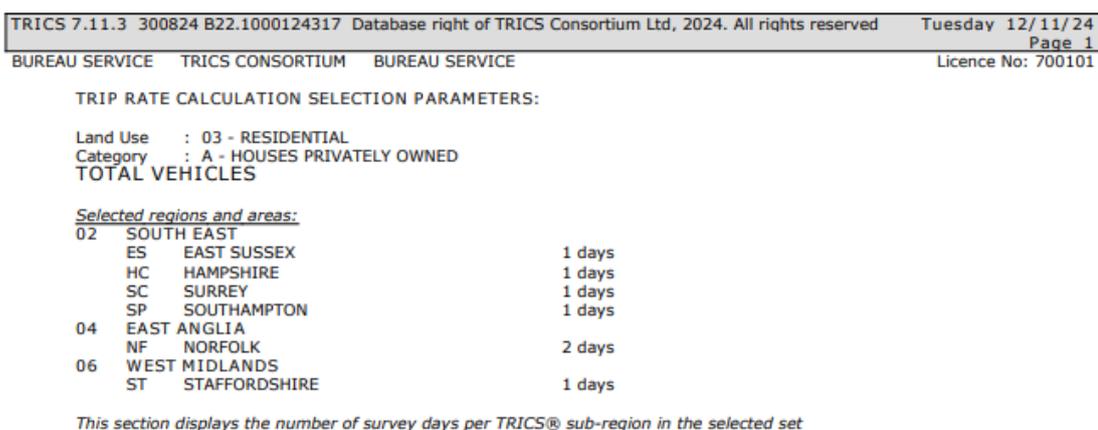
- 22.6. The version of TRICS used to obtain trip rate results should also be clearly stated in reports. It should be noted that PDF outputs generated by TRICS include the version of the system used at the top of each page.
- 22.7. It is also very important to note that auditors of reports should examine PDF trip rate results outputs generated by TRICS to identify their source. At the top of each page of outputs will be the name of the organisation that generated them along with a TRICS licence number. Should an auditor of a report not be able to see one or either of these important items of information on the PDF, or should this information indicate that TRICS was used by an organisation other than that which has written the report that is being audited, then it is possible that there has been a breach of TRICS Copyright. In all such cases, auditors should contact TRICS Consortium Limited directly to report such a potential breach, as any report produced including trip rates generated by TRICS that have been obtained outside of our Terms and Conditions are considered inadmissible and should be rejected. TRICS will investigate every incidence of such potential breaches and will take all appropriate action whenever necessary.
- 22.8. Every time that trip rates generated by TRICS are presented in reports, the land use sub-categories used to obtain the data should be clearly indicated. For example, it would be incorrect to state that “residential trip rate arrivals were 4.11 per household for the 1700-1800 time period”, if the residential land use sub-category is not clearly specified. As there are many land use sub-categories within TRICS confusion can easily arise if the relevant sub-categories used in the calculation of trip rates are not made clear. Therefore, a correct version of the initial statement might be “residential trip rate arrivals for the 03/A (Houses Privately Owned) land use sub-category were 4.11 per household for the 1700-1800 time period.”
- 22.9. Although TRICS can provide information through its PDF outputs showing the site selection criteria applied when calculating trip rates, it cannot explain the reasons why the criteria was applied. Providing this detail in reports is the sole responsibility of the organisation generating TRICS trip rate results. Failure to explain the reasoning behind the selections made through the trip rate calculation process could leave the results open to challenge, and auditors of reports should request clarification on the reasoning behind any selections made should they feel this is necessary to fully understand what has been produced and reported.
- 22.10. The following paragraphs explain the various sections of a TRICS PDF output that is generated following the calculation of vehicular trip rates. The examples provided are for a calculation undertaken using the 03/A (Houses Privately Owned) land use sub-category, with trip rates calculated by dwellings. These paragraphs, which conclude this section of this document, provide both those writing reports and those auditing them with some further good practice tips with regards to providing information on the selections made during trip rate calculation filtering process and understanding what the outputs mean. For auditors of reports there is some handy information on items within the outputs that they might want to focus on in terms of examining the correctness of the processes and selections that have been made.

22.11. It should be noted that the sections of the PDF outputs that are included in this example are just the sections that are included by default whenever a user selects to export a PDF. There are additional features that can also be included in the report, as shown in *Figure 36*. These features include additional trip rates for available separate count types (the Total Vehicles count type is always included by default), trip rate graphs, user’s own comments (which can be added to the output to provide their own further explanatory detail), a filtering summary that puts all of the selections made in to one handy area, enhanced details for the list of selected sites, and a section providing key survey period trip rates. Users are encouraged to explore these additional optional sections as they can provide good further clarity and detail.



*Figure 36 – Default sections to be included in a TRICS PDF output with additional optional features also shown*

22.12. The first section of the PDF output (*Figure 37*) displays the land use sub-category that was used, along with the number of surveys in the final selected set by TRICS regions and sub-areas (see *Section 5*). Note that at the header at the top of the page is the user-defined title of “03/M Weekday Total Vehicle Trip Rates”. A user generating a PDF output can input any title they wish, but it is good practice for the title to be an easy quick reference explaining what the overall output contains. Also note the Calculation Reference that is displayed underneath the header on the right side (see *13.8*).



*Figure 37 – Land Use selection and regional breakdown in a TRICS PDF output*

22.13. The next section of the PDF output (*Figure 38*) displays the selections that have been made within the Primary Filtering stage of the trip rate calculation process. It includes the trip rate calculation parameter range (in this example Dwellings) that was specified by the user, and the actual range of the included surveys in the selected set. An important selection to focus on is the “Selected



survey days” item, which indicates how many surveys were undertaken on which days of the week (see 12.5 that explains why weekdays and weekends should not be combined in selected sets of surveys). Another is the “Selected Locations” item, which shows how many surveys fall within each of the main TRICS location categories (see Section 5 that explains compatibility between the various location types). The Primary Filtering is very important when it comes to auditing reports, as it contains the main selections before we move on to the more “fine tuning” stage of Secondary Parameters.

**Primary Filtering selection:**

*This data displays the chosen trip rate parameter and its selected range. Only sites that fall within the parameter range are included in the trip rate calculation.*

Parameter: No of Dwellings  
 Actual Range: 207 to 250 (units: )  
 Range Selected by User: 200 to 250 (units: )

Parking Spaces Range: All Surveys Included

Parking Spaces per Dwelling Range: All Surveys Included

Bedrooms per Dwelling Range: All Surveys Included

Percentage of dwellings privately owned: All Surveys Included

**Public Transport Provision:**

Selection by: Include all surveys

Date Range: 01/01/16 to 14/11/23

*This data displays the range of survey dates selected. Only surveys that were conducted within this date range are included in the trip rate calculation.*

**Selected survey days:**

Monday 2 days  
 Tuesday 3 days  
 Wednesday 1 days  
 Thursday 1 days

*This data displays the number of selected surveys by day of the week.*

**Selected survey types:**

Manual count 6 days  
 Directional ATC Count 1 days

*This data displays the number of manual classified surveys and the number of unclassified ATC surveys, the total adding up to the overall number of surveys in the selected set. Manual surveys are undertaken using staff, whilst ATC surveys are undertaken using machines.*

**Selected Locations:**

Edge of Town 7

*This data displays the number of surveys per main location category within the selected set. The main location categories consist of Free Standing, Edge of Town, Suburban Area, Neighbourhood Centre, Edge of Town Centre, Town Centre and Not Known.*

**Selected Location Sub Categories:**

Residential Zone 5  
 Out of Town 2

*This data displays the number of surveys per location sub-category within the selected set. The location sub-categories consist of Commercial Zone, Industrial Zone, Development Zone, Residential Zone, Retail Zone, Built-Up Zone, Village, Out of Town, High Street and No Sub Category.*

**Inclusion of Servicing Vehicles Counts:**

Servicing vehicles Included 2 days - Selected  
 Servicing vehicles Excluded 6 days - Selected

Figure 38 – Primary Filtering selections in a TRICS PDF output

- 22.14. The next section of the PDF output (
- 22.15.
- 22.16.

