

Dorset Council/East Dorset Zone

APPLICATION FOR ISSUE OR RENEWAL OF HACKNEY CARRIAGE OR PRIVATE HIRE VEHICLE DRIVERS LICENCE

Please complete this form making reference to the Council's 'HACKNEY CARRIAGE AND PRIVATE HIRE LICENCES – COUNCIL POLICIES AND CONDITIONS' booklet.

Please use block capitals and answer all questions.

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|----|---|------------------------------------|
| 1 | Type of Licence <i>(delete as appropriate)</i> | HACKNEY CARRIAGE / PRIVATE HIRE |
| 2 | Type of application <i>(delete as appropriate)</i> For RENEWALS, please provide existing lic no. | FIRST / RENEWAL Licence no: |
| 3 | Your Full name | |
| 4 | Your Full Address | |
| 5 | Telephone number (inc. STD Code) | |
| 6 | Mobile Telephone number | |
| 7 | Email address | |
| 8 | Date of Birth: | |
| 9 | How long have you held a full driving licence? | |
| 10 | Name and address of Operator <i>(who you will drive for/currently drive for)</i> | |
| 11 | Please give details of any convictions, bind overs, cautions or judgements pending, or refusal of motor insurance, include separate letter if needed. Please note: You should include <u>all spent</u> convictions, attach a separate sheet if required. N.B. THIS INFORMATION WILL BE CHECKED AGAINST THE DISCLOSURE FROM THE DISCLOSURE & BARRING SERVICE. PLEASE BE AWARE THAT SPENT CONVICTIONS MAY OR MAY NOT BE CONSIDERED BY THE COUNCIL AS THE LICENSING AUTHORITY. | |
| 12 | Do you have any points on your DVLA driver licence? If yes, please state how many and what they relate to. | YES / NO |
| 13 | Have you ever suffered from mental illness or breakdown or epilepsy? If yes, please give details | YES / NO |
| 14 | Have you consulted your doctor during the past 12 months? If yes, please give details | YES / NO |
| 15 | Have you attended out-patients clinic or been admitted to hospital during the past 12 months? If yes, please give details | YES / NO |

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| 16 | Do you have diabetes mellitus? If yes, please state how this is controlled | YES / NO |
| 17 | Have you ever had a hackney carriage or private hire licence of any kind suspended or revoked? If yes, please give details in a separate letter. | YES / NO |

Please read and sign declaration

Declaration- I hereby apply to Dorset Council / East Dorset Zone for a *Hackney Carriage/Private Hire driver's licence (**delete as appropriate*) and declare that the answers and particulars given above are true in every respect.

I have read and understood the conditions and the law relating to driver licences as detailed in the Council's booklet entitled '**Hackney Carriages and Private Hire Licences – Council Policies and Conditions**' and undertake to observe and comply with them in the event of a licence being granted.

I understand that Disclosure of Criminal Records will be requested from the Disclosure and Barring Service and that the search is not limited by the Rehabilitation of Offenders Act. I further understand that I am obliged to disclose all spent convictions. I am aware that the Council complies with the Bureau's Code of Practice in handling the Disclosures and that the Council can supply me with a copy of the Code upon request. (Particular attention is drawn to the Sections "Processing an Application" and "Decision Making Process- All Licences" of the Council's Policies and Conditions Booklet in respect of reaching fair decisions on applications)

I understand that non-compliance with the conditions or law relating to drivers licences could render my licence liable to immediate suspension, revocation or prosecution.

Signed Dated.....

Dorset Council are under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information between Council departments and with other outside bodies responsible for auditing or administering public funds for these purposes

RETURN FORM WITH PAYMENT & SUPPORTING DOCUMENTS TO:

Licensing, Community & Public Protection
Dorset Council, County Hall, Dorchester, DT1 1XJ

Or email: licensingteamc@dorsetcouncil.gov.uk