

ALL SAINTS CHURCH OF ENGLAND ACADEMY

ADMISSIONS POLICY 2021-2022

“Act Wisely, Build Community, Help Others”

Matthew 7: 12

So in everything, do to others what you would have them do to you

Governors Reviewing Committee	ASPR
Statutory, Regulatory and or Contractual Considerations	Statutory
Review Date	November 2019
Review Cycle	Annual

If there are any 'Safeguarding' issues that arise from the implementation of this policy then they should be dealt with in accordance with the school's Safeguarding policy. This policy may be found on the school website or accessed via the school office. Any emergency should be referred directly to the school by telephone or in person for the attention of the Designated Senior Person for Child Protection at Ambitions Academy Trust.

This policy should be read in conjunction with the Single Equality Policy. The general equality duty requires that, in the exercise of their functions, schools must have due regard to the need to eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Equality Act 2010. This school endeavours to advance equality of opportunity and foster good relations for all. This Policy has been reviewed in line with the 9 principles set out in the Single Equality Policy and an initial screening Equality Impact Assessment has been carried out.

To be read in conjunction with the national guidance: 'Guidance for safer working practice for those working with children and young people in education settings.'

Admissions Policy

All Saints is a fully comprehensive, mixed 11-16 Academy, committed to inclusion and equality of opportunity for all, admitting students across the ability range. Since it is a Church of England Academy, the Governing Body is the Admissions Authority. The Academy aims to provide a Christian learning environment in which all individuals know that they are cared for in every way, spiritually, morally and culturally. It serves the whole of the Deanery of Weymouth & Portland, an area stretching east from Abbotsbury and Portesham to Osmington and Poxwell and north from Southwell to Upwey. Hereafter this is referred to as our 'designated area'. A map of this area is available from the Academy. Our admission number is 180 pupils.

The Governors invite applications from any parents/carers who wish their children to receive their education within a positively Christian environment.

All Saints equal preference policy means that all applicants naming All Saints will be considered. All applicants will be placed in rank order according to the criteria below. The Local Authority, acting on behalf of the Academy, will then allocate places taking into account, where possible, parental preference.

Parents who wish their children to be admitted to the Academy should complete the Common Application Form available through the Local Authority. The timetable for, and information on how to apply for Year 7 is available from Dorset County Council. The Co-ordinated Admission Scheme may be read at www.dorsetforyou.com/schooladmissions.

This is also the source for information regarding parental responsibility and the application, arrangements for late applications and for applications that relate to different year groups and deadlines. Please also read 'A Parents' Guide', available on this website. Parents/Carers are responsible for providing all relevant information with the application.

Parents/Carers wishing to apply on denominational grounds (category 3 below), must also complete the Supplementary Form available from Dorset County Council or All Saints Academy websites. This must be received by the Academy upon application for in year or within 14 days of the closing date for applications for September transition applications.

As for all schools/academies, children whose Education, Health and Care Plan (Statement of Special Education Need) names the Academy are admitted as required by law, after which places will be allocated in the order of priority given below:

1st Children who are Looked After by the Local Authority or who have similar status
(as defined in 1 below)

2nd Siblings
Natural, adopted or step siblings of pupils who will be attending the Academy at the time of admission and who are living at the same address.

3rd Church of England and other Christian traditions
Children living within the designated area, who themselves or whose parents/carers are practising members (*as defined in 2 below*) of the Church of England or of another recognised Christian church or religious group (*as defined in 3 below*). **A [supplementary form](#) is required with the application.**

4th Children of Staff
Children of staff (full or shared care) who have been employed directly by the Academy for the last two years at the time at which the application for admission to the Academy is made, or is or has been recruited to fill a vacant post for which there is a skills shortage.

5th All other Children

If the Academy is oversubscribed in any category above, places will be allocated on the closeness to the Academy based on the straight line distance from home (4 below) to the Academy as currently measured by the Local Authority with the closest applicants being offered a place.

Waiting Lists

Parents can apply to have their child's name placed on a waiting list held only for a period of one term following refusal of a place at the Academy. If parents/carers wish to keep a child on a waiting list beyond the first term they will need to write in for an extension of another term. Parents/carers must request to go on the waiting list in writing to School Admissions. The position on the list will be determined by applying the published over-subscription criteria and not by date of receipt. This will mean a position will change if a later application is received from someone with higher priority according to the over-subscription criteria. The existence of a waiting list does not remove the right of appeal against any refusal of a place from any unsuccessful applicant. Names will only be removed from the list if a written request is received, or if the offer of a place that becomes available is declined.

Appeals

There is the right of appeal to an independent appeal panel established under the provisions of the Schools Standards & Framework Act 1998.

Transport

Parents may have an entitlement to free or assisted transport. The school transport Policy is available via www.dorsetforyou.com/schooladmissions.

Note: Subject to the above policy and the relevant appeals procedure, decisions regarding admissions will be the responsibility of the Governing Body.

These footnotes/definitions should be regarded as having the same authority as the main body of the Admissions Policy

1. Children with either a care order (full or interim) or who are accommodated under Section 22 of the Children Act 1989, or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangement or special guardianship order - a copy of the adoption order, child arrangement order or special guardianship order and a letter from the Local Authority that last looked after the child may be requested and/or should be provided.
2. 'Practising' is defined as attendance at any Church of England or recognised church or religious group (see 3 below) for:
 - Any continuous period of attendance, at least once per calendar month, for 6 months or more within the last two calendar years, based on the deadline for normal year of entry applications or date of application for in year admissions (this allows for continuous attendance prior to the closure of places of worship for Covid-19 from March 2020)

Applications on these grounds require endorsement from a priest, minister or equivalent church worker of the parish or church/churches attended during that period. The supplementary form for this is available on www.dorsetforyou.com or All Saints website. Applicants must complete the supplementary form and seek endorsement from the relevant Priest or Minister. The supplementary form must be completed and returned to the Academy immediately on application for in year applications, or received by the Academy within 14 days of the closing date, if for the normal year of entry.

3. A recognised church or religious group is one that subscribes to Churches Together in Britain and Ireland (see www.ctbi.org.uk), Fellowship of Independent Evangelical Churches and Affinity fellowship of Churches or the Evangelical Alliance, (see www.eauk.org).
4. The home address is the place where the child is permanently resident with his or her parents or carers. Evidence may be requested to show proof of the address, for example: the address at which the child is registered with a medical GP, along with recent utilities bills. This evidence may also be required to decide which is the main place of residence where a child lives with parents with shared responsibility for parts of the week, if not agreed by both parties. This is the address, with proof if requested, at the time of application/processing by school admissions or for transition by the relevant closing date.

Further information in regard to how applications are considered and processed is contained in the Local Authority Parents' Guide.