22.17. Figure 39) displays the selections that have been made within the Secondary Parameter stage of the trip rate calculation process. This part of the selection process is more of an area of “fine tuning” but is also of importance and worthy of scrutiny by auditors of reports. Most of the selection information within this section lists the population and car ownership ranges and the number of surveys in the selected set that correspond to each. Selection parameters such as population and car ownership can be important factors when considering what types of sites should be included in a selected set in an early stage of the process. For example, if a development scenario is for a site in an isolated location where the local population may be minimal, it would be good practice to scrutinise the selections made in this section and potentially question any included sites that may show higher levels than those originally anticipated.

Secondary Filtering selection:

Use Class:  
C3

7 days

*This data displays the number of surveys per Use Class classification within the selected set. The Use Classes Order (England) 2020 has been used for this purpose, which can be found within the Library module of TRICS®.*

Population within 500m Range:  
All Surveys Included

Population within 1 mile:

1,001 to 5,000	1 days
5,001 to 10,000	2 days
10,001 to 15,000	3 days
15,001 to 20,000	1 days

*This data displays the number of selected surveys within stated 1-mile radii of population.*

Population within 5 miles:

5,001 to 25,000	1 days
25,001 to 50,000	1 days
75,001 to 100,000	1 days
125,001 to 250,000	2 days
250,001 to 500,000	2 days

*This data displays the number of selected surveys within stated 5-mile radii of population.*

Car ownership within 5 miles:

1.1 to 1.5	6 days
1.6 to 2.0	1 days

*This data displays the number of selected surveys within stated ranges of average cars owned per residential dwelling, within a radius of 5-miles of selected survey sites.*

Travel Plan:

Yes	5 days
No	2 days

*This data displays the number of surveys within the selected set that were undertaken at sites with Travel Plans in place, and the number of surveys that were undertaken at sites without Travel Plans.*

PTAL Rating:

No PTAL Present	7 days
-----------------	--------

*This data displays the number of selected surveys with PTAL Ratings.*

Figure 39 – Secondary Filtering selections in a TRICS PDF output

22.18. The next section of the PDF output (*Figure 40*) is the list of all included sites and surveys in the selected set. This is a very handy quick reference to the location types, addresses, days of the week and trip rate calculation parameter sizes for every included site, and so gives a good summary in a single area covering all this important information. Examining this list is a quick and easy way to become familiar with the site when auditing reports.

LIST OF SITES relevant to selection parameters

Site(1):	ES-03-A-03	Site area:	9.91 hect
Development Name:	MIXED HOUSES & FLATS	No of Dwellings:	212
Location:	POLEGATE	Housing density:	63
Postcode:	BN26 6HR	Total Bedrooms:	649
Main Location Type:	Edge of Town	Survey Date:	11/07/16
Sub-Location Type:	Residential Zone	Survey Day:	Monday
PTAL:	n/a	Parking Spaces:	357
Site(2):	HC-03-A-34	Site area:	8.47 hect
Development Name:	MIXED HOUSES & FLATS	No of Dwellings:	243
Location:	EASTLEIGH	Housing density:	31
Postcode:	S050 9RL	Total Bedrooms:	612
Main Location Type:	Edge of Town	Survey Date:	14/11/23
Sub-Location Type:	Residential Zone	Survey Day:	Tuesday
PTAL:	n/a	Parking Spaces:	531
Site(3):	NF-03-A-15	Site area:	9.80 hect
Development Name:	MIXED HOUSES & FLATS	No of Dwellings:	235
Location:	WYMONDHAM	Housing density:	32
Postcode:	NR18 9FP	Total Bedrooms:	709
Main Location Type:	Edge of Town	Survey Date:	20/09/18
Sub-Location Type:	Out of Town	Survey Day:	Thursday
PTAL:	n/a	Parking Spaces:	640
Site(4):	NF-03-A-39	Site area:	7.84 hect
Development Name:	MIXED HOUSES	No of Dwellings:	212
Location:	HOLT	Housing density:	32
Postcode:	NR25 6GA	Total Bedrooms:	570
Main Location Type:	Edge of Town	Survey Date:	27/09/22
Sub-Location Type:	Residential Zone	Survey Day:	Tuesday
PTAL:	n/a	Parking Spaces:	490
Site(5):	SC-03-A-05	Site area:	7.20 hect
Development Name:	MIXED HOUSES	No of Dwellings:	207
Location:	HORLEY	Housing density:	592
Postcode:	RH6 8NT	Total Bedrooms:	592
Main Location Type:	Edge of Town	Survey Date:	01/04/19
Sub-Location Type:	Residential Zone	Survey Day:	Monday
PTAL:	n/a	Parking Spaces:	649
Site(6):	SP-03-A-02	Site area:	20.90 hect
Development Name:	MIXED HOUSES & FLATS	No of Dwellings:	250
Location:	NEAR SOUTHAMPTON	Housing density:	13
Postcode:	SO31 1ET	Total Bedrooms:	751
Main Location Type:	Edge of Town	Survey Date:	12/10/21
Sub-Location Type:	Out of Town	Survey Day:	Tuesday
PTAL:	n/a	Parking Spaces:	610
Site(7):	ST-03-A-07	Site area:	9.00 hect
Development Name:	DETACHED & SEMI-DETACHED	No of Dwellings:	248
Location:	STAFFORD	Housing density:	173
Postcode:	ST16 1GZ	Total Bedrooms:	821
Main Location Type:	Edge of Town	Survey Date:	22/11/17
Sub-Location Type:	Residential Zone	Survey Day:	Wednesday
PTAL:	n/a	Parking Spaces:	881

Figure 40 – List of included sites in a TRICS PDF output

22.19. The next section of the PDF output (*Figure 41*) contains the trip rate calculation results table. This is the table from which average (mean) trip rates are taken and presented in reports. Note that this section includes a significant amount of automated explanatory commentary to assist auditors (and of course users) in their understanding of what this tabulated data represents. The table is split into three sub-sections, which display trip rates for Arrivals, Departures and Totals. Something that is important to note is that calculations are undertaken for each separate column independently, and so if we account for rounding factors, the figures in the Totals column may not necessarily be the exact sum of the trip rates in the Arrivals and Departures columns (this is a perfectly normal statistical consequence and is not any sort of bug in the system). The trip rate calculation factor is shown above the table (in this example trip rates are displayed per dwelling), and the bold entries amongst the figures represent the peak periods for Arrivals, Departures and Totals. The Total Rates shown at the bottom of the table are the sums of all rates in their respective columns. It is also important to note that the commentary underneath the table explains the method used to calculate average (mean) trip rates in TRICS, which is something that users creating reports and auditors in receipt of reports should become familiar with, to better their understanding of the mathematical processes that TRICS undertakes to produce these results once all user selections have been made.

