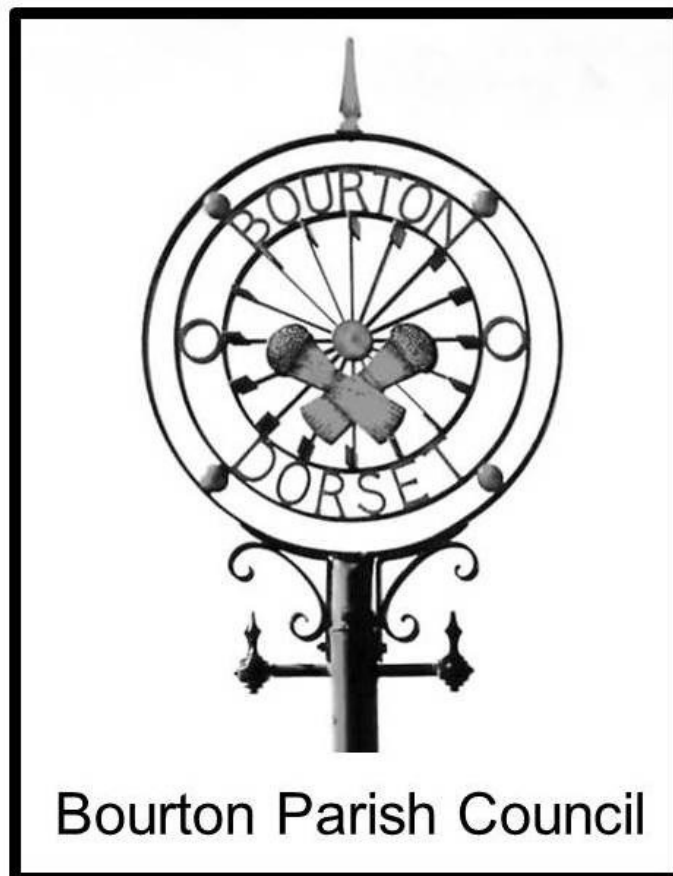


**BOURTON – DORSET**  
**NEIGHBOURHOOD PLAN**  
**2016 - 2031**



**CONSULTATION STATEMENT**  
**15 NOVEMBER 2016**



CONTACT DETAILS.

Chairman, Bourton Neighbourhood Planning Group.

[mwithers.sandways@btinternet.com](mailto:mwithers.sandways@btinternet.com)

Tel 01747 840346.

Clerk to Bourton Parish Council.

St Anthony's House, Bourton, Dorset, SP8 5AP.

[jain.mcvie@sky.com](mailto:jain.mcvie@sky.com)

Tel: 07850 311900.

Bourton Village Website: [www.bourtondorset.org](http://www.bourtondorset.org)



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## **1. Introduction.**

The Neighbourhood Plan (NP) has been produced by the Neighbourhood Planning Group (NPG), which is made up of volunteers from the community. It has called on professional support at key stages.

This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012. It describes the extensive information gathering process to establish the views and aspirations of the community. It also gives details of the formal consultation on the pre-submission draft, in compliance with Regulation 14 of the Neighbourhood Planning Regulations, together with comments received, responses to those comments and consequent changes to the Plan.

## **2. Formation of the Bourton Neighbourhood Planning Group and Routine Communication.**

In January 2012, Bourton Parish Council (BPC) asked Mike Withers to take the lead on the Neighbourhood Plan project. In the Spring of that year, the Parish Council agreed a constitution for a Neighbourhood Planning Group (NPG) which was to be assembled from volunteer residents. Since then the Group has met at least once a month and the minutes of these meetings are published on the village website ([www.bourtondorset.org](http://www.bourtondorset.org)).

A monthly report by the NPG to BPC is a routine item on the BPC agenda. It is recorded in the BPC minutes which are also available on notice boards and the village website.

## **3. The Neighbourhood Plan Area.**

At a meeting of BPC held on the 20<sup>th</sup> August 2012, the NPG sought approval for the Neighbourhood Plan Area (NPA) to be defined as the Parish of Bourton. BPC accepted the proposal, which was publicised by a notice in the Blackmore Vale Magazine of 21<sup>st</sup> September 2012. No comments were received.

The proposal was then put to North Dorset District Council (NDDC) which, by resolution of 10th December 2012, defined the NPA as the Parish of Bourton (see Map 1 of the draft NP).

## **4. Introduction to the Community.**

In October 2012, public meetings were held to introduce the concept of neighbourhood plans to residents of the village, to get some initial feedback on issues of concern and to attract volunteers to assist in the process (see Annex 1). The meeting was advertised through the distribution of flyers, display of posters (notice boards and roadside), local radio, local press (including Parish Magazine) and the village website – 75 residents attended.

## **5. Information Gathering.**

The information gathering process described below and detailed in Annexes 1 to 7 provided the basis for the development of the policies in the NP, which were also framed in the context of National and Local policies. The NP policies were subsequently amended as a result of feedback from a landowner, the SEA and the Reg 14 Consultation (see Annex 9).

### **5.1. The Village Design Statement.**

In November 2008, Bourton Parish Council adopted a Village Plan. The Plan was based on a comprehensive questionnaire which generated a 90% response rate. Action 20 of the Plan, which was supported by over 70% of those who responded to the questionnaire, called for the production of a Village Design Statement (VDS).

In the Spring of 2009, BPC set up a VDS Steering group and, on 30<sup>th</sup> September 2011, the resulting detailed and comprehensive VDS was adopted by NDDC as a Supplementary Planning Document. It can be found at:

<https://www.dorsetforyou.gov.uk/article/401884/Bourton-Village-Design-Statement-VDS>

The VDS contains much evidence on the nature of the village and the views of the community, including a list of Design Guidelines for Future Development.

**Note. Evidence, views and aspirations reported in the VDS have been incorporated in Policies 1-4 and 9-12 of the NP, which conform with National and Local Policies.**

### **5.2. The First Questionnaire.**

In January 2013, a questionnaire was distributed to all houses in the NPA. At the time there was no intention to issue a second questionnaire but, as will be seen, it became necessary to do so. The report of the results of the questionnaire is dated March 2013 and is now referred to as Bourton Neighbourhood Plan – 1st Questionnaire (NPQ1).

The NPQ1 exercise was announced in advance by a flyer, distributed as an insert to the Parish Magazine, which is delivered to all households in the NPA. The questionnaire itself was delivered by volunteers to 368 households. The volunteers returned a few days later (in some cases several times) to collect the completed forms. Altogether 299 forms were completed giving a response rate of 81.25%.

The data was collated and analysed during February and early March. Two drop-in meetings were arranged for Friday 22<sup>nd</sup> March and Saturday 23<sup>rd</sup> March so that people could see and comment on the resulting report. The meetings were widely publicised by a hand delivered flyer, an advertisement in the Parish Magazine, road-side posters and an announcement at the Village Hall film night.

A summary of the NPQ1 report is attached at Annex 2. The full report is available on the village website at <http://www.bourtondorset.org/bourtondorset/wp-content/uploads/NP-Questionnaire-Report-Results-05.pdf>.

**Note. Evidence and views acquired by, and reported in, NPQ1 have been incorporated in Policies 1, 2, 5, 6 and 10-12 of the NP, which conform with National and Local policies.**

### **5.3. Consultation with Businesses, Landowners and Local Organisations.**

An open invitation to attend an interview with members of the NPG was issued and published in the local press, on the village website and on posters displayed throughout the NPA. All known landowners, businesses and organisations were also approached individually. It was agreed that, although notes would be taken, these interviews would be conducted under an agreement of confidentiality.

As a result, during the summer of 2013, interviews were held with nine businesses, 15 landowners, St George's Church of England Primary School, Silton Surgery, and St Georges



Church, with the objective of determining whether the interviewees had aspirations or concerns, which were different from those expressed by the general public and which might be addressed in the NP.

A summary of the outcomes of these interviews is attached at Annex 3.

Following advice from NDDC, in January 2014, that the new village hall project should be taken forward through the NPG, meetings were held periodically between the NPG, the VHMC and BPC, to discuss progress.

