

**Hackney Carriage / Private Hire Vehicle Inspection Report**
**Vehicle Registration No:**   
**Make:**   
**Model:**   
**Colour:**   
**Year of Manufacture:** 
**Vehicle Plate No:**   
**Tax expiry date:**   
**No. of passenger seats**   
**Current Mileage:**   
**Cubic capacity:** 
**Type of Inspection:**  
 Initial   
 6 monthly   
 Re-test   
 With MOT   
 Meter Type 
**Name and Address of proprietor of vehicle:**  
  
  


No.	Testable Item	Pass	Fail	No.	Testable Item	Pass	Fail	Vehicle meets this description:	Please tick	Remarks / Comments (if any):
<b>Lighting Equipment</b>				<b>Braking System</b>				<b>Vehicle meets this description:</b>		
1	Front lamps			24	Service brake			Hard top		
2	Rear lamps			25	Parking brake			Four door		
3	Headlamp aim			26	S.B.Efficiency			Saloon or estate body		
4	Headlamps			27	P.B. Efficiency			Minimum of four passenger seats		
5	Stop lamps			28	Brake pipe condition			Adequate luggage space		
6	Rear reflectors			<b>General Items</b>				Is not left-hand drive *		
7	Direction Indicators			29	Screen washers			Does not have re-mould or re-tread tyres		
<b>Steering and suspension</b>				30	Screen wipers			<b>Vehicle examination certificate to be fully completed by examiner</b>		
8	Steering controls			31	Horn			This is to certify that the said motor vehicle was examined and was found:		
9	Steering mechanism			32	Exhaust system			<b>TO COMPLY</b>		..... Signature of authorised examiner
10	Power steering			33	Bodywork exterior			<b>NOT TO COMPLY</b>		..... Signature of authorised examiner
11	Transmission shafts			34	Bodywork interior			Name and address or stamp of garage or depot:		
12	Stub axle assembly			35	Number plates					
13	Wheel bearings			36	Windscreen			Date of issue:		
14	Suspension			37	Seats					
15	Shock absorbers			38	Floor covering					
16	Chassis			39	Window operation					
<b>Tyres and Wheels</b>				40	SRS Airbags					
17	Tyre type			<b>Special Items</b>						
18	Tyre condition			41	Vehicle Plate					
19	Road wheels			42	Fire Extinguisher					
20	Spare wheel & tyre			43	Fares Table (HC Only)					
<b>Seat Belts</b>				44	First Aid Kit					
21	Mountings			44	Roof sign (HC only)					
22	Belts			45	Meter Sealed					
23	Operation			46	No Smoking Signs					

**N.B.** A satisfactory Engineer's report does not automatically mean a licence will be issued. The Council exercise the right to approve vehicles which will be licensed.

Town Police Clauses Act 1847 (as amended). Local Government (Miscellaneous Provisions) Act 1976 (as amended).

\* Limo exception

# GENERAL NOTES

## For the guidance of garages when dealing with the non-mechanical aspects of the test for Hackney / Private Hire Vehicles

- (a) The body must be watertight and draughtproof.
- (b) Passengers must be able to open and close windows and doors easily.
- (c) The seats must be properly sprung, cushioned and covered and their linings clean and free from damage.
- (d) The floor must be provided with a complete 'all over' carpet, mat or other suitable covering without excessive wear.
- (e) Fittings and furniture must be firmly fitted, in working order, clean and well maintained.
- (f) The luggage compartment must be clean and tidy.
- (g) An efficient fully charged B.C.F fire extinguisher must be provided in such a position as to be readily available for use. This must be marked with the vehicle's licence plate number.
- (h) Exterior bodywork must be smooth cellulosed spray of uniform colour(s) overall and free from rust or other damage including deformation or dents etc, and such trims, such as chromium plated and plastic features must be free from rust and whole.
- (i) No Smoking Signs to be displayed both in front and rear compartments.
- (j) Private Hire Vehicles exhibit Blue licence plates, Hackney Carriage Vehicles exhibit Yellow plates externally to the rear of the vehicle mounted in a platform. A small badge is also exhibited in the front windscreen.
- (k) A vehicle submitted for a hackney carriage licence shall display (a) a roof sign exhibiting the word 'TAXI' and, if no separate sign is illuminated in the windscreen, "FOR HIRE" (lettering must be no less than 3.81cms (1.5 inches) in height and the sign must light up whenever the vehicle is available for hire, (b) a current Fares and Charges Table.

### **N.B.**

- (1) Inspection reports to be completed at a VOSA registered garage by a qualified MOT tester who should ensure that "TO COMPLY/NOT TO COMPLY" has been deleted as appropriate.
- (2) Any queries or concerns about a vehicle - contact Licensing Services on (01305) 838028.