TRIP RATE for Land Use 03 - RESIDENTIAL/A - HOUSES PRIVATELY OWNED  
 TOTAL VEHICLES  
 Calculation factor: 1 DWELLS  
 BOLD print indicates peak (busiest) period

Time Range	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. DWELLS	Trip Rate	No. Days	Ave. DWELLS	Trip Rate	No. Days	Ave. DWELLS	Trip Rate
00:00 - 01:00									
01:00 - 02:00									
02:00 - 03:00									
03:00 - 04:00									
04:00 - 05:00									
05:00 - 06:00									
06:00 - 07:00									
07:00 - 08:00	7	230	0.104	7	230	0.306	7	230	0.410
08:00 - 09:00	7	230	0.131	7	230	0.399	7	230	0.530
09:00 - 10:00	7	230	0.133	7	230	0.182	7	230	0.315
10:00 - 11:00	7	230	0.126	7	230	0.138	7	230	0.264
11:00 - 12:00	7	230	0.138	7	230	0.164	7	230	0.302
12:00 - 13:00	7	230	0.166	7	230	0.182	7	230	0.348
13:00 - 14:00	7	230	0.153	7	230	0.157	7	230	0.310
14:00 - 15:00	7	230	0.170	7	230	0.191	7	230	0.361
15:00 - 16:00	7	230	0.259	7	230	0.187	7	230	0.446
16:00 - 17:00	7	230	0.290	7	230	0.176	7	230	0.466
17:00 - 18:00	7	230	0.373	7	230	0.153	7	230	0.526
18:00 - 19:00	7	230	0.284	7	230	0.129	7	230	0.413
19:00 - 20:00									
20:00 - 21:00									
21:00 - 22:00									
22:00 - 23:00									
23:00 - 24:00									
<b>Total Rates:</b>			<b>2.327</b>			<b>2.364</b>			<b>4.691</b>

This section displays the trip rate results based on the selected set of surveys and the selected count type (shown just above the table). It is split by three main columns, representing arrivals trips, departures trips, and total trips (arrivals plus departures). Within each of these main columns are three sub-columns. These display the number of survey days where count data is included (per time period), the average value of the selected trip rate calculation parameter (per time period), and the trip rate result (per time period). Total trip rates (the sum of the column) are also displayed at the foot of the table.

To obtain a trip rate, the average (mean) trip rate parameter value (TRP) is first calculated for all selected survey days that have count data available for the stated time period. The average (mean) number of arrivals, departures or totals (whichever applies) is also calculated (COUNT) for all selected survey days that have count data available for the stated time period. Then, the average count is divided by the average trip rate parameter value, and multiplied by the stated calculation factor (shown just above the table and abbreviated here as FACT). So, the method is: COUNT/TRP\*FACT. Trip rates are then rounded to 3 decimal places.

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Figure 41 – The trip rate calculation results table in a TRICS PDF output

22.20. The final section of the PDF output (Figure 42) is the Parameter Summary, and this appears directly underneath the trip rate calculation results screen by default. Therefore, auditors of reports should be aware that this summary should always appear in PDF outputs unless it has been manually removed (and if this is the case then auditors should certainly request this information as it can be very important in understanding certain elements of the trip rate calculation selection process). This summary displays quick references to the trip rate calculation parameter range selected, the survey date range, the numbers of surveys for weekdays and weekend days, and the number of surveys that have been automatically and manually removed from the selected set prior to calculation. TRICS automatically removes surveys to ensure that only one survey at a development is included in a calculation, to avoid “weighting” and “bias” (see Section 14 and Section 16), but it is the manual deselection of surveys by whoever generated trip rates that auditors should apply particular scrutiny to (see Section 16). If any surveys have been manually removed, then they would by default be listed in the PDF output, along with the reason for removal in each case. Auditors should examine these outputs carefully for any evidence of manual survey removal, starting with the Parameter Summary, and if any manually removed surveys are not listed and explanations for their removal not provided, then this information should most certainly be requested.

Parameter summary

Trip rate parameter range selected: 207 - 250 (units: )  
 Survey date date range: 01/01/16 - 14/11/23  
 Number of weekdays (Monday-Friday): 7  
 Number of Saturdays: 0  
 Number of Sundays: 0  
 Surveys automatically removed from selection: 1  
 Surveys manually removed from selection: 0

This section displays a quick summary of some of the data filtering selections made by the TRICS® user. The trip rate calculation parameter range of all selected surveys is displayed first, followed by the range of minimum and maximum survey dates selected by the user. Then, the total number of selected weekdays and weekend days in the selected set of surveys are show. Finally, the number of survey days that have been manually removed from the selected set outside of the standard filtering procedure are displayed.

Figure 42 – The Parameter Summary in a TRICS PDF output

### 23. The Standard Assessment Methodology (SAM)

- 23.1. In 2005 TRICS introduced a national standard methodology for assessing trip generation and mode choice at developments with travel plans in operation by undertaking surveys in the multi-modal TRICS format. This methodology is known as SAM (Standardised Assessment Methodology). It is a system that undertakes surveys upon request including standard multi-modal TRICS count types, with additional quantitative and descriptive information also collected on a site’s travel plan. However, it does not provide reasons for any of the trip generation or mode split results; like all standard TRICS surveys, SAM surveys provide the trip generation data that organisations can then interpret using their professional judgement.
- 23.2. Local authorities have introduced the requirement for SAM surveys into planning agreements for new developments, so that travel plan targets can be measured against actual trip activity. For this purpose, a “Travel Plan” data section was introduced into TRICS, which contains descriptive information on a site’s travel plan measures and the dates when these measures were implemented. As shown in *Figure 43*, SAM surveys can easily be identified within the TRICS database as they are highlighted in orange in site lists. SAM surveys are otherwise known as Level 3 Surveys, with standard multi-modal surveys being Level 2 and traffic vehicle only surveys being Level 1.

Reference	Covid	Description	Map	Town/City	Area	Location	SITE AREA	DWELLS	Survey Type	Most Recent Survey	Status
BT-03-C-03		BLOCKS OF FLATS		WEMBLEY	BRENT	Suburban Area (PPS6 C)	0.66	130	MULTI-MODAL	16/11/23	Re-Survey
BM-03-C-03		BLOCKS OF FLATS		BROMLEY	BROMLEY	Suburban Area (PPS6 C)	0.63	26	MULTI-MODAL	18/10/23	One-Off
BM-03-C-02		BLOCK OF FLATS		BROMLEY	BROMLEY	Suburban Area (PPS6 C)	0.34	20	MULTI-MODAL	17/10/23	One-Off
NG-03-C-03		BLOCK OF FLATS		NOTTINGHAM	NOTTINGHAM	Town Centre	0.18	46	MULTI-MODAL	02/10/23	One-Off
BN-03-C-02		BLOCKS OF FLATS		WHETSTONE	BARNET	Neighbourhood Centre	0.80	115	MULTI-MODAL	13/09/23	One-Off
MR-03-C-03		BLOCK OF FLATS		NEW MALDEN	MERTON	Neighbourhood Centre	0.17	41	VEHICLES	07/09/23	One-Off
SH-03-C-01		BLOCK OF FLATS		SHREWSBURY	SHROPSHIRE	Suburban Area (PPS6 C)	0.33	47	MULTI-MODAL	19/06/23	One-Off
SH-03-C-02		BLOCK OF FLATS		SHREWSBURY	SHROPSHIRE	Suburban Area (PPS6 C)	0.15	12	MULTI-MODAL	16/06/23	One-Off
RD-03-C-07		BLOCKS OF FLATS		KEW	RICHMOND	Suburban Area (PPS6 C)	0.93	170	MULTI-MODAL	14/06/23	Re-Survey
HF-03-C-06		BLOCKS OF FLATS		WATFORD	HERTFORDSHIRE	Edge of Town	0.26	26	MULTI-MODAL	08/06/23	Re-Survey
HF-03-C-07		BLOCKS OF FLATS		WATFORD	HERTFORDSHIRE	Neighbourhood Centre	0.65	84	MULTI-MODAL	07/06/23	Re-Survey
HF-03-C-08		BLOCKS OF FLATS		WATFORD	HERTFORDSHIRE	Edge of Town	0.19	22	MULTI-MODAL	06/06/23	Re-Survey
WX-03-C-01		BLOCKS OF FLATS		WEXFORD	WEXFORD	Edge of Town Centre	0.41	28	MULTI-MODAL	20/04/23	One-Off
HI-03-C-02		BLOCK OF FLATS		NAIRN	HIGHLAND	Edge of Town Centre	0.13	16	MULTI-MODAL	19/04/23	One-Off
IS-03-C-08		BLOCK OF FLATS		ISLINGTON	ISLINGTON	Edge of Town Centre	0.21	190	MULTI-MODAL	20/10/22	Re-Survey
RD-03-C-06		BLOCKS OF FLATS		KEW	RICHMOND	Suburban Area (PPS6 C)	0.93	170	MULTI-MODAL	28/06/22	Re-Survey
BN-03-C-01		FLATS IN HOUSES		NEW BARNET	BARNET	Neighbourhood Centre	0.64	33	MULTI-MODAL	09/06/22	One-Off
WS-03-C-01		BLOCKS OF FLATS		WORTHING	WEST SUSSEX	Neighbourhood Centre	0.32	18	MULTI-MODAL	11/05/22	One-Off
TW-03-C-01		BLOCKS OF FLATS		WHITLEY BAY	TYNE & WEAR	Edge of Town	0.40	45	MULTI-MODAL	15/10/21	One-Off