Following consultation with the VHMC and an initial site selection process, in March 2015, letters were sent to the owners of land, which had been shortlisted for a potential village hall site, asking if they wished their land to be included in the final selection process.

Subsequently, in July 2015, letters asking for their views were sent to the owners of four sites, all of which are IOWAs, which were being considered for designation as Local Green Spaces (see Annex 3, para 7.3.7). DCC, who own the School Playing Field, objected due to the restrictive nature of Local Green Space designation which could impact in the future on any development need.

**Note.** In view of the unique value and special nature of the School Playing Field and its location, with a fine view of the nearby Church, the NPG decided to go forward with the designation, while excluding an area immediately adjacent to the school to allow for reasonable extension to the school classrooms, if required.

#### **5.4. Focus Groups.**

In October 2013, a meeting was held with a view to forming Focus Groups to discuss the issues which had been identified as important to the community in the VDS and NPQ1 and to progress the Neighbourhood Planning process.

Five Focus Groups were formed, involving 21 volunteers and 7 NPG members. There was much overlapping, as those present contributed to discussions in more than one group. The groups addressed issues concerning The Built Environment, The Natural Environment, Business and Economy, Health and Well-being and Infrastructure and the views, concerns and aspirations expressed were taken into account in the framing of policies, incorporated into policies, actioned by BPC or included in the draft NP Action List. The discussions also led to further consultations with landowners, organisations and the community as a whole.

#### **Note.**

The Natural Environment Focus Group provides an example of this process in endorsing the views expressed in the VDS and NPQ1 concerning the importance of protecting “Green Fingers”, open spaces, and trees and hedgerows and in highlighting the need to preserve and enhance the local environment in the interests of wildlife, their habitats and plant life and maintaining and improving the corridors connecting open spaces, woodland and wetland habitats.

Discussions within the NEFG also indicated that more detailed information was needed on the community’s views on the protection of local flora and fauna, leading to the questions posed on this issue in NPQ2. The NEFG’s input and the results of NPQ2 led to the focus on the Natural Environment which is reflected in Policies 6, 7, 9 and 10.

The NEFG also proposed that a Wildlife and Habitats Group (WHG) should be formed, under the auspices of the NPG, to carry out the many practical tasks necessary to protect and enhance the wildlife and flora habitats in the NPA. This enthusiastic group continues to be very active.

Details of the issues raised and views expressed in the Focus Groups and the resulting effects on the NP are summarised in Annex 4.

#### **5.5. The Second Questionnaire.**

In February 2014, a public meeting was held to update residents on progress, discuss various issues where there had been changes, and introduce the second questionnaire (see Annex 5).

This questionnaire was considered necessary because, since the first questionnaire, there had been significant changes in some important areas, which could affect NP policies, and the NPG needed to obtain up to date evidence on the views of residents. These changes related to the principle of an enabling housing development to support the provision of land for a new village hall, growth management, the designation of some existing IOWAs as Local Green Spaces and the importance of protecting wildlife and habitats. The report is dated June 2014 and is referred to as Bourton Neighbourhood Plan – 2nd Questionnaire (NPQ2).

The questionnaire was hand delivered by volunteers during the period 13th to the 17th April 2014. Every resident of voting age was given the opportunity to complete the questionnaire and each household also received a map of the Parish which showed Parish and Settlement boundaries and Important Open and Wooded Areas (IOWAs).

The majority of completed questionnaires had been collected by the end of April 2014, with one or two more received in early May.

A total of 713 questionnaires was delivered to 388 households. A total of 481 completed questionnaires was collected from 277 households. This gives an individual response rate of 67.46% and a household response rate of 71.39%

A summary of the NPQ2 report is attached at Annex 6. The full report is available on the village website at

<http://www.bourtondorset.org/bourtondorset/wp-content/uploads/NP-Questionnaire-2-Final-Amalgamated-Report-260614.pdf>

**Note. Evidence and views acquired by, and reported in, NPQ2 have been incorporated in Policies 1, 5-7 and 9 of the NP, which conform with National and Local policies.**

## 5.6. Public Meetings.

Date	Subject	Summary
Oct 2012	A meeting to introduce the NP process (two sessions). 75 attendees.	Annex 1.
Mar 2013	Drop-in sessions to present NPQ1 results. 110 attendees.	Annex 2.
Mid 2013	Consultations with Businesses, Landowners, Local Organisations.	Annex 3.
Oct 2013	Meeting to attract volunteers for Focus Groups on, Health and Well Being, Infrastructure, Business and Economy, the Natural Environment and the Built Environment. 21 volunteers formed the five Focus Groups.	Annex 4
Feb 2014	Meeting to update residents on progress, discuss recent significant changes and introduce the second questionnaire (NPQ2). 83 attendees.	Annex 5.
Aug 2014	Drop-in sessions to present NPQ2 results. 18 attendees.	Annex 6.
Nov 2015	An informal public presentation, at a PC meeting, of the Village Hall (VH) Site Appraisal and Selection Report followed by a Q & A session. 52 attendees. The presentation was led by the Planning Consultant to the NPG and a Senior Planning Officer at NDDC was present to answer questions. All households in the NPA had been sent an informative flyer in advance of the meeting.	Annex 7

**Note.** An important outcome of the Site Appraisal and Selection Report, the meeting in Nov 2015 and subsequent PC meetings, and following strong advice from NDDC and the NPG Planning Consultant, was that the PC determined that two potential sites for a new village hall should be put forward in the NP, as there was no clear preference for either site.

## 6. Regulation 14 Consultation.

The NPPF 2012 Regulation 14 Consultation took place between 30<sup>th</sup> May and 11<sup>th</sup> July 2016. A flyer, providing details of the Consultation period, how to access or borrow the documents and the procedure for returning comments, was delivered to every house in the NPA and displayed on village notice boards.

The following documents were available for examination by, or for the use of, all consultees:

- (i) Pre-submission draft (*neighbourhood plan final draft.pdf*).
- (ii) Strategic environmental assessment, *neighbourhood plan final SEA report.pdf*).
- (iii) Ecological Impact Assessment, Land adjacent to Sandways Farm, (*neighbourhood plan ecological survey sandways.pdf*).
- (iv) Ecological Impact Assessment, Land near Chaffey Moor Farm (*neighbourhood plan ecological survey chaffey moor.pdf*).
- (v) Site Selection and Appraisal Report (*neighbourhood plan site selection report final april 2016.pdf*).
- (vi) Consultation Response Form (*neighbourhood plan consultation response form.pdf*).
- (vii) Landscape Visual Impact Assessment (*neighbourhood plan visual impact statement.pdf*)

**Notification of Organisations.** These documents were sent to 44 specific organisations, including Statutory Consultees, by e-mail (see Annex 8).

### Notification of Residents.

An advertisement, announcing the Reg 14 Consultation, was placed in the local press and a dedicated Reg 14 web-link was opened on the village website at: <http://www.bourtondorset.org/bourton-neighbourhood-plan-2016-consultation-documents/>. Flyers were delivered to all households in the NPA and put out in the shop and post office. Posters were displayed on the village notice boards.

Residents were invited to make their comments on the response form, which was available on the web-link, or to contact nominated members of the NPG. It was made clear that hard copies of all the documents were available on loan by contacting the NPG. All documents were available on-line using the above-mentioned link.

As a result of this process, five people borrowed document packs, 10 letters were received electronically and two forms were returned by hand to the Chairman of the NPG.

**NPG Response. As a result of the Regulation 14 Consultation a number of significant changes were made to the draft NP – these are highlighted in Annex 9.**

A table summarising the comments received and the responses of the NPG is at Annex 9.

## 7. Annexes.

The annexes below provide more details of the consultation process and describe how the views, concerns and aspirations expressed were taken into account in the framing of policies, incorporated into policies, actioned by BPC or included in the draft NP Action List

### 7.1. Annex 1. Introduction to the Community.

On 16<sup>th</sup> and 20<sup>th</sup> October 2012, public meetings were held in the Village Hall and the White Lion Public House, respectively. They were attended by 53 and 22 people, a total of 75 people. The objectives of each meeting were:

- (i) To explain the need for a Neighbourhood Plan and the process by which it would be created.
- (ii) To attract volunteers to help with the work.
- (iii) To obtain initial feedback regarding those of people's concerns which fall within the remit of the NP.

