

Dorset Council – Child Employment COVID-19 Special Requirements

<b>Company Name:</b>	<b>Employer Name:</b>
<b>Company Address</b>	
<b>Child's Name:</b>	<b>Child's Date of Birth:</b>

<b>Extra Requirements during pandemic;</b>	<b>Complied with?</b>
<p>The health and safety risk assessment must include a comprehensive assessment covering;</p> <ul style="list-style-type: none"> <li>• the time from when the child leaves their home, to the time they return to their home;</li> <li>• entering and leaving the place of work;</li> <li>• food and drink intake;</li> </ul> <p style="text-align: center;">This must be shared with the employee.</p>	<b>Yes/No</b>

**Here are some do's and don'ts for working during the COVID19 Pandemic;**

<p><b>Do's</b></p> <ul style="list-style-type: none"> <li>• Wash your hands before and after work</li> <li>• have and use the Covid-19 approved hand sanitiser frequently during the paper round</li> <li>• Maintain 2m social distancing from people at all times, including:</li> <li>• Complete your news delivery in good time and avoid meeting people including friends and relatives</li> <li>• Ask employer for clarification or concerns, ensure you have your employers phone number in case of emergencies or questions                             <ul style="list-style-type: none"> <li>• Drink with caution and only from a personal water bottle</li> </ul> </li> </ul> <p><b>Don't</b></p> <ul style="list-style-type: none"> <li>• Touch your eyes or face during work</li> <li>• Eat whilst working</li> <li>• Stop and talk to any friends, colleagues, relatives etc during the round</li> <li>• Take unnecessary risks</li> <li>• Deliver to the door if in doubt that social distancing cannot be maintained</li> <li>• Approach someone in need of assistance - call emergency services or the shop for instructions</li> </ul>	
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<p>Appropriate Personal Protective Equipment (PPE) must be provided by the employer.</p> <p>Hand sanitiser must be provided if there is no access to a sink and soap.</p> <p>Wearing a face covering is optional and is not required by law, including in the workplace. If you choose to wear one, it is important to use face coverings properly and wash your hands before putting them on and taking them off</p>	<b>Yes / No</b>
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<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/shops-and-branches#shops-3->

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<p>Social distancing rules must be followed at all times, including:</p> <ul style="list-style-type: none"> <li>▪ whilst queuing outside the shop</li> <li>▪ inside the shop</li> <li>▪ whilst cycling (or walking)</li> <li>▪ whilst delivering newspapers at the door or anywhere during your route</li> </ul>	<b>Yes / No</b>
<p><a href="https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/shops-and-branches#shops-3-1">https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/shops-and-branches#shops-3-1</a></p>	
<p>Working hours mustn't interfere with work set by schools.</p>	<b>Yes / No</b>

Strongly advise employers, parents and children to read this:

<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/shops-and-branches#shops-3-1>

<b>Declaration</b>	
I have read and understood the current risk assessment in regard to the employment of the young person, a copy of which has been submitted to the Local Authority; I have seen and understood the Code of Conduct;	
<b>Parent's Name:</b>	<b>Parents Signature:</b>
<b>Employers Signature:</b>	<b>Date:</b>
<b>Child's Signature:</b>	<b>Date:</b>
This must be a hard signature and not electronic / not copied and pasted.	