Figure 43 – Example of a site list with SAM surveys highlighted

- 23.3. Local authorities will vary in terms of the SAM survey conditions they may place within planning agreements, but one example might be the requirement for a survey to take place within years 1, 3 and 5 of the operation of a development's travel plan. This would enable sufficient monitoring over an extended period, and any changes to the travel plan through this period would be reflected within the Travel Plan data section within the TRICS site records. This is of course just one example, as TRICS has found that some developments require surveys at more frequent (sometimes annual) intervals, whilst others require more surveys or less over time until the planning agreement SAM conditions are eventually fulfilled.
- 23.4. It is highly recommended that SAM surveys are undertaken using TRICS-approved data collection contractors, with the surveys managed by the TRICS team.
- 23.5. As all SAM surveys are undertaken to the standard TRICS multi-modal data collection methodology, they are fully compatible for inclusion in standard TRICS trip rate calculations, subject of course to the usual criteria for site inclusion. There is no fundamental reason why any sites highlighted as being undertaken through the SAM process should be excluded when users undertake the trip rate calculation filtering process.
- 23.6. As with all TRICS surveys there may be numerous factors external to a site's travel plan that influence trip generation (see 17.6). Therefore, TRICS does not recognise or endorse any claim, based on the TRICS SAM survey results alone, that a specific element of a site's travel plan has directly influenced trip generation at any SAM development. Such a claim would require significant independent evidence outside of the TRICS survey data.
- 23.7. If providing survey count and trip rate results from an individual SAM site in the TRICS database in reports, it would be good practice to include the Travel Plan data section along with all other descriptive site information, as this will provide report recipients with important and descriptive information about the composition of the development's travel plan.
- 23.8. In December 2012, a new feature called the Travel Plan Monitoring Report (TPMR) was made available within the TRICS system (see Figure 44). This facility allows users to make a series of selections that are used to provide a summary of an individual SAM site's trip rates and modal split, along with a summary of its travel plan measures. This facility is available for any individual SAM site that includes a Travel Plan data section and was significantly updated and improved in 2023. It is a very handy facility that, once the user selections are made, can generate an automated PDF report containing explanatory commentary, so it is useful as a guided summary to explain the SAM survey results to anyone who may not be familiar with TRICS. This facility can also compare trip generation and mode split results over time (should the development have been surveyed on more than one occasion) within the single report. Users are encouraged to present TPMR reports in line with the overall guidance contained within this document, in that they should explain to recipients of reports what is being presented in a clear manner, providing additional descriptive commentary of their own should this be considered necessary.

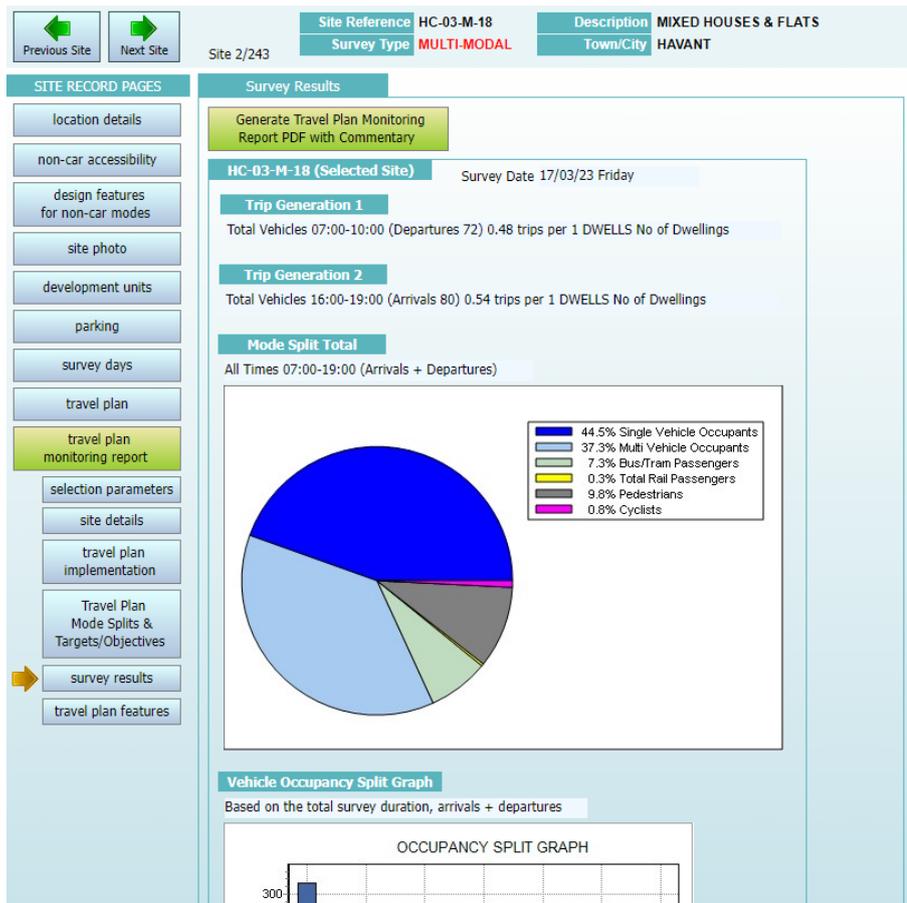


Figure 44 – Extract from the Travel Plan Monitoring Report

## 24. TRICS Compliant Surveys and the Provision of Survey Data

- 24.1. The TRICS team can manage the whole process of undertaking a multi-modal TRICS survey at any type of development. Should any organisation want to commission TRICS to undertake a survey for them there is a clear and structured process in place. A guidance note detailing the whole process is available for free download at [www.trics.org](http://www.trics.org) and is called *Guide to Commissioning a TRICS Standardised Assessment Methodology (SAM) Survey*.
- 24.2. Firstly, TRICS should be contacted with some basic information about the development where a survey is required. This should include a plan of the site indicating all vehicular and pedestrian access points to the development, to give the TRICS team an early indication of the general scale of a development and its potential survey complexity. Prior to a site visit by a member of the TRICS team taking place, a TRICS Survey Agreement must be signed (examples of this agreement are freely available upon request). This agreement includes a commitment by the client to pay a fixed fee for the initial site visit work and the subsequent production of a detailed TRICS survey specification.
- 24.3. Following a site visit being undertaken by TRICS, the multi-modal survey specification is produced, detailing all enumerator positions and instructions, and this allows TRICS to provide a quote to the client that covers all work associated with the survey project. This quote includes the fixed fee for the site visit and the production of the survey specification, the actual survey, and the

subsequent data input and validation testing process, up to the point when the data is fully validated and the finalised TRICS outputs and Certificate of TRICS Survey Compliance ready to be forwarded to the client organisation. Once the quote has been issued, should the client decide not to proceed with the survey, then the fixed fee for the initial work undertaken by TRICS is charged at that point (note that this initial fee is automatically invoiced prior to a site visit taking place if a party other than the client is to be paying for the survey). Should the client go ahead and commission the survey, then once a purchase order for the full quote has been received by TRICS, no fees are charged until the whole survey process has been completed.