Each meeting started with a presentation which was followed by a question and answer session. Participants were then invited to fill in a comments form and indicate whether or not they would like to help.

As a result of these meetings, 20 participants offered their help. This group formed the beginning of the volunteer list which was consulted, with others who came forward, to form the Focus Groups (see para 5.4 above). They also provided the "work force" for delivering and collecting questionnaires.

Summary of Comments Forms.

Name.	Concern.
C. Allen.	Restore Long Lane as a Footpath/Bridleway.
A. Sturt.	Requirement for a modest number of starter homes. Retain but review Settlement Boundary. Improve the look of Main Road. Consider creating Conservation Areas.
P. Curry.	Try to reach those who never attend meetings.
B. Robinson.	Please publish the names of NPG members.
Angela Ambrose Peter Williams.	Survey shows 81% of residents are "wealthy achievers", what criteria were used?
C. Moorby.	Can't we use previous surveys and only question newcomers?

### Responses to Comments.

- (i) The maintenance of footpaths and bridleways will be supported.

- (ii) The development issues raised would be considered, along with the evidence pertaining to the views of the community as a whole, when it comes to defining the NP policies.
- (iii) The village website, [www.bourtondorset.org](http://www.bourtondorset.org) was improved and updated, to try to reach as many people as possible. The NPG contacted and visited St George's School to talk to the school Assembly to engage with this age group. All other means of communication used, such as notice boards in the NPA, leaflets posted strategically around the NPA, local radio announcements, and notices in the Upper Stour Magazine and The Blackmore vale Magazine were intended to reach a broad audience.
- (iv) The NPG members' names and contact details were published on the website.
- (v) Data provided by NDDC.
- (vi) Only current and evidenced-based material can be used in the preparation of a NP.

## **7.2. Annex 2. The First Questionnaire.**

In January 2013, a questionnaire was distributed to all houses in the Neighbourhood Plan Area (NPA). At the time there was no intention to issue a second questionnaire but, as will be seen, it was later found necessary to do so. The report of the January questionnaire is dated March 2013 and is, therefore, now referred to as Bourton Neighbourhood Plan – 1st Questionnaire (March 2013) (NPQ1).

The exercise was announced by means of a flyer distributed as an insert to the Parish Magazine. The questionnaire itself was delivered by volunteers to 368 households. The volunteers returned a few days later (in some cases several times) to collect the completed forms. Altogether 299 forms were returned giving a response rate of 81.25%

The data was collated and analysed during February and early March. Two Drop-in meetings were arranged for Friday 22<sup>nd</sup> March and Saturday 23<sup>rd</sup> March so that people could see the resulting report. The meetings were widely publicised by a hand delivered flyer, an advertisement in the Parish Magazine, road-side posters and an announcement at the Village Hall film night.

Special efforts were made to encourage young parents to attend by making flyers available for the children of St George's primary school to take home with a letter to parents and by personal contact.

Attendance at the meetings was good, 57 on the Friday, 44 on the Saturday and, over the two sessions, 11 members of the NPG making a total of 112 or 15.5% of the population aged 16 or over.

The table below (see page 10) is a summary of what are considered to be the more important results of NPQ1. The complete report, including comments not susceptible to numerical analysis is available through the NPG and on the village website at:

<http://www.bourtondorset.org/bourtondorset/wp-content/uploads/NP-Questionnaire-Report-Results-05.pdf>

### **Comments on the First Questionnaire.**

A member of the public described as “threatening” the text of the letter introducing the questionnaire which pointed out that infrastructure projects have, one way or another, to be funded. She felt that important issues had been glossed over and concluded that the authors “do not support a new village hall and the acquisition and safeguarding of land for all to benefit for generations”. In response, the NPG explained that it had consulted with NDDC on the text of the letter introducing the questionnaire and that they were content.

### **Actions Resulting from the First Questionnaire.**

The NPG discussed what further action should be taken to broaden the evidence base on the views and aspirations of the community. As a result:

- (i) A number of Focus Groups were set up.
- (i) Steps were taken to obtain the opinions of businesses, landowners and organisations.

**Ultimately, evidence and views acquired by, and reported in, NPQ1 were incorporated in Policies 1, 2, 5, 6 and 10-12 of the NP.**

## Summary of Report on Questionnaire No 1, March 2013

<b>Subject/Concern</b>	
<u>Traffic/Highways</u>	
Speeding, particularly on Main Road	64%
Road noise from the A303, often or sometimes	76%
<u>Street Lighting</u>	
About right on side roads	66%
About right on Main Road	75%
Too little on side roads	24%
Too much on Main Road	25%
Should be turned off between midnight and dawn:	
on side roads	63%
on Main Road	59%
<u>Housing</u>	
If the Mill development goes ahead, no further housing in the next 15 years	58%
If the Mill development does not go ahead, housing needed in the next 15 years	69%
Preference for single houses or groups of up to five	77%
The Settlement Boundary to be retained as it is now	56%
The Settlement Boundary to be retained with minor revisions	30%
<u>Community Facilities</u>	
The Post Office, petrol station, garage shop, school, White Lion, village hall and church are important	79% to 97%
Priorities for improvements	
Footpaths & bridleways	
Play area with equipment	
All weather surfaced play area	
Road calming incorporating parking	
Nature reserve	
Footpaths & bridleways, trees, & hedgerows, and open spaces to be protected	90% to 97%
The rural nature of Bourton is important	96%



<u>Business and Employment</u>	
Tourist accommodation and small businesses should be attracted to the village	61%
Would like to see more local employment	70%
Most favoured business types	
Craft workshops	
Horticulture	
Farming & Agriculture	
Concerns	
Increased heavy goods traffic	89%
Adverse environmental impact	88%
<u>Energy and the Environment</u>	
Against: Commercial wind farms	77%
Photo voltaic farms	53%
For: Roof-top PV installations	58%
Hydro-electric at the dam by the mill	78%

### **7.3. Annex 3. Interviews with Businesses, Landowners and Local Organisations.**

#### **7.3.1. Businesses.**

Nine businesses came forward for interview. All were content with their premises and none were expecting to expand further in the life of the NP.

**The NPG response was to encourage further interaction as necessary.**

#### **7.3.2. Landowners.**

Fifteen landowners came forward for interview.

- (i) 7 offered sites for a new village hall with enabling housing development.
- (ii) 3 supported sites for affordable housing.
- (iii) 4 would (or already) support Wildlife and Nature Habitats.
- (iv) 7 are interested in some development.
- (v) 3 were opposed to creating Conservation Areas.
- (vi) 5 wanted to see a redrawn Settlement Boundary.

#### **NPG responses.**

- (i) The sites proffered for a new hall and enabling development formed part of a separate consultation to achieve a suitable site (or sites) to include in the draft Neighbourhood Plan.
- (ii) Discussions held with NDDC Planning Policy Team confirmed that it is not a requirement for the NP to allocate sites for affordable housing because they could become exception sites within the Countryside Policy.
- (iii) The Wildlife and Habitats Group emerged from the NP process and is supported by BPC. It works closely with local landowners.
- (iv) Development within the Settlement Boundary will be permitted subject to the usual planning process.
- (v) There is no clear indication from our larger consultation (NPQ1) showing a desire for Conservation Areas.
- (vi) The Settlement Boundary was retained in NDDC Local Plan and the community had expressed the view (VDS, NPQ1, NPQ2) that the Settlement Boundary had protected the rural character of the village and should be retained.

#### **7.3.3. St Georges School.**

- (i) The school wants to update and improve facilities but is less keen to expand pupil numbers.
- (ii) It is keen to sustain the existing school with its full complement of pupils.

- (iii) It would support using the new cemetery site for leisure activities for the older children and to provide additional parking.
- (iv) There is a desire to reduce the speed limit on roads surrounding the school.
- (v) It would like to reduce the noise pollution from the A303.

**The NPG response was to note these points and encourage further interaction as necessary.**

#### **7.3.4. Silton Surgery.**

Whilst the site of the surgery lies just outside the NPA, it is very well supported by Bourton residents. It is a highly valued service. The surgery was expanded 4-5 years ago and has no plans to expand further in the lifetime of the NP.

