APPENDIX I - AUDIT PROFORMA

Appendix 1 - Site Audit Proforma

Site Name:		
Site ID:		
Date of survey:		
Weather Conditions:		
Surveyed by:		
Site Feature	Key Element	Rating (5)
MAIN ENTRANCE	Easy to Find	Rating (5)
	Obvious	
	Safe	
	Clean	
	Well Maintained	
	litter bin / dog bin	
	Other	
TOTAL		0.
AVERAGE		0.
SIDE ENTRANCE	Safe	
	Clean	
	Well Maintained	
	Other	
TOTAL		0.
AVERAGE		0.
SIGNAGE	Welcoming	
	Contact Detail	
	Name of Site	
	Site map	
	Information	
	Well Maintained	
	Open Closing times	
	Other	
TOTAL		0
AVERAGE		0.
BOUNDARY/ HEDGES / GATES/ FENCES	Well Maintained	, i i i i i i i i i i i i i i i i i i i
	Clearly Defined	
	Other	
TOTAL		0
	Suitable Materials level for safe use Disabled access Well Defined Edges	
	Surface Clean	
	Weed Free	
	Other	
TOTAL AVERAGE		0
FLOWER BEDS	Suitable Use of Plants	0
LOWER DEDS	Weed Free	
	Edged	
	Peat Free	
	Well Maintained	
	Other	
TOTAL		0
AVERAGE		0
SHRUB BEDS	Suitable Use of Plants	, i i i i i i i i i i i i i i i i i i i
	Weed Free	
	Edged	
	Peat Free	
	Well Maintained	
	Other	
FOTAL		0
AVERAGE		0
	Appropriate Mix	
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YOUNG TREES	Well Maintained	
YOUNG TREES	Tree Ties Maintained	
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Total Score	0.00	
Sum of Average Scores	0.00	
Average Score		

Maximum Possible Score	0.00
Total Score	0.00
Percentage Score of Site	

Site Status (enter into green cell below from list below - copy and paste)

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