- 24.4. Once a TRICS survey has been commissioned (following the survey specification being produced and a quote supplied to the client and then accepted), the client is then put in contact with one of our TRICS-approved data collection companies, so that a survey date can be agreed and the process of collecting the supporting site, development, parking, and travel plan information necessary to populate the TRICS database can commence. It is necessary for the client to assist the data collection company with the supply of relevant pieces of information about the development so that the TRICS data can be considered complete, and details of all required information is available from TRICS in the form of a guidance document.
- 24.5. It should be appreciated that there is a reasonable period necessary for the turnaround of a TRICS survey through its various project stages, from the initial enquiry through to the finalised TRICS outputs being forwarded to the client. Consideration should also be given to the lead time our TRICS-approved data collection contractors require to arrange staff and other preparations, especially so for more complex surveys requiring a higher level of resources. Following a survey count taking place, reasonable time should be considered for data processing, data input and data validation testing to take place. The actual timescales for a survey project will of course vary, depending on various factors including the complexity of a survey and the resources required, but an estimate of timescales can be discussed on a case-by-case basis between clients and TRICS as projects commence.
- 24.6. There are, on an annual basis, two TRICS survey windows. These are the Spring window (March to June) and the Autumn window (September to November). There are set cut-off dates announced on an annual basis at [www.trics.org](http://www.trics.org), after which time no new survey projects can commence for surveys taking place in the current window, so any clients wishing to commission surveys should take note of these and plan accordingly. It should be appreciated that a significant amount of work is involved in taking a survey project through its various stages, and it is not something that can be turned around rapidly without potentially comprising the robustness of the finalised results, hence the need for such deadlines to be in place.
- 24.7. Any organisation can decide to manage a survey project themselves and supply their own survey data to TRICS for input and validation testing, so that it can be considered and certified as being TRICS-compliant (subject to the validation process being successfully concluded). Whilst TRICS encourages clients to commission TRICS to manage the whole survey process as outlined above, organisations have the option to do this themselves. However, TRICS does emphasise that it has vast experience in managing these projects with utmost efficiency, which could save clients significant costs as opposed to managing these projects themselves.
- 24.8. For a survey managed by an organisation other than TRICS, to have its data certified as TRICS-compliant the same procedures outlined earlier in this section, including the site visit and production of a survey specification, need to be followed in the same way as if TRICS were managing the project, following the guidelines contained within the TRICS Multi-Modal Methodology Document (see 19.3). TRICS data collection forms would need to be fully populated



with all site, development, parking, and if applicable travel plan information, and it should be noted that a survey cannot be considered TRICS-compliant if this supporting information is missing. The fully completed data collection forms should then be forwarded to TRICS for the data input and validation process to take place. There are fees associated with this (per survey), which can be found at [www.trics.org](http://www.trics.org). It should also be noted that the TRICS validation process is comprehensive and stringent to ensure high quality, and clients supplying survey data to go through the process should expect to receive various validation queries, all of which would need to be fully resolved for the data to be certified as TRICS-compliant. Once a survey has been successfully validated, its data is kept on the TRICS database for general access by TRICS member organisations.

- 24.9. Having a survey certified as being TRICS-compliant means that the data has been thoroughly tested by our fully independent organisation and is considered meeting a high standard of robustness, following a widely recognised methodology that has been in place and further developed and enhanced since multi-modal TRICS surveys first started taking place back in 2000.

## Appendix A – A worked example of a Trip Rate Calculation scenario

In this appendix TRICS has provided a worked example, using TRICS 7.11.3, covering a fictional development scenario, to illustrate the steps a user might go through in terms of the trip rate calculation filtering process. It is important to note from the outset that the sequence of actions shown does not apply to any specific development, with the only intention being to guide users through a potential scenario whilst applying the principles of TRICS good practice.

The development scenario used in this example is a privately owned housing development in a suburban/edge of town location. A summary of the main characteristics of the development, which we can consider using TRICS, is as follows.

- The site is within a suburban part of a medium sized town, not that far from the edge of town.
- The development will comprise of 120 dwellings.
- Most dwellings will be houses as opposed to flats (although there will be a mix).
- It is anticipated that at least 85% of dwellings will be privately owned.
- It is anticipated that all dwellings will have more than 1 bedroom.
- It is anticipated that there will be between 2 and 3 parking spaces per dwelling.
- Total Vehicle trip rates by dwelling are required for totals (two-way trips) for 0700-1900.
- Total Vehicle trip rates by dwelling are required for arrivals for 1600-1900.
- Total Vehicle trip rates by dwelling are required for departures for 0700-1000.

As we know that at least 85% of dwellings at the development will be privately owned, and the majority of dwellings will be houses as opposed to flats, we can select the 03/A (Houses Privately Owned) TRICS land use sub-category. So, at the TRICS Home screen we can select the 03/A sub-category. As we are calculating vehicular trip rates, we can accept the default radio button option for this, as shown in *Figure A-1*.

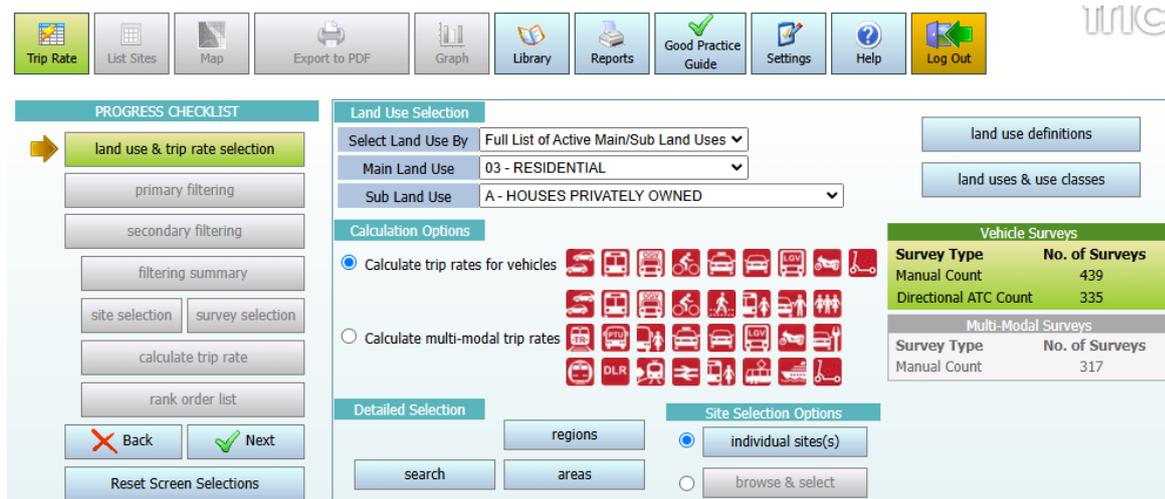


Figure A-1 – Selecting the 03/A TRICS land use sub-category (Houses Privately Owned)

By clicking on the **Next** button, we can commence with the filtering process. This takes us into the Primary Filtering stage. We can then make sure the correct trip rate calculation parameter is selected. For residential land use sub-categories, the “No of Dwellings” option is the default, so we accept this default and then we can start to move through the Primary Filtering section applying our inclusion criteria. The

first of these is the range of the number of dwellings at the development. As our proposed development has 120 dwellings, and we are going to apply other criteria, we need to select a reasonable range of dwellings so that we end up with a decent survey sample whilst at the same time not diluting our criteria too much. So, we can put a range of 60-180 dwellings into the Minimum and Maximum range fields (see [Figure A-2](#)), making sure we click on the [Accept](#) button next to the range so that the database updates correctly.