**The NPG response was to encourage further interaction as necessary.**

#### **7.3.5. St George's Church.**

The Church would like to see more involvement with the village and to increase activities alongside the school. The school and the church work together very well. To enable this co-operation to expand and continue the church needs better kitchen and toilet facilities.

**The NPG response was to encourage further interaction as necessary.**

#### **7.3.6. Bourton Village Hall Management Committee (VHMC).**

The new village hall project had been progressed under the auspices of the VHMC at the time of NPQ1, however, in January 2014, NDDC advised that the project should be carried forward through the NP and, from that time, meetings between the VHMC, NPG and BPC were held periodically to discuss progress.

A significant aspect of the provision of land for a new village hall was authorisation for a small enabling housing development and acceptance of the principle of this provision was addressed in NPQ2.

#### **7.3.7. Consultation with Landowners on Local Green Space Designations.**

In July 2015, letters seeking their views were sent to the owners of the four IOWAs, which were considered by the community to be "special" and worthy of assessment as Local Green Spaces (NPQ2). These were the Cemetery, the New Cemetery Paddock, the Mill Walk site and the School Playing Field.

The BPC agreed to the designation of the Cemetery and New Cemetery sites, the owner of the Mill Walk site did not respond and DCC, who own the School Playing Field, objected due to the restrictive nature of Local Green Space designation which could impact in the future on any development need.

**NPG Response. In view of the unique value and special nature of the School Playing Field and its location, with a fine view of the nearby Church, the NPG decided to go forward with the designation, while excluding an area immediately adjacent to the school to allow for reasonable extension to the school classrooms, if required.**

#### **7.4. Annex 4. Focus Groups.**

The issues discussed by the five Focus Groups, the points raised, the consultation results and the effects on the NP are described below.

##### **7.4.1. The Built Environment.**

The main concerns were development issues, including the Mill development, the Settlement Boundary and the desire to progress a new village hall.

(i) Development. On future development, infill housing was considered to be acceptable and there was a preference for single houses or small groups of small village houses. Large family homes were considered unnecessary due to the plentiful existing supply. Affordable housing was discussed, with the emphasis on affordability for local families and smaller homes for residents downsizing. It was acknowledged that the Mill development would impact on both the number and size of houses available.

(ii) Settlement Boundary. There was a general view that the Settlement Boundary had protected the character of the village and should be retained as currently drawn in the Local Plan. Infill development of single houses or small groups of up to five, as described in NPQ1, was acceptable.

(iii) New Village Hall. The predominant view was that the new village hall project should be implemented as quickly as practicable, as the need had been identified several years ago. Some views were expressed on preferred locations.

The group proposed to gather opinions and information on these matters and possibly hold further public meetings or distribute questionnaires to reach the wider NPA community.

##### **Consultation Results:**

(i) Development. It was decided to arrange interviews with landowners to seek their views on potential development issues (see para 5.3). Evidence was sought from NDDC regarding housing need and local estate agents were approached to determine the type, mix and demand for housing in the NPA. The issues of development and growth were addressed further in NPQ2.

(ii) Settlement Boundary. The issue of the Settlement Boundary was revisited in NPQ2.

(iii) New Village Hall. At this time (October 2013), the new village hall project was being progressed under the auspices of the Village Hall Management Committee, however, in January 2014, NDDC advised that the project should be carried forward through the NPG and the principle of a small enabling housing development was addressed in NPQ2. Progress on the project (and the NP) was delayed by the requirement to carry out a SEA.

**Note. The views expressed by this Group were taken into account in Policies 2,3, 5.**

##### **7.4.2. The Natural Environment.**

(i) It had already been established, in the VDS and NPQ1, that the rural character of the village and the beauty and accessibility of the surrounding countryside are highly valued by the community as a whole. The VDS documented the importance to the village of “Green Fingers”, open spaces, and trees and hedgerows, while NPQ1 confirmed that over 90% of respondents wished to see open spaces, footpaths and bridleways, and trees and

hedgerows protected. The Natural Environment Focus Group (NEFG) strongly supported these views.

(ii) The Group also highlighted the need to focus on the preservation and enhancement of the local environment in the interests of wildlife, their habitats and plant life. It also proposed that action should be taken to maintain and improve the crucial corridors connecting open spaces, woodland and wetland habitats, by preserving hedgerows, banks and verges and encouraging the development of uncut borders around open fields.

(iii) It emerged from NEFG discussions that more detailed information was needed on the community's views on the protection of local flora and fauna.

(iv) The NEFG proposed that a Wildlife and Habitats Group (WHG) should be formed, under the auspices of the NPG. The WHG would carry out the many practical tasks necessary to protect and enhance the wildlife and flora habitats in the NPA.

#### **Consultation Results:**

(i) "Green Fingers", open spaces, trees and hedgerows, and footpaths and bridleways should be protected.

(ii) Action should be taken to protect and enhance the local environment in the interests of wildlife, their habitats and plant life and to maintain and improve the corridors connecting open spaces, woodland and wetland habitats.

(iii) More detailed information should be sought on the community's views on the protection of local flora and fauna. NPQ2 addressed this issue.

(iv) A Wildlife and Habitats Group should be formed, under the auspices of the NPG. This was actioned with immediate effect and the Group remains very active.

**Note. The views expressed by this Group were incorporated in Policies 6, 7, 9 and 10 and assisted in prompting the collection of additional relevant data in NPQ2.**

#### **7.4.3. Business and Economy.**

The following issues were raised:

(i) Improvements to support working from home.

(ii) Improved mobile phone/broadband provision.

(iii) Provision of live/work units for the Mill site.

(iv) Identify building sites for new businesses.

(v) List small businesses on the village website.

#### **Consultation Results:**

(i) Support for working at home should be addressed.

(ii) Superfast broadband is now available.

- (iii) In subsequent discussions, no local businesses expressed a desire for expansion, in planning terms.
- (iv) There is no identified need for live/work or business units.
- (v) Small businesses are now listed on the village website.

**Note. The views expressed by this Group were taken into account in drawing up Policy 12.**

#### **7.4.4. Health and Well-being.**

The issues raised were as follows:

- (i) Access. Concern was expressed over the lack of Public Transport, which is not a planning issue, and there were also concerns about ease of access in and around the village, with awkward kerbs and some stiles still remaining on footpaths.
- (ii) Traffic calming.

#### **Consultation Results:**

- (i) There is an awareness of the needs of an ageing population and an informal Dropped Kerb survey was carried out. Scope for improvement was identified in three areas. BPC are aware but it is the responsibility of DCC Highways Department.
- (ii) BPC has implemented the following traffic calming measures :
  - (a) Village entry gates have been installed. It is hoped that traffic calming will result.
  - (b) A Speed Indicator Device has been installed and additional cross-hatching has been provided on roads around the school.
  - (c) A Speedwatch Team has been set up and operates regularly in the village.

**Note. The concerns raised by this Group are under review or have been actioned by BPC. The draft NP Action List calls for the regular review of footways, including Dropped Kerbs.**

#### **7.4.5. Infrastructure.**

Road conditions, access for crossing roads for people of reduced mobility (i.e. Dropped Kerbs), and public transport, which were dealt with above (see para 7.4.4), were also raised in this Group. Also discussed were:

- (i) Street lighting.
- (ii) Traffic calming, with particular reference to safety concerns in the school area.
- (iii) Communication awareness (e.g. website, notice boards)
- (iv) Energy sources – the use of renewable energy should be encouraged.
- (v) Superfast broadband.

(vi) Noise pollution.

**Consultation Results:**

- (i) Street lighting is now switched off during the small hours.
- (ii) As noted above, traffic calming is being addressed by BPC. The school area is under continuous review.
- (iii) In conjunction with BPC a new website and new notice boards have been implemented.
- (iv) The issue of energy sources has been addressed in the draft NP.
- (v) Superfast broadband is now in place.
- (vi) Noise pollution has been addressed by BPC.