Trip Rate Parameters		
Description	Surveys	Include
Site area	743	<input type="radio"/>
No of Dwellings	774	<input checked="" type="radio"/> ?
Housing density	374	<input type="radio"/>
Total Bedrooms	390	<input type="radio"/>

Parameter Range		
Selection by: No of Dwellings		
Units:		
Minimum: 4	From: <input type="text" value="60"/>	Selected Average 115
Maximum: 4334	To: <input type="text" value="180"/>	

Figure A-2 – Selecting the required minimum and maximum number of dwellings

The next step is for us to select the required number of parking spaces per dwelling range. Again, we should proceed carefully to ensure that we do not end up with too few selected surveys, so in some cases we may have to consider extending the minimum and maximum acceptance range for this, but in this example, we can apply the 2-3 parking spaces per dwelling that we anticipate at the development. So first we need to untick the “Include all surveys” default in the Parking Spaces Per Dwelling Range section, and then input 2 into the Minimum box and 3 into the Maximum box (see [Figure A-3](#)). Again, we need to click on the [Accept](#) button once we have done this to ensure the database is updated correctly.

Parking Spaces Per Dwelling Range		
Include all surveys <input type="checkbox"/>		
Minimum: 0.23	From: <input type="text" value="2"/>	Accept
Maximum: 8.75	To: <input type="text" value="3"/>	

Figure A-3 – Selecting the required range of parking spaces per dwelling

We can now move on to stating our required range of the number of bedrooms per dwelling. We know from our development scenario that all dwellings will have over 1 bedroom, so as per the previous selection we can untick the “Include all surveys” box in the Bedrooms Per Dwelling Range area and input 2.00 into the Minimum box (see [Figure A-4](#)), ensuring that only developments with a minimum of 2.00 bedrooms per dwelling are included in our selected set (again clicking on the [Accept](#) button afterwards). Note that the maximum number of bedrooms per dwelling for our selected set at this stage is 5.00. In other scenarios we may decide to reduce this number if we feel this is appropriate, but for this example we can leave the maximum number as it is.

Bedrooms Per Dwelling Range		
Include all surveys <input type="checkbox"/>		
Minimum: 1.60	From: <input type="text" value="2"/>	Accept
Maximum: 5.00	To: <input type="text" value="5.00"/>	

Figure A-4 – Selecting the required range of bedrooms per dwelling

We know that at least 85% of dwellings are anticipated to be privately owned, so we can also ensure that only sites that meet this criteria are included in our selected set by stating this minimum percentage in the Percentage of dwellings privately owned area (see [Figure A- 5](#)). After unticking the “Include all surveys” box, we have a choice of inputting a minimum or maximum percentage for privately owned dwellings, so we make sure that the “Minimum” radio button is selected (as it is by default), and then we can input the figure of 85 into the data field and click on the [Accept](#) button.

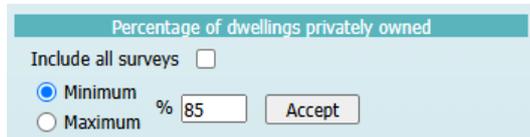


Figure A- 5 – Selecting the minimum percentage of dwellings that are privately owned

At this point we can check to see that our days of the week are acceptable. We can see that there are surveys present for all days of the week including weekend days. We are interested in weekday surveys, so we untick the two weekend days from the list. We then move across to ensure our TRICS location types meet our criteria. We know that the development is to be within a suburban area near the edge of town, so we can include both the “Suburban Area” and “Edge of Town” options within the “Location Types to include” area (see [Figure A- 6](#)). We note that 9 of the sites in the selected set are in a “Neighbourhood Centre” location with a “Village” sub-type, so we can remove these sites by unticking the “Village” box, leaving us with a single “Neighbourhood Centre” site which is compatible with the “Edge of Town” and “Suburban Area” location types.

Location Types to include		
	No. of surveys	Include
Town Centre		<input type="checkbox"/>
Edge of Town Centre		<input type="checkbox"/>
Suburban Area	5	<input checked="" type="checkbox"/>
Edge of Town	12	<input checked="" type="checkbox"/>
Neighbourhood Centre	1	<input checked="" type="checkbox"/>
Free Standing		<input type="checkbox"/>
Not Known		<input type="checkbox"/>

Figure A- 6 – Selecting the main TRICS location types to include

We are interested in trip rates for each of the vehicle modes, and not just total vehicles, so we remove the single Directional ATC Count survey.

Survey Types to include		
Survey type	No. of surveys	Include
Manual count	17	<input checked="" type="checkbox"/>
Directional ATC Count	1	<input type="checkbox"/> 

At this point our Primary Filtering selections are complete, so we can now move on to the Secondary Filtering section by clicking on the [Next](#) button within the Progress Checklist at the left side of our screen. We are then presented with our range options for population and car ownership. Once again, we need to provide a balance between the strictness of our inclusion criteria and the survey sample that we end up with, with an eye on a more “inclusive” than “exclusive” approach, and we will find that with different development scenarios and conditions this will sometimes require more work than at other times. In our development scenario our site is going to be developed within a medium sized town, so we should check the highest included population ranges within a 1-mile radius and within a 5-mile radius (see [Figure A- 7](#)).

This is not something we might do every time, but we may feel that in this case we should consider removing the sites with the highest local populations whilst at the same time not compromising our selected set of data too much. So here we will remove the 250,001-500,000 range for the population within a radius of 5 miles (note that in this example we don't consider, in balance, the need to remove the highest population range shown within a 1-mile radius).

Population < 1 Mile			Population < 5 Miles		
Select	Population Within 1 Mile	Days	Select	Population Within 5 Miles	Days
	Not Known			Not Known	
	1,000 or Less			5,000 or Less	
	1,001 to 5,000		<input checked="" type="checkbox"/>	5,001 to 25,000	2
<input checked="" type="checkbox"/>	5,001 to 10,000	8	<input checked="" type="checkbox"/>	25,001 to 50,000	6
<input checked="" type="checkbox"/>	10,001 to 15,000	2	<input checked="" type="checkbox"/>	50,001 to 75,000	3
<input checked="" type="checkbox"/>	15,001 to 20,000	3	<input checked="" type="checkbox"/>	75,001 to 100,000	1
<input checked="" type="checkbox"/>	20,001 to 25,000	3		100,001 to 125,000	
	25,001 to 50,000		<input checked="" type="checkbox"/>	125,001 to 250,000	4
	50,001 to 100,000		<input type="checkbox"/>	250,001 to 500,000	0
	100,001 or More			500,001 or More	

Figure A- 7 – Selecting the required population ranges within 1 mile and 5 miles radii

At this point it is very important to note that there were other selection areas within the Primary Filtering and Secondary Filtering sections of the process that we also could have actioned, but for the purpose of this example we have decided not to. Users facing different development scenarios may place more importance on some selection areas than others on a case-by-case basis, but if the principles of good practice outlined in this document are followed a user's decision to omit one or more of the selection areas within the filtering process can be acceptable if the user's reasoning is adequately explained. It should be remembered that it is always down to the user to justify all selections (and non-selections) that have been made, and to include all processes that have been followed clearly in their reports.

Now that we have completed our Primary and Secondary filtering selections, we click on the [Next](#) button in the Progress Checklist on the left-hand side of our screen (see [Figure A- 8](#)). Whereas before we did this the buttons below the Secondary Filtering button were unavailable to us (being "greyed out"), we can see that they are now available as we have completed the Primary Filtering and Secondary Filtering stages of the process.