**Note. The concerns raised by this Group have been actioned by BPC/DCC, or are addressed in Policy 8 (in the case of energy sources).**

## 7.5. Annex 5. Meeting to Introduce the Second Questionnaire.

**7.5.1** In February 2014, a public meeting was held to update residents on progress, discuss various issues where there had been changes, and introduce the second questionnaire. The meeting was attended by 83 people who participated in a lively question and answer session.

**7.5.2** At this meeting the VHMC presented the results of their search for a site for a new village hall. It was their opinion that the Sandways Farm site presented the best opportunity because of its size and position but also because the owner had offered to donate land for the hall, parking and surrounding amenity space in return for the right to build a small number of houses on the rest of the site. Those at the meeting agreed that this was a good offer which should be taken up.

**7.5.3** However, when the VHMC approached NDDC to discuss the procedure to be followed to achieve their aim it was pointed out that the site is outside the Settlement Boundary so, while it would have been possible to build a village hall on the site, housing would be against the Countryside Policy and therefore not possible. The only way to realise the project would be to designate the site for development in the Neighbourhood Plan. One of the important elements of the Plan is that such decisions must be supported by evidence that all reasonable alternatives have been considered. The NPG could not, therefore, simply take over the decision of the VHMC but had to start from scratch by examining all potential sites.

**7.5.4** The table which follows is a summary of the Q&A session.

Name	Concern	Response
<b>1. Neighbourhood Plan (NP) Progress</b>		
T. Bailey	What force does the NP have.	It will become part of NDDC Planning Policy.
A. Palmer	Who will be the examiner and what will he/she do.	NPG will be involved with NDDC in selecting from an approved list. He/she ensures that the Plan is consistent with Local and National Planning Policy and conforms to Human Rights and European law.
A. Palmer	Is the examiner selected by the NPG.	Yes but in agreement with NDDC.
P. Lewis	Is the referendum restricted to the village.	Those on the Electoral roll of the Parish which is the NP area. Affected neighbours could be given the right to vote.
<b>2. Housing and Settlement Boundary.</b>		
A. Palmer	What is the process for the examination of the district-wide Local Plan.	An independent examiner is checking for legal conformity, soundness and justification. He will if necessary make recommendations for amendment.
A. Ambrose	When did the Local Plan go out for comment. How was it advertised.	Notices sent to Parish Councils and libraries, the Blackmoor Vale Magazine and on the Dorsetforyou website.
A. Palmer	What are the criteria for the Strategic Environmental Assessment.	NDDC will consult statutory bodies and then come to a view regarding the need for an SEA.



P. Lewis	What is the difference between the Local Plan and the NP.	The Local Plan sets the strategic framework for the District, the NP is separate but sits alongside the Local Plan. Both are part of the Development Plan.
D. Watkins	How will rural views and green spaces be safeguarded.	The VDS will provide evidence to justify policies of the NP.
A. Cattaway	What is the time frame for NDDC Local Plan Part2.	Hopefully, the beginning of 2015.
M. Withers	Can Options 1 (Countryside Policy) and 2 (site allocations in NP) be combined.	Yes.
<b>3. New Village Hall</b>		
Mrs Short	Car parking provision for the new village Hall.	Indicative only - about 30 spaces around the hall plus street parking.
B. Martin	How will the site be accessed.	Not yet determined.
P. Lewis	Who will own the land if the VHMC achieves its goal.	It will be held in trust by either the VHMC or the PC.
P. Nathan	Is there any other way forward, going through the NP could take too long.	No.
A. Palmer	An exception was made for affordable housing at Miller's Close, why not for a VH.	A village hall would not be contrary to Local Policy but the housing is.
B. Borwell	How many houses are proposed on the enabling development.	Not fixed, 6 had been discussed but the owner will want best value which may mean fewer, bigger houses. It is proposed to restrict the housing area to 0.3 hectares.
B. Martin	Can we limit the options and are we committed yet.	No commitment yet. Options will be limited to those sites designated in the NP.
A. Cattaway	Are there still National permitted densities.	No, it is up to the village to decide overall and on the selected site.
E. Gibbs	It is a generous offer and we should take advantage of it.	The NP needs to show that all reasonable alternatives have been assessed.
S. Newitt	Can NDDC advise how to overcome the time problem.	An SEA should not delay the process, it runs in parallel with the other work.
A. Palmer	Expressed concern about delay.	See answer above.
A. Palmer	When will the Local Plan and NP be ready.	Late 2014 or early 2015.
A. Palmer	We don't want to lose the deal, can the process be accelerated.	The NP will fail if the SEA is not done properly. The only way to get the deal the VHMC wants is through the NP.

A. Palmer	If the new VH proposal is to be adopted the onus is on the NP to do this as soon as possible.	The NP/SEA procedure was explained.
<b>4. Natural Environment</b>		
T. Bailey	How can we improve the look and use of the main road.	There is limited scope. A Focus Group is looking at it.
A. Cattaway	Emerging policy at DCC allows residents to set their own speed limits. Half the costs are then recovered through the precept.	

## **7.6. Annex 6. The Second Questionnaire.**

This questionnaire was considered necessary because, since the first questionnaire, there had been significant changes in some important areas and the NPG needed to obtain up to date evidence on the views of residents. The report is dated June 2014 and it is referred to as Bourton Neighbourhood Plan – 2nd Questionnaire (June 2014) (NPQ2).

The objective of the second questionnaire was to establish the views of the residents of Bourton on the following issues:

(i) New Village Hall. The Village Hall Management Committee's (VHMC) selection process for a new Village Hall site indicated that all viable options would involve a small amount of private housing development to obtain land for the new hall. Would this be acceptable in principle ?

(ii) Housing and Settlement Boundary. In view of NDDC's emerging Countryside Policy and the number of houses for which there is now planning consent, or support for planning consent, should there be further housing growth during the period of the Plan - if so, how much and how should it be managed ?

(iii) Natural Environment. With the emphasis in National and Local policies on biodiversity and the natural environment, would you like to see action taken to prepare a local initiative to protect and enhance local wildlife and their habitats? Are the existing IOWAs and/or other open spaces special to you and would you wish them to be assessed as potential Local Green Spaces.

The questionnaire was hand delivered by volunteers during the period 13th to the 17th April 2014. Every resident of voting age was given the opportunity to complete the questionnaire and each household also received a map of the Parish which showed Parish and Settlement boundaries and IOWAs.

The majority of completed questionnaires had been collected by the end of April 2014, with one or two more received in early May.

A total of 713 questionnaires was delivered to 388 households. A total of 481 completed questionnaires was collected from 277 households. This gives an individual response rate of 67.46% and a household response rate of 71.39%

In July 2014, a letter was delivered to all the households to which a questionnaire had been delivered. It thanked the householders for their participation and presented the headline statistical results. It also announced a Drop-in meeting on 4<sup>th</sup> August 2014 at which all the results would be available.

Only 18 people attended the meeting and no relevant comments were left.

The table which follows is a summary of the results. The complete report, including comments not susceptible to numerical analysis, is available through the NPG and on the village website at:

<http://www.bourtondorset.org/bourtondorset/wp-content/uploads/NP-Questionnaire-2-Final-Amalgamated-Report-260614.pdf>

### **Actions Resulting from the Second Questionnaire.**

(i) The site selection process for a new village hall was prioritised.

- (ii) Draft policies were developed, based on the VDS and the results of NPQ1 and NPQ2.
- (iii) **Ultimately, evidence and views acquired by, and reported in, NPQ2 were incorporated in Policies 1, 5-7 and 9 of the NP.**

**Summary of Report on Questionnaire No 2, June 2014.**

Question	% Yes	% No	% D-K
Would you accept the principle of a small amount of housing development to assist in the delivery of a new village hall and associated amenity area?	81.86	10.97	7.17
With the exception of any private housing related to your answer to the question above, do you think that the Neighbourhood Plan should provide for further housing growth between now and 2026, in addition to the numbers already permitted and described in paragraph 2 under HOUSING	27.31	59.24	13.45
Which of the following methods should the Neighbourhood Plan use to influence growth?			
1. Allocate specific sites for development within the Neighbourhood Plan.	74.82	14.77	10.41
2. Review and redraw a Settlement Boundary	20.38	62.77	16.85
3. A combination of methods 1 & 2	36.31	48.05	15.64
Are any of the seven IOWAs special to you, if so please indicate which ones below Area 1-212 Area 2-198 Area 3-262 Area 4-136 Area 5-175 Area 6-132 Area 7-126			
Do you believe that the IOWAs you have identified should be assessed as potential Local Green Spaces and, where appropriate, designated as such to protect them from development in the future?	86.97	3.51	9.52
Would you like to see the preparation of a local initiative, in cooperation with landowners and farmers, for the whole Parish, that aims to protect and enhance the wildlife by creating a network of habitats and linking corridors?	78.79	8.23	12.98

## 7.7. Annex 7. Informal Presentation of the Site Appraisal and Selection Report.

One of the elements of the NP is the provision of a site for a new village hall. At the Parish Council meeting on 23<sup>rd</sup> November 2015, Liz Beth, Planning Consultant to the NPG, presented her Site Appraisal and Selection Report which lists the sites considered, explains the selection process and concludes that there are two roughly similar potential sites. Nicola Laszlo, Senior Planning Policy Officer at NDDC was also present to provide expert advice. It was noted that, at a recent meeting of the PC, VHMC and NPG all parties had agreed that both sites had significant merit as new village hall locations and that they did not favour one over the other.

The public had been invited to attend and take part in an Open Forum discussion of the details of the options and ask questions. Although this was not a formal consultation it was an important information event and had been widely publicised in a flyer, delivered to all households, and the agenda of the Parish Council meeting. The meeting was attended by 52 members of the public.

The minutes of that PC meeting, containing a detailed report of the presentation and ensuing discussion, can be found on the Bourton Village website at [www.bourtondorset.org](http://www.bourtondorset.org).

In closing the discussion the Chairman invited the public to provide any additional information or comment concerning the two potential sites, in writing, to the PC. As a result of this invitation a number of communications were received. The table below, names the authors, lists their principal concerns and states their preference where one was expressed.

The outcome of the presentation, subsequent comments, and further extended discussions within the PC showed no clear preference for either site.

**Note. In these circumstances, and following strong advice from NDDC and the NPG Planning Consultant, the PC passed a resolution on 22<sup>nd</sup> February 2015 that both sites should go forward in the Neighbourhood Plan.**

Author	Concerns	Preference
R. Davies	Compliance with the VDS, on-street parking, inconvenience to neighbours, number of new houses.	Jubilee Field
D. Davies	Compliance with the VDS, parking, housing, disturbance to neighbours.	Jubilee Field
G. Morgan	Housing, location & detrimental effects, parking, access, motivation of developer.	Jubilee Field
C. Price	Housing, visual impact, parking, generation of traffic.	Jubilee Field
D. & R. Watkins	Size of site, impact on views, location, relationship to listed buildings, road safety.	Sandways
C. Brake	Parking, location.	Sandways
A. Sturt	No reasons given.	Sandways
A. Martin	Location, impact on neighbours.	Sandways
W. Malet	Location.	Sandways
J. Mann	No reasons given.	Sandways
S. Williams	Interests of the village.	Sandways
J. Bett	Location, vehicle & pedestrian access.	Sandways
P. Nathan	Concerns about the selection procedure.	Sandways
H. Hasby	Housing, vehicle access.	Not stated
M. Chapman	Commercial aspects.	Not stated

B. Sullivan	Commercial and procedural aspects.	Not stated
H. Palmer	Delay site selection to get a sound and commercially favourable decision.	Not stated
A. Palmer	Site selection must leave a clear audit trail.	Not stated
D. Carpendale	Procedural aspects, access to the SEA.	Not stated
Mr & Mrs Short	Impact on neighbours, housing, location.	Not stated
D. & A. Scott	Housing, location, views & outlook, motivation of developer.	Not stated

## 7.8. Annex 8. Consultees, Statutory and Otherwise.

Name	Email address
Bourton VHMC - H. Palmer	hatpalmer8@gmail.com
Brimble Lea - Diccon Carpendale	Diccon.Carpendale@brimblelea.com
Churches Together in Dorset	ctdorset@clara.net
Clublight Developments-John Fay	jonathon_fay@hotmail.com
Cranborne Chase and West Wiltshire Downs AONB	richardburden@cranbornechase.org.uk
Cucklington Parish Meeting	CucklingtonChairman@gmail.com
Dorset AONB Partnership	T.Munro@dorsetcc.gov.uk
Dorset Association of Parish and Town Councils	daptc@dorsetcc.gov.uk
Dorset Clinical Commissioning Group	caroline.dallenger@dorsetccg.nhs.uk
Dorset County Council	r.c.dodson@dorsetcc.gov.uk
Dorset CPRE	info@dorset-cpre.org.uk
Dorset Learning Disability Partnership Board	c.watson@dorsetcc.gov.uk
Dorset Local Enterprise Partnership	lgibbons@bournemouth.ac.uk
Dorset Racial Equality Council	enquiries@dorsetrec.org.uk
Dorset Wildlife Trust	mail@dorsetwildlifetrust.org.uk
Environment Agency	michael.holm@environment-agency.gov.uk
Gypsy And Traveller Liaison	p.clover@dorsetcc.gov.uk
Hannam Trust - Peter Hawkins	peterandclare@1thegreen.co.uk
Highways England	gaynor.gallacher@highwaysengland.co.uk
Historic England	david.stuart@HistoricEngland.org.uk
Homes & Communities Agency	gareth.adam@hca.gsi.gov.uk
Magna Housing Association Limited	customerservices@magna.org.uk
Mono Consultants Limited	dpm@monoconsultants.com
Natural England	john.stobart@naturalengland.org.uk
Network Rail	townplanningse@networkrail.co.uk
North Dorset Disability Action Group	dt11dag@gmail.com
North Dorset District Council	EGerry@north-dorset.gov.uk

Penselwood Parish Council	annekaile1@yahoo.co.uk
Scottish & Southern Energy	poole.depot@sse.com
Silton Parish Meeting	cardsfarmhouse@btinternet.com
Somerset County Council	planning@somerset.gov.uk
South Somerset District	planning@southsomerset.gov.uk
Southern Gas Network	customer@sgn.co.uk
Spectrum Housing Association	contact@spectrumhousing.co.uk
Stonewater Housing Association	info@stonewater.org
Synergy Group Housing Association	fiona.astin@synergyhousing.co.uk
The Coal Authority	thecoalauthority@coal.gov.uk
The Dorset Chamber of Commerce and Industry	contact@dcci.co.uk
The Gypsy Council	info@gypsy-association.com
The Showmens Guild of Great Britain	centraloffice@showmensguild.co.uk
Wessex Water	gillian.sanders@wessexwater.co.uk
Wiltshire Council	developmentmanagement@wiltshire.gov.uk
Zeals Parish Council	iain.mcvie@sky.com



**7.9. Annex 9. Reg 14 Consultation, Comments Received and NPG Responses.**

**Comments Received on the Bourton Neighbourhood Plan Regulation 14 Consultation from the 30<sup>th</sup> May to the 11<sup>th</sup> July 2016.**

Date	Comment from	Policy or Section	Summary of Comment	Response
6/7/16	Diccon Carpendale	Policy 1	Support inclusion of Map 2 and protection of views.	Noted.
11/7/16	Gladman	Policy 1	New development can often be delivered without resulting in the loss of openness or merging settlements. Settlement boundaries can preclude the delivery of sustainable development and this one is not in conformity with the NPPF because it does not identify what development is acceptable beyond the boundary.	<p>There is a suggestion that development adjacent to the existing Settlement Boundary (which is a Local Plan designation and policy) should be permitted if adverse impact does not outweigh the benefits. This would negate the purpose of any boundary and effectively make it indeterminate. It is considered that current extant permissions and limited infill development should meet any future specific housing allocation for Bourton within the life of this NP and, therefore, no housing allocations are made in this Plan.</p> <p>Positive planning also includes maintaining the rural attributes of the countryside particularly at a sensitive location on the boundary of an AONB.</p> <p><b>The text of the Neighbourhood Plan will incorporate an additional section clarifying the NP's support for sustainable development.</b></p>
6/7/16	Cranbourne Chase AONB	Policy 1	Criteria or guidance would assist in the application of this policy.	This is provided in the Village Design Statement (VDS).