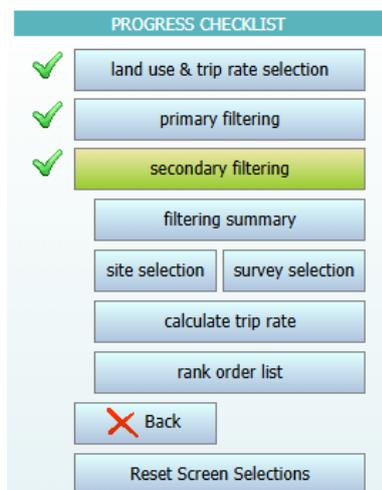


Figure A- 8 – The Progress Checklist at the stage where trip rate calculations can be undertaken



Before we go ahead and calculate our trip rates, we can have a look at a summary of our filtering selections by clicking on the [filtering summary](#) button (see [Figure A- 9](#)). This gives us a quick and easy recap of the criteria we have applied and the number of surveys in our selected set.

Filtering Summary		
Land Use	03/A	RESIDENTIAL/HOUSES PRIVATELY OWNED
Selected Trip Rate Calculation Parameter Range	60-180 DWELLS	
Actual Trip Rate Calculation Parameter Range	62-180 DWELLS	
Date Range	Minimum: 01/01/16	Maximum: 14/05/24
Parking Spaces Range	All Surveys Included	
Parking Spaces Per Dwelling Range:	Selected: 2 to 3	Actual: 0.23 to 8.75
Bedrooms Per Dwelling Range:	Selected: 2 to 5.00	Actual: 1.60 to 5.00
Percentage of dwellings privately owned:	Minimum	85%
Days of the week selected	Monday	2
	Tuesday	8
	Wednesday	2
	Thursday	1
Main Location Types selected	Suburban Area (PPS6 Out of Centre)	2
	Edge of Town	10
	Neighbourhood Centre (PPS6 Local Centre)	1
Inclusion of Servicing Vehicles Counts	Servicing vehicles Included	2 - Selected
	Servicing vehicles Excluded	15 - Selected
Population within 500m	All Surveys Included	
Population <1 Mile ranges selected	5,001 to 10,000	5
	10,001 to 15,000	2
	15,001 to 20,000	3
	20,001 to 25,000	3
Population <5 Mile ranges selected	5,001 to 25,000	2
	25,001 to 50,000	3
	50,001 to 75,000	3
	75,001 to 100,000	1
	125,001 to 250,000	4
Car Ownership <5 Mile ranges selected	0.6 to 1.0	1
	1.1 to 1.5	9
	1.6 to 2.0	3
PTAL Rating	No PTAL Present	13

Figure A- 9 – The TRICS Filtering Summary

25.1. We can now examine the sites we have within our selected set by clicking on the [site selection](#) button in the progress Checklist (see [Figure A- 10](#)). As we can see, one of the developments (in Liphook) was surveyed on four separate occasions, and so by default TRICS has removed the three earliest site records for this development automatically to avoid “weighting” and “bias” in the trip rate calculations. This is clearly indicated by the inclusion boxes for three sites being unticked, and by the messages shown in the “Reason for Deselection/Automatic Removal” column on the right-hand side of our screen. In our example there is nothing else we need to do at this stage.



Site Selection Search  Additional Columns Select All Sites

Notes on using this screen:  
 Click on column heading to sort by that parameter  
 S4M sites are highlighted in orange  
 Click the map icon to view the site on a map  
 Surveys during Covid-19 restrictions are highlighted in green

16 Sites Available

Select	Reference	Covid	Description	Map	Town/City	Area	Location	SITE AREA	DWELLS	Status	Reason for Deselection/Automatic Removal
<input checked="" type="checkbox"/>	ES-03-A-08		MIXED HOUSES & FLAT		BEXHILL	EAST SUSSEX	Edge of Town	3.32	110	One-Off	
<input type="checkbox"/>	HC-03-A-18		HOUSES & FLATS		LIPHOOK	HAMPSHIRE	Suburban Area (PPS6 C)	1.40	62	Re-Survey	Removed: Site re-surveyed by HC-03-A-19
<input type="checkbox"/>	HC-03-A-19		HOUSES & FLATS		LIPHOOK	HAMPSHIRE	Suburban Area (PPS6 C)	1.40	62	Re-Survey	Removed: Site re-surveyed by HC-03-A-20
<input type="checkbox"/>	HC-03-A-20		HOUSES & FLATS		LIPHOOK	HAMPSHIRE	Suburban Area (PPS6 C)	1.40	62	Re-Survey	Removed: Site re-surveyed by HC-03-A-23
<input checked="" type="checkbox"/>	HC-03-A-23		HOUSES & FLATS		LIPHOOK	HAMPSHIRE	Suburban Area (PPS6 C)	1.40	62	Re-Survey	
<input checked="" type="checkbox"/>	HC-03-A-28		MIXED HOUSES & FLAT		WATERLOOVILLE	HAMPSHIRE	Edge of Town	5.97	125	One-Off	
<input checked="" type="checkbox"/>	HC-03-A-36		MIXED HOUSES & FLAT		EMSWORTH	HAMPSHIRE	Edge of Town	6.23	145	One-Off	
<input checked="" type="checkbox"/>	HF-03-A-06		MIXED HOUSES & FLAT		ROYSTON	HERTFORDSHIRE	Edge of Town	8.00	180	One-Off	
<input checked="" type="checkbox"/>	KC-03-A-10		MIXED HOUSES		STAPLEHURST	KENT	Edge of Town	3.91	106	One-Off	
<input checked="" type="checkbox"/>	LU-03-A-01		TERRACED & SEMI-DET		DROGHEDA	LOUTH	Neighbourhood Centre	3.67	111	One-Off	
<input checked="" type="checkbox"/>	NF-03-A-34		MIXED HOUSES		SWAFFHAM	NORFOLK	Edge of Town	3.15	80	One-Off	
<input checked="" type="checkbox"/>	NF-03-A-52		MIXED HOUSES		KING'S LYNN	NORFOLK	Suburban Area (PPS6 C)	5.31	130	One-Off	
<input checked="" type="checkbox"/>	SF-03-A-10		TERRACED & SEMI-DET		IPSWICH	SUFFOLK	Edge of Town	4.92	149	One-Off	
<input checked="" type="checkbox"/>	TI-03-A-01		MIXED HOUSES		THURLES	TIPPERARY	Edge of Town	3.43	76	One-Off	
<input checked="" type="checkbox"/>	WS-03-A-14		MIXED HOUSES		LITTLEHAMPTON	WEST SUSSEX	Edge of Town	2.83	117	Re-Survey	
<input checked="" type="checkbox"/>	WS-03-A-19		MIXED HOUSES & FLAT		EAST GRINSTEAD	WEST SUSSEX	Edge of Town	5.16	92	Initial Survey	

Figure A- 10 – The List of selected sites within the trip rate calculation process

We can also examine the survey days that we have within our selected set by clicking on the [survey selection](#) button within the Progress Checklist (see [Figure A- 11](#)). This displays the dates and days of the week of our included surveys, and again in our example there is nothing further we need to do at this stage.