Date	Comment from	Policy or Section	Summary of Comment	Response
11/7/16	Gladman	Policy 2	The policy is onerous in that it expects development to follow the design guidance in the Village Design Statement.	The VDS was drawn up by the community and aims to encourage new development to reflect local distinctiveness and character, as promoted in NPPF 58. It is a Supplementary Planning Document.
6/7/16	Cranbourne Chase AONB	Policy 2	Suggest policy should refer to 'maintaining views'.	Policy 1 does this.
29/6/16	David Hines	Policy 2 and para 6.2.2	Policy should encourage hedging rather than fencing and tree planting as a rule.	Planning policy can not dictate the exact content of a future development proposal, but the Action List will be amended to include tree planting. <b>Policy 2 criterion c) will promote the use of hedges as boundaries.</b>
6/7/16	Cranbourne Chase AONB	Policy 3	You could refer to guidance such as that provided by the AONB in their Good Practice Notes and Management Plan.	<b>Justification will refer to the AONB Good Practice Notes and Management Plan on the setting of the AONB.</b>
11/7/16	North Dorset DC	Policy 3	This policy is not considered enforceable as it is a general policy and does not refer to a specific designation such as a conservation area. Development of aeriels, etc, is often Permitted Development (PD). Should be advisory text only.	The policy is referencing guidelines in the VDS, and this is made clear in the Intention paragraph.  The policy will, of course, only apply when planning permission is required. It is general guidance and is considered to be appropriate, particularly given the sensitive location of Bourton adjacent to the Cranbourne Chase AONB.
6/7/16	Cranbourne Chase AONB	Policy 4	Support policy but parking for visitors at public transport nodes helps use of sustainable travel	Not relevant for Bourton as it is not a transport hub and only has a very infrequent bus service.

Date	Comment from	Policy or Section	Summary of Comment	Response
6/7/16	Cranbourne Chase AONB	Policy 5	Both sites are outside the Settlement Boundary and so are exception sites where affordable housing would be expected and supported by the AONB. Not clear if site refers to village hall amenity land and housing. Visual Impact Analysis not done by professional Landscape Architect.	<p>Enabling residential development for local needs would be acceptable if necessary. This would be of smaller housing units.</p> <p>Reference to the site relates to the whole area.</p> <p>The Visual Impact Analysis (VIA) was done by a professional planner to support the site selection work and uses the agreed methodology for VIA. It was felt that, given the scale of the development proposed, this was proportionate to the needs of neighbourhood planning evidence.</p>
11/7/16	North Dorset DC	Policy 5	Criterion b) should refer to 'permitted' not 'chosen' and 'allocated' should be replaced with 'apportioned'.	<b>Comment noted and text will be changed.</b>
4/7/16	D Watkins	Policy 5	Concern about Landscape Analysis that has informed selection of sites	<p>The Landscape Analysis was commissioned as part of the site selection process. It will not automatically influence any future planning application unless it is submitted as part of that application. If this were to happen then it would be challengeable as part of any comment on the application.</p> <p>The Landscape Analysis stated that the Jubilee Field site had potentially the most visual impact on receptors and thus the village.</p> <p>See above comments re proportionality.</p>
11/7/16	Historic England	Policy 5	Asking for strengthening of protection for historic buildings and their settings.	<p><b>Agreed. Criterion d) will have an additional bullet:</b></p> <p><b>“Measures that protect heritage assets and their setting.”</b></p>

Date	Comment from	Policy or Section	Summary of Comment	Response
11/7/16	Historic England	Policy 5	Location of proposed Sandways Farm development adjacent to a designated heritage asset could have a significant effect on its setting.	Taken into account in the Site Appraisal and Selection report.
11/7/16	North Dorset DC	Policy 5	Criterion c) currently requires a process outside the planning system's control to be completed prior to or concurrent with approval of planning permission.	<p><b>Agree change needed as follows:</b></p> <p><b>c) The land for the village hall and amenity space, as specified in criterion b) above, if not already transferred to the ownership of the Parish Council shall, prior to any grant of planning permission on any part of the site for any aspect of the proposed development, be transferred to the ownership of the Parish Council as part of a S106 agreement or similar legal instrument. This process will be subject to an open table discussion between the LPA, the Parish Council and the applicant.</b></p> <p><b>d) The land to be transferred to the Parish Council shall be transferred in a cleared state with services and access road provided to the site entrance point or there shall be a legal agreement on such provision.</b></p>

Date	Comment from	Policy or Section	Summary of Comment	Response
11/7/16	Andrew Sturt	Policy 5	<p>Site selection process is deficient. More parking is needed for the village hall. Information was not provided to the public on the site assessment or questions answered.</p> <p>The assessment does not concur with previous policy advice from NDDC officers.</p> <p>Policy needs to include criteria for the handover of the site.</p>	<p>The site selection process is detailed in the report that has been made available during this consultation. The specification for the parking will be considered in detail with any future planning application but the indicative level is felt to be right at this stage. The policy context of Bourton has changed since the advice referred to and the Parish Council was advised by NDDC that a new site selection process should be carried out under the auspices of the NPG, including a SEA and with the aid of an independent professional planner.</p> <p><b>The Policy will include further criteria regarding the site handover as shown above.</b></p>
6/7/16	Diccon Carpendale	Policy 5 and Site Selection	<p>Jubilee Field site should not be included. Visual impact Analysis does not properly assess the impact of this site and not done by a qualified landscape architect. Do not agree with the results of the scoring system in the site selection report and the inclusion of Jubilee Field site as an alternative option to the Sandways Farm site.</p>	<p>The site selection and Visual Impact Analysis was undertaken by a qualified and experienced planner with urban design experience. Criteria and weighting for assessment of sites was agreed with the Neighbourhood Planning Group , but the final scoring was done by the report author to ensure neutrality.</p> <p>This response has come from agents acting for the owner of the Sandways Farm site. While we respect the views expressed as engaging with planning issues we stand by our commissioned site selection process. The NPPG is clear [ID 41-042-20140306] that site selection needs to be based on clearly identified criteria and we are satisfied that we have a transparent and auditable process in the Site Selection Report.</p>

Date	Comment from	Policy or Section	Summary of Comment	Response
11/7/16	North Dorset DC	Policy 5 para 6.2.5 Justification	The text talks of additional housing to meet local demand. This is not consistent with the conclusion of Section 6.1.1 and should be revised as part of the extra evidence work suggested in our comments on Section 6.	The text sets the context as being the national shortage of housing - an acknowledged problem. It is not accepted that extra evidence work is needed as the plan is not allocating sites. <b>For clarity, the words “to meet local demand” will be removed from the penultimate paragraph of Section 6.2.5.</b>
11/7/16	North Dorset DC	Policy 6	The policy is not flexible enough and leaves little room for mitigation or other material considerations. The following alternative wording is suggested: “Permission will not be supported if significant harm resulting from a development can not be avoided.”	The policy specifically mentions that appropriate mitigation shall be considered. Other material planning considerations are always considered along with planning policy. <b>Nonetheless, the alternative wording will be adopted.</b>
6/7/16	Cranbourne Chase AONB	Policy 6	The final sentence appears to exclude compensation and could prevent socially needed development.	<b>The possibility of compensation will be included.</b>
6/7/16	Cranbourne Chase AONB	Policy 7	Policy includes landscape features as well, and this should be reflected in the title.	Policy 1 deals with landscape issues.
11/7/16	Gladman	Policy 7	No evidence is given as to why habitats should be protected. The loss of some assets is necessary for the delivery of sustainable development and the policy should identify assets that could be enhanced if necessary.	The Plan discusses particular assets such as the Stour River Valley and the two SNCIs. NPPF encourages the protection and enhancement of biodiversity and habitats. Any planning application is assessed against policy and material considerations such as the benefits of any development.
6/7/16	Cranbourne Chase AONB	Policy 9	Feel Policy should consider rights of way and pedestrian access.	Not all Local Green Space has to have public access and so this is not relevant for the policy subject.