Survey Selection Search

Most Recent Survey Only  Busiest Survey  All Surveys

deselect all surveys

Sorting

Click on column heading to sort by that parameter

Trip Rate Comparison Graph

Select	Reference	Date	Day of Week	Survey Type	Description	Town/City	Covid	Reason for Deselection/Automatic Removal
<input checked="" type="checkbox"/>	ES-03-A-08	12/10/22	Wednesday	Manual	MIXED HOUSES & FLATS	BEXHILL		
<input checked="" type="checkbox"/>	HC-03-A-23	19/11/19	Tuesday	Manual	HOUSES & FLATS	LIPHOOK		
<input checked="" type="checkbox"/>	HC-03-A-28	08/11/21	Monday	Manual	MIXED HOUSES & FLATS	WATERLOOVILLE		
<input checked="" type="checkbox"/>	HC-03-A-36	12/09/23	Tuesday	Manual	MIXED HOUSES & FLATS	EMSWORTH		
<input checked="" type="checkbox"/>	HF-03-A-06	28/11/23	Tuesday	Manual	MIXED HOUSES & FLATS	ROYSTON		
<input checked="" type="checkbox"/>	KC-03-A-10	09/05/23	Tuesday	Manual	MIXED HOUSES	STAPLEHURST		
<input checked="" type="checkbox"/>	LU-03-A-01	21/09/21	Tuesday	Manual	TERRACED & SEMI-DETACHED	DROGHEDA		
<input checked="" type="checkbox"/>	NF-03-A-34	27/09/22	Tuesday	Manual	MIXED HOUSES	SWAFFHAM		
<input checked="" type="checkbox"/>	NF-03-A-52	07/11/23	Tuesday	Manual	MIXED HOUSES	KING'S LYNN		
<input checked="" type="checkbox"/>	SF-03-A-10	22/06/21	Tuesday	Manual	TERRACED & SEMI-DETACHED	IPSWICH		
<input checked="" type="checkbox"/>	TI-03-A-01	17/06/21	Thursday	Manual	MIXED HOUSES	THURLES		
<input checked="" type="checkbox"/>	WS-03-A-14	20/10/21	Wednesday	Manual	MIXED HOUSES	LITTLEHAMPTON		
<input checked="" type="checkbox"/>	WS-03-A-19	15/05/23	Monday	Manual	MIXED HOUSES & FLATS	EAST GRINSTEAD		

Figure A- 11 – The List of selected surveys within the trip rate calculation process

We can now go ahead and calculate our trip rates by clicking on the [calculate trip rate](#) button in the Progress Checklist (see [Figure A- 12](#)). The trip rate calculation results table is then displayed.



TOTAL VEHICLES			Estimate TRIP rates			Weighting factors can affect trip rates. For further information please review section 13 of the Good Practice Guide			
Survey Start/End: 07:00-19:00			State TRP Figure & Extrapolate Results			OFF			
Trip rate parameter range available: 62 - 180 (units: )									
TRIP RATE VALUE PER 1 DWELLS	ARRIVALS			DEPARTURES			TOTALS		
	No. Days	Ave. DWELLS	Trip Rate	No. Days	Ave. DWELLS	Trip Rate	No. Days	Ave. DWELLS	Trip Rate
00:00-01:00									
01:00-02:00									
02:00-03:00									
03:00-04:00									
04:00-05:00									
05:00-06:00									
06:00-07:00									
07:00-08:00	13	114	0.073	13	114	0.287	13	114	0.360
08:00-09:00	13	114	0.134	13	114	0.369	13	114	0.503
09:00-10:00	13	114	0.136	13	114	0.167	13	114	0.303
10:00-11:00	13	114	0.121	13	114	0.121	13	114	0.242
11:00-12:00	13	114	0.116	13	114	0.142	13	114	0.258
12:00-13:00	13	114	0.138	13	114	0.121	13	114	0.259
13:00-14:00	13	114	0.142	13	114	0.130	13	114	0.272
14:00-15:00	13	114	0.147	13	114	0.181	13	114	0.328
15:00-16:00	13	114	0.252	13	114	0.161	13	114	0.413
16:00-17:00	13	114	0.274	13	114	0.160	13	114	0.434
17:00-18:00	13	114	0.328	13	114	0.160	13	114	0.488
18:00-19:00	13	114	0.240	13	114	0.131	13	114	0.371
19:00-20:00									
20:00-21:00									
21:00-22:00									
22:00-23:00									
23:00-24:00									

Figure A- 12 – The trip rate calculation results table

We can now extract our trip rate results. As we can see, the Arrivals, Departures and Totals columns are shown, with the trip rates per 1 dwelling displayed in each of the third sub-columns. The time periods are also shown on the left-hand side, with the total trip rates for Arrivals, Departures and Totals shown in bold at the top of the table. Note that the period with the highest two-way trip rates is highlighted by a grey bar, and the highest trip rates by arrivals, departures and totals are highlighted in yellow.

In our development scenario we were tasked with obtaining the following trip rates:

- Total Vehicle total (bi-directional) trips per dwelling (0700-1900)
- Total Vehicle arrivals per dwelling (1600-1900)
- Total Vehicle departures per dwelling (0700-1000)

Note that these three sets of required figures are just for the purposes of this example, and there may be many variations in terms of trip rate periods, directions, and TRICS count types that are required, and the three sets shown here are not indications of what users should calculate for any individual development scenario, they are just here for illustrative purposes in this one example.

Therefore, we can extract the trip rate figures from the results table shown in *Figure A- 12* as follows. Note that the expressions shown in green are a correct method of presenting single trip rate figures, whilst it is always important that the whole results table is also presented as evidence in reports.



Total (bi-directional) Total Vehicle trips for the period 0700-1900:  
**4.231 Total Vehicle two-way trips per dwelling for 0700-1900** (taken from the bold total shown at the top of the Totals column).

Arrival Total Vehicle trips for the period 1600-1900:  
 We add up the separate arrivals trip rates for the 1600-1700, 1700-1800 and 1800-1900 periods to end up with **0.842 Total Vehicle arrival trips per dwelling for 1600-1900.**

Departure Total Vehicle trips for the period 0700-1000:  
 We add up the separate departures trip rates for the 0700-0800, 0800-0900 and 0900-1000 periods to end up with **0.823 Total Vehicle departure trips per dwelling for 0700-1000.**

We can also produce a rank order list for a stated direction and time range by clicking on the [rank order list](#) button the Progress Checklist (see [Figure A- 13](#)). In this example we have selected the 0800-0900 period, and the direction is Departures, so the trip rates displayed in the rank order list represent Total Vehicles per 1 dwelling in each case.

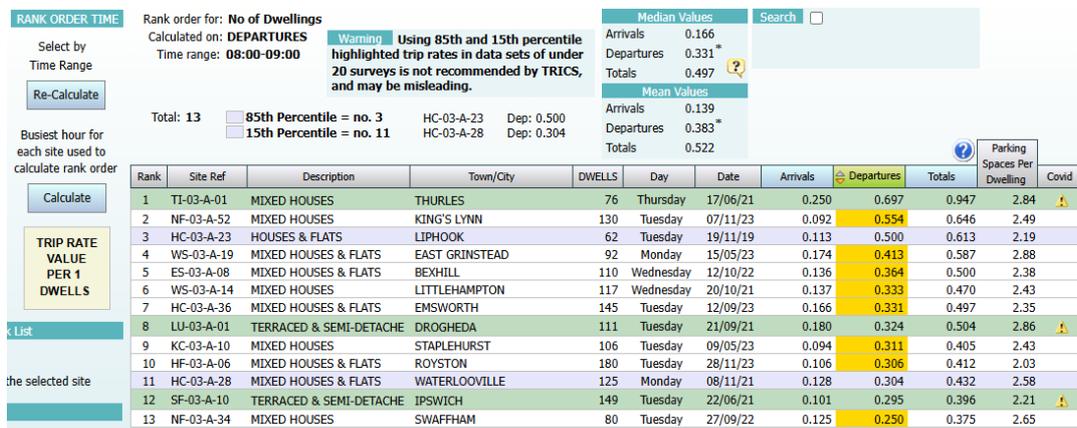


Figure A- 13 – The rank order list table for 0800-0900 by departures