Date	Comment from	Policy or Section	Summary of Comment	Response
11/7/16	Dorset County Council	Policy 9	Object to the designation of the School Playing Field as a Local Green Space.	The Playing Field is an important and special local open space used for many activities in the village. Should future development needs of the school require land beyond the 10m buffer zone (see Note in para 5.3) then some encroachment onto the designation would be considered under the “material planning considerations” and the fact that one of the functions of the open space is for school use.
11/7/16	North Dorset DC	Policy 10	Final sentence of criterion b) requires that something stays in place whatever changes are made in the future to planning policy. This is not legally possible and revised wording is advised:  “to retain the intrinsic character of the settlement identified in the VDS”	<b>Comment noted and text will be altered, as suggested</b> , after “...are preserved” in criterion b).
6/7/16	Cranbourne Chase AONB	Policy 10	Feel policy should consider rights of way and pedestrian access	Not relevant for this policy about visual importance of open space.



Date	Comment from	Policy or Section	Summary of Comment	Response
11/7/16	Gladman	Policy 10	The Green Fingers proposed for protection will prevent the infill the plan supposedly allows for and is a blanket barrier to development. It is, therefore, contrary to the basic conditions and should be deleted.	The policy aims to conserve a distinctive feature of Bourton - fingers of green land that come into the village at various points. It is a result of Bourton historically being formerly a number of separate hamlets and is a key distinctive attribute of the village. The policy does not prevent infill development within the Settlement Boundary, as all the proposed Green Fingers are outside the SB. Therefore, it is considered that the policy does comply with the basic conditions. Furthermore, the protection of these green spaces will also contribute towards the enhancement of the Green Infrastructure within the NPA, in conformity with the NPPF and North Dorset Local Plan.
6/7/16	Cranbourne Chase AONB	Policy 11	Suggest historic context and design guide for styles, etc, would be a useful addition.	<b>The existing VDS and the Management Plan of the AONB will be referenced.</b>
6/7/16	Cranbourne Chase AONB	Policy 12	Acknowledge the importance of supporting business, but have some concerns about traffic generation.	The scale of any employment development in the parish, given the reasonably tight Settlement Boundary, is unlikely to generate unacceptable traffic impact.
4/7/16	D Watkins	Para 1.2	Not sure what the 52 page Scoping Report is and how it fits in	The Scoping Report set out the issues that were to be addressed in the Strategic Environmental Assessment (SEA), which was available to view during the consultation.
4/7/16	D Watkins	7.1.1 of Appendices	Wants a roadmap of when decisions will be made on the new village hall.	This is not a matter for the Neighbourhood Plan and timelines will depend on external future events such as the submission of planning applications.
11/7/16	Natural England	Support	Support for Policies 6 and 7 and landscape protection. No objections to other policies	Noted with thanks.

Date	Comment from	Policy or Section	Summary of Comment	Response
11/7/16	North Dorset DC	Section 3	Clarify whether or not the Consultation Statement was available for consultation	It wasn't available, as it can only be finalised after the Reg 14 Consultation. The confusion arose from a footnote on this page which will be accurate on submission of this Plan, but should have read "forthcoming" in the pre-submission version. The Consultation Statement explains and details the consultation process, but is not itself consulted on.
11/7/16	North Dorset DC	Section 6	Evidence not provided for the Plan's approach to housing, a local housing needs assessment is needed before a plan allocates housing.	The Neighbourhood Plan does not allocate housing. Evidence of the current situation with housing provision has been taken from the adopted Local Plan. <b>For clarity, this text will be re-phrased and updated as shown below. It will be found in the new para 6.1.2.</b>
11/7/16	North Dorset DC	Section 6: 6.1.1	Text is quoted that suggests the NP will be required to identify a quantum of housing over the NP period.	The LPA will be aware that no NP can be required to deal with any particular matter, including housing allocation [NPPG ID 41-042-20140306]. <b>A new para 6.1.2 will make this clearer as follows:</b>  "NDLP calls for the provision of 825 new dwellings in Stalbridge and the larger villages, of which Bourton is one. There are currently planning consents for 50 dwellings in the NP area. NDLP also retains the Settlement Boundary from the previous Local Plan. It is considered that current extant permissions and limited infill development should meet any future specific housing allocation for Bourton within the life of this NP and, therefore, no housing allocations are made in this Plan. It is understood that housing targets may be adjusted during the current review." NP objectives have been amended accordingly.

Date	Comment from	Policy or Section	Summary of Comment	Response
6/7/16	Cranbourne Chase AONB	Section 6: 6.1.2	Suggests incorporating VDS within the NP.	The status and validity of the VDS are stated in the NP and incorporation would not be practical.
11/7/16	Andrew Sturt	Housing Section	The Plan is deficient because it has not carried out a housing needs survey and reviewed housing provision in Bourton.	There is no requirement on a NP to deal with any particular matter including housing allocation [NPPG ID 41-042-20140306]. See also the two related responses to NDDC above.
6/7/16	Cranbourne Chase AONB	Action List	Welcome this list of very positive actions for the village and parish and exemplary site selection process.	Noted with thanks
11/7/16	Gladman	General Comment	The NPPF requires Local Plans to meet objectively assessed development needs flexibly and this requirement is also applicable to neighbourhood plans.	This statement is not correct. The NPPG states [ID 41-042-20140306] "Neighbourhood plans are not obliged to contain policies addressing all types of development".
11/7/16	Gladman	Comment under section on NPPG	No references to particular sections of the NPPG are given, but the main points seem to be that housing reserve sites should be identified and a delivery timetable for development and any review of the Plan.	The comment seems to assume the same duties for a Neighbourhood Plan as for a Local Plan, and they are not the same. This plan is not allocating sites and so considering housing reserve sites is not relevant. There is no provision in the NP regulations for the update of neighbourhood plans, they have to be re-done.
11/7/16	Gladman	Strategic Environmental Assessment (SEA)	The SEA needs to be clear why some policies have progressed and others have not. The Haddenham NP judgement supported the need for equal testing in an SEA. The SEA should be redone and test if there is a capability to deliver further housing.	The SEA does not have to rule out any policies, just test them for environmental impact. The Haddenham NP judgement we understand to concern a site selection process not an SEA. The plan is not allocating housing and so the SEA would not be required to test the ability to deliver housing or indeed further housing.

Date	Comment from	Policy or Section	Summary of Comment	Response
3/7/16	Julie Brayshaw	Map 2	The view that is shown taken NW from the Main Road across the field known as 'pleasant view' should be shown as "potential" or deleted as it is not visible from the road.	Map 2 has been taken from the VDS. It is not agreed that the view discussed is only 'potential'. There is a view in the direction indicated by the arrow taken from the main road and other locations. The arrow is indicative not definitive.
25/5/16	Tim Heaton	General comments	Congratulations on a superb document and comments on photo captions for photos 3, 4, 9 and 10.	<b>Noted with thanks and captions/photos will be amended accordingly.</b>
1/7/16	Village Hall Management Committee	General comment	Appreciation expressed for the work of the Neighbourhood Planning Group, and glad there are now two sites to consider.	Noted with thanks
29/6/16	David Hines	General comment	Congratulations on a great effort. Ideas for Village Hall amenity space.	Noted with thanks, Village Hall development details to be discussed during implementation, however, the Action List includes the possible development of a small Area for Nature.
	Historic England	Support	Pleased that the Plan shows good understanding of Bourton's local distinctiveness and how that is formed by the historic character and landscape.	Noted with thanks
6/7/16	Cranbourne Chase AONB	Action List	Welcome this list of very positive actions for the village and parish and exemplary Site Selection process.	Noted with thanks

## 7.10. Annex 10. Abbreviations.

BPC	Bourton Parish Council
BVM	Blackmore Vale Magazine
IOWA	Important Open or Wooded Area
NDDC	North Dorset District Council
NP	Neighbourhood Plan
NPA	Neighbourhood Plan Area
NPG	Neighbourhood Planning Group
NPPF	National Planning Policy Framework
NPQ1	Neighbourhood Plan Questionnaire 1
NPQ2	Neighbourhood Plan Questionnaire 2
VDS	Village Design Statement
VH	Village Hall
VHMC	Village Hall